

**Great Lakes Region ExComm Meeting
 “Go-to-Meeting” Conference Call
 Wednesday, December 21, 2022; 4:00 pm - 5:00 pm (EST) [updated]**

Called to Order (Scott) at 4:07 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9) Executive Committee

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2022	In attendance <input type="checkbox"/> (8 unique with 7 voting)
<input checked="" type="checkbox"/> President: Scott Mitchell-Taylor (23)	<input checked="" type="checkbox"/> Vice President: Dawn Cenowa (23)
<input checked="" type="checkbox"/> Past President: Gregg Jones (23)	<input type="checkbox"/> Vice President: Dean Bortz (24)
<input type="checkbox"/> President-Elect: Craig Stanton (23)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (24)
<input checked="" type="checkbox"/> Institute Director (non-voting): Ivette Bruns (N-25)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (23)

Directors – FY 2022	In attendance <input type="checkbox"/> (11 filled unique with 10 voting)
<input type="checkbox"/> Akron: Robert Lucius / Jillian Tipton (admin)	<input type="checkbox"/> Indianapolis: Tony Julian
<input checked="" type="checkbox"/> Cincinnati: Kirk Paisley	<input type="checkbox"/> Lansing: Brian Delaney
<input checked="" type="checkbox"/> Cleveland: John Workley	<input checked="" type="checkbox"/> Louisville: David Heyne / Robin Miller (admin)
<input type="checkbox"/> Dayton-Miami Valley: Thomas Boardman	<input type="checkbox"/> Metro Detroit: Jonathan Selleck
<input type="checkbox"/> Evansville: John Bolton	<input checked="" type="checkbox"/> CSI Next: Mark Ogg
<input type="checkbox"/> Grand Rapids: Brian Welsh	<input type="checkbox"/> Emerging Professional: Elizabeth Woodrow

Chairs and Invited Guests:	In attendance <input type="checkbox"/> (14 with 8 unique)
<input type="checkbox"/> Academic Programs: Thad Goodman	<input checked="" type="checkbox"/> Membership Chair: Blair Reese
Awards Chair: Gregg Jones and Jack Morgan	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Scott Mitchell-Taylor	Nominating Chair: Gregg Jones
<input type="checkbox"/> Certification Chair: Ed Avink	<input checked="" type="checkbox"/> Planning Chair: Phil Babinec
Conference Chair: Craig Stanton	<input checked="" type="checkbox"/> Program Chair (and Librarian): Jack Morgan
Education Chair: Scott Mitchell-Taylor	<input type="checkbox"/> Technical Chair: Gary Beimers
<input type="checkbox"/> Electro Comm Chair: David Proudfit	<input checked="" type="checkbox"/> Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 10/19/2022 and 11/16/2022 (motion Greg Jones / second Ken Schmidt / carried) approved as submitted

Treasurer’s Report Presented and submitted for audit (Ken Schmidt)

- 10/2022
- Audit Team Report: Meeting before next meeting.
- 2021 Tax Status: Researching with prior Treasurer (Gary Beimers); look for report from Audit Team.

Region Health Report Submitted for review (Blair Reese)

Membership Count 671 (654)	New Members 6	Grace Members 17
Member Affiliations	Terminated 13	Due to Renew 26

Note: Grace Members do not appear in online Membership count but do appear in Excel Member Roster file download.

16-Dec-2022 Blair attended CSI Presidents Meeting:

Moving from Zap to new system on 6-Jan-2023; system will automatically notify Chapter President and Chapter Membership Chair. (What about Region?)

Bill Highway, new web-based program for paying dues will automate members paying and Chapters getting paid; looking for beta testers; can also work as Chapter accounting program (based on Quick Books); unknown charges

Chapter Challenge / Member Relief Update (Ken Schmidt/Blair Reese/Thad Goodman)

- Detroit: Danielle Nowak – Welcome Danielle!

Institute Director's Report (Ivette Bruns)

- Sprint 2023 Certification Exam dates are now posted on website. [Exam Registration - Construction Specifications Institute \(csiresources.org\)](https://www.csiresources.org)
- Please share training class information with Ivette, e.g. Indianapolis Chapter (virtual), with GLR Newsletter Editors.
- Master Specifiers Retreat, February 1-3, 2023, in Fort Meyers, Florida; event is full and continuing as scheduled. Next Master Specifier's Retreat scheduled for in July 12-14, 2023 at Zermatt Utah Resort and Spa.
- Members of revoked Chapters being sent a letter and being reassigned a new home Chapter. February Institute Board Meeting will discuss if zip codes need to be re-established.

GLR Business, Action Items and Anticipated Reports

- GLR FY2023 Budget (Scott Taylor)
 - **[ACTION]** Comment on emailed proposed budget by reply email before January Meeting.
- Strategic Plan FY23-FY28 Update (Scott Taylor)
 - **[ACTION]** Comment on emailed proposed strategic plan by reply email before January Meeting.



- GLR Insurance (Scott Taylor)
 - Recommended insurance company information shared by Institute with Scott.
[ACTION: Scott Taylor will summarize and report next meeting.]
- GLR Bylaws Update (Scott Taylor and Lane Beougher)
 - Pending comments on Region Bylaws requirements from Mark Dorsey.
[ACTION: Scott Taylor to report next meeting.]
- 2023 Region Conference – April 20-22, 2023 Cleveland, Ohio (date changed)
 - Status (John Workley): Ongoing.
 - Update of Conference Planning Manual (Scott Taylor)
 - Coordination with Leap into Leadership
- Officer Nominations for FY2024 (Gregg Jones) [ACTION] Need names for:
 - President Elect (incoming):
 - VP (Dawn Cenowa replacement):
 - Secretary (Louise Schlatter replacement):
 - Certification (not a balloted position) needs a new Chair; current Chair, Ed Avink is retiring from this role.
- Newsletter Expansion (reminder)
 - Board-proposed Contributions: ... [ACTION] deadline is end of the month.
- Director (Chapter President) Reports
 - Akron-Canton: No report.
 - Cincinnati: Educon event held in November 2022; planning virtual golf outing
 - Cleveland: Planning 2023 GLR Conference
 - Dayton-Miami: No report.
 - Evansville: No report.
 - Grand Rapids: No report.
 - Indianapolis: No report.
 - Lansing: No report.
 - Louisville: AIA_CSI Holiday party; Revitalize being planned Feb 28, 2023
 - Metro Detroit: No report.
- Committee Reports
 - Academic Programs: No report.
 - Awards Chair: No report.
 - Bylaws: see above
 - Certification: No report.
 - Conference (report above)
 - Education: No report.
 - Electro Comm: Website updated
 - Membership (report above)
 - Newsletter (report above)
 - Nominating (report above)
 - Planning: No report.

- Program: No report.
- Technical: No report.
- Statutory Agent: No report.

Next Meeting

- Go-to-Meeting, Wednesday, January 18, 2023, 4-5pm

FYI CSI Events

- [Open Office Hours, January 13, 2023, at 2:00 pm ET.](#)
- GLR Board Meeting, January 18, 2023.
- Master Specifiers Retreat, February 1-3, 2023, in Fort Meyers, Florida; full.
- GLR Board Meeting, February 15, 2023.
- [DCP, February 23, 2023, at 2:00 pm ET.](#)
- Ed Avink's CDT Virtual Training Program, March 2023 (30 people currently registered; 23 taking advantage of Michigan Works Grant) – 9 weeks before testing window.
- GLR Board Meeting, March 15, 2023.
- [Open Office Hours, March 22, 2023, at 2:00 pm ET.](#)
- GLR Board Meeting, April 19, 2023, last meeting to fill GLR Ballot.
- GLR Region Conference, April 20-22, 2023, in Cleveland, Ohio.
- Last day to issue GLR Ballots for FY2024 Officers, April 28, 2023.
- GLR Board Meeting, May 17, 2023, last meeting to announce new officers.
- Leader Roster Updates Due, May 31, 2023.
- Fiscal Year Ends, June 30, 2023.
- Outstanding Chapter Commendation nomination due, July 2023.
- [Master Specifier's Retreat](#), July 12-14, 2023, in Utah; application required.
- CSI National Conference, October 4-6, 2023, in Minneapolis, MN.
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Adjourned at 4:40 pm (by acclamation)

END OF MEETING