



**Great Lakes Region Board Meeting
“Go-to-Meeting” Conference Call
Wednesday, February 16, 2022; 4:00 pm - 5:00 pm (EST)**

Called to Order (Gregg) at 4:04 pm
Roll Call (Louise) Quorum (EC ≥ 4, +Board ≥ 9)

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2022	In attendance <input type="checkbox"/> (7 unique with 7 voting)
<input checked="" type="checkbox"/> President: Gregg Jones (22)	<input checked="" type="checkbox"/> Vice President: Dawn Cenowa (23)
<input checked="" type="checkbox"/> Past President: Thad Goodman (22) (<i>late plan</i>)	<input type="checkbox"/> Vice President: Craig Stanton (22)
<input checked="" type="checkbox"/> President-Elect: Scott Mitchell-Taylor (22)	<input checked="" type="checkbox"/> Treasurer: Ken Schmidt (22)
Institute Director (non-voting): Jack Morgan (N-22)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (23)

Directors – FY 2022	In attendance <input type="checkbox"/> (11 filled unique with 10 voting)
<input type="checkbox"/> Akron: Pam Neely / Jillian Tipton / Bill Ahern	<input checked="" type="checkbox"/> Grand Rapids: Gary Beimers / Ed Avink
Bluegrass: Thad Goodman	<input checked="" type="checkbox"/> Indianapolis: Ivette Bruns (<i>late plan</i>)
<input checked="" type="checkbox"/> Cincinnati: David Proudfit	<input checked="" type="checkbox"/> Lansing: Brian Delaney
Cleveland: Scott Mitchell-Taylor	<input checked="" type="checkbox"/> Louisville: Todd Irvin / Robin Miller
Columbus: Craig Stanton	<input checked="" type="checkbox"/> Metro Detroit: Jonathan Selleck
<input type="checkbox"/> Dayton-Miami Valley: Thomas Boardman	<input checked="" type="checkbox"/> Toledo: Trent McNutt
<input checked="" type="checkbox"/> Evansville: Jack Morgan	<input checked="" type="checkbox"/> Emerging Professional: Elizabeth Woodrow

Chairs and Invited Guests	In attendance <input type="checkbox"/> (14 with 5 unique)
Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Blair Reese (<i>PTO</i>)
<input checked="" type="checkbox"/> Awards Chair: Bill Ahern	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
<input type="checkbox"/> Bylaws Chair: <i>vacant</i>	Nominating Chair: Thad Goodman
<input type="checkbox"/> Certification Chair: Ed Avink	<input type="checkbox"/> Planning Chair: Phil Babinec
Conference Chair: David Proudfit	Program Chair (and Librarian): Jack Morgan
Education Chair: Scott Mitchell-Taylor	Technical Chair: Gary Beimers
Electro Comm Chair: David Proudfit	<input type="checkbox"/> Statutory Agent: Lane Beougher

Standing Reports

Prior Minutes Presented and reviewed (Louise Schlatter)

- 19-Jan-2022 (Ken Schmidt motion / David Proudfit second / carried)

Treasurer’s Report Presented and submitted for audit (Ken Schmidt)

- January 2022
- Team Western Kentucky Relief Fund: \$8100 donated through CSI GLR; will receive formal recognition March 1, 2022.



Chapter Challenge / Member Relief Update (February 2022 update)

- Chapter Challenge: 1 new member

Region Health Report Submitted for review (Blair Reese via email)

Membership Count	New Members (in count)	Grace Members (not in count)
689	19	24
Member Affiliations	Due to Renew (in count)	Terminated (not in count)
695	43	10

- Note: Grace Members do not appear in Membership Count.

Institute Director’s Report (Jack Morgan)

- Feb 25th debriefing on Affiliation Agreement
- Board Meeting Jan 25th: reviewed governance issues

GLR President’s Report (Gregg Jones)

- See Affiliation Agreement discussion below.

GLR Business, Action Items and Anticipated Reports

- Affiliation Agreement Discussion
 - Background: Component Value Taskforce recommended 3 items for which the Board voted unanimously:
 - Dues restructuring
 - Chapter repartitioning
 - Affiliation Agreement

Affiliation Agreement feedback as initially reported by Thad Goodman, as “heard to this point”; seems consistent with David Proudfit’s feedback, amplified and modified here by discussion:

- **Why do we need a legal document of any kind?** We are all one organization. The Board of Directors are elected to help guide and protect us. The Staff is hired to handle the business part of our association. We are one group.
- This document divides us into 129 entities (Chapters, Region, and Institute), not the one-body we are. It is unnecessary.
- The document, as written, is one that none in their right mind would sign.
- Do we need arbitration to deal with ourselves? We don’ t understand this at all.
- **It is a one-sided document:** Institute is tasked with doing “their best”, but Chapters must comply?
 - What if Institute does not provide services?
 - Chapters that do not comply are punished.
 - Why does this language differ so significantly from prior agreements?
- Disclaimer at the bottom creates a threat that is not unneeded and is presented using a poor word choice.



- Institute can't take our CSI Charter; it takes a Board vote to rescind a Chapter's Charter.
 - Do we really expect a Board of members of us to eliminate a Chapter?
- This seems like Big Brother telling us how to act, without knowing all our needs and requirements.
- Don't we have a responsibility to our States (local incorporation)?
- Institute does not need to see our (financial) books; a filed N990 file with the IRS is proof enough.
- Requiring a legal review of our Chapter **every 5 years**? To do what? We don't understand the need for this.
- The **tone here seems all wrong**. The old Administrative References, which were written to provide a solid roadmap, provided a way to come along beside a Chapter that was in trouble, either by the Region or the Board. What happened to that, and why do we have this instead of a legal document instead that few will understand and less will sign.

Added these items during discussion:

- This document is "similar to other organizations". Which ones?
 - AIA Component model: Requires certain performance standards be met, e.g. offering a specific number of learning units.
- Chapter burnout on this initiative.
- Who signs, why, and what is there future personal liability? Should the signee be the same as identified with the State NPO documents? Is written as a Contract (intent goes out the window once signed).
- Institute is positioned to be the entity that sets membership dues. Who then sets our ByLaws?
- It seems Institute is trying to "right size" itself.
- It needs a **Hold Harmless** clause.
- Primary Issue: The process. The communication.
- Five Key Promises
- We should draft a response letter for the GLR Board Members to sign (if they concur with what is written). There is power in responding as a group.

Institute has responded to many of these comments. Please see [AFFILIATION AGREEMENTS](#) on the CSI Website.

- Awards (Bill Ahern)
 - Awards Program Manual is "close".
 - Proposed due date March 10, 2022 (later revised to March 18, 2022)
- 2022 Region Conference – April 21-23, 2022, Cincinnati, OH (David Proudfit)
 - Website is LIVE!
 - Finalizing details with hotel. This should be on the website within the week.
 - Product Rep Academy description needs updating.
 - Roundtable discussions need to final editing, too.
- Distressed Chapter Update (various)
 - Blue Grass (Thad Goodman): NR
 - Evansville (Jack Morgan and Ken Schmidt): 14 for presentation on Contracts.



- Ballot for FY2023: Status Candidates pending (Thad Goodman): Ballots should be sent out following next meeting.
 - President Elect (incoming): Craig Stanton (volunteered)
 - VP (Craig Stanton replacement):
 - Treasurer:
 - Director, representing GLR to Institute (Jack Morgan replacement): candidates Ivette Bruns, Edward Brown, Dean Bortz – Institute notified for inclusion in ballot

New Action Items

- 16-Mar-2022: GLR: Review Region and Chapter Affiliation Agreements (released Feb)
- 16-Mar-2022: Goodman and Jones: Draft a response letter to Affiliation Agreement for Board Members to sign
- 16-Mar-2022: Goodman: FY2023 GLR Ballot (need full slate)

Next Meeting

- Go-to-Meeting, Wednesday, March 16, 2022, 4-5pm

FYI CSI Events

- registration for CDT[®], CCCA and CCS exams open (current testing cycle)
- Mar-2022 Institute Award Submissions open
- 01-Mar-2022 Institute Chapter Update Tool open for changes to Leaders
- 01-Mar-2022 Louisville joint Trade Show with AIA
- 14-Mar-2022 Design Columbus (with USGBC Ohio); sponsorships open
- 21-Mar-2022 [Institute Open Office Hours](#)
- 24-Mar-2022 Product Fest Akron-Canton; early-bird and sponsorships open; theme “Shaping Vulnerability”
- 24-Mar-2022 [DCP Group Coaching](#)
- 19-Apr-2022 [Institute Open Office Hours](#)
- 01-May-2022 First of FY2023 Invoices sent
- 19-May-2022 [Institute Open Office Hours](#)
- 31-May-2022 Institute Chapter Update Tool for Leaders closes
- 01-Jun-2022 CSI Restructure Organization goes “live” electronically
- Jun-2022 Institute Award Submissions and Nominations due
- 07-Jun-2022 [Institute Open Office Hours](#)
- 30-Jun-2022 Chapters must have CSI logos updated and affiliation agreements signed
- 01-Jul-2022 CSI Restructure is “live” and FY2023 begins
- Jul-2022 Dynamic Chapter

Adjourned at 5:07 pm (by acclamation)

END OF MEETING