Great Lakes Region ExComm Meeting  
“Go-to-Meeting” Conference Call  
Wednesday, February 17, 2021; 4:00 pm - 5:00 pm (EST)

Called to Order (Thad) at 4:06 pm  
Roll Call (Louise)  
Board Quorum (EC ≥ 4, Board ≥ 9)?

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>Executive Committee – FY 2021</th>
<th>In attendance ☒ (8 with 7 voting)</th>
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<tbody>
<tr>
<td>☒ President: Thad Goodman (21)</td>
<td>☐ Vice President: Scott Mitchell-Taylor (21)</td>
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<td>☒ Past President: Michael Rathburn (21)</td>
<td>☐ Vice President: Craig Stanton (22)</td>
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<tr>
<td>☒ President-Elect: Gregg Jones (21)</td>
<td>☐ Treasurer: Ken Schmidt (22) - sick</td>
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<td>☒ Institute Director (non-voting): Jack Morgan (N-22)</td>
<td>☐ Secretary: Louise Schlatter (21)</td>
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<tr>
<th>Directors – FY 2021</th>
<th>In attendance ☒ (10 with 10 voting)</th>
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<tbody>
<tr>
<td>☐ Akron-Canton – Lee King</td>
<td>☐ Grand Rapids – Edwin Avink</td>
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<tr>
<td>☐ Bluegrass – Scott Noel</td>
<td>☐ Indianapolis – Ivette Bruns</td>
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<td>☒ Cincinnati – David Proudfit</td>
<td>☐ Lansing – Kevin Bush</td>
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<tr>
<td>Cleveland – Scott Mitchell-Taylor</td>
<td>☐ Louisville – Todd Irvin, Robin Miller</td>
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<td>☐ Columbus – Buddy Stanford</td>
<td>Metro Detroit – Kevin Bush</td>
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<td>☐ Dayton-Miami Valley – Thomas Boardman - OOO</td>
<td>☒ Toledo – Jerry Marquette</td>
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<tr>
<td>☐ Evansville – vacant</td>
<td>☐ Emerging Prof. (appointed) - vacant</td>
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<tr>
<th>Chairs and Invited Guests</th>
<th>In attendance ☐ (14 with 5 unique)</th>
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<tbody>
<tr>
<td>Academic Programs: Thad Goodman</td>
<td>☐ Membership Chair: Blair Reese - PTO</td>
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<td>☒ Awards Chair: Bill Ahern</td>
<td>Newsletter Editors: Elizabeth Woodrow and Jack Morgan</td>
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<tr>
<td>☐ Bylaws Chair: Edmund Brown (declined)</td>
<td>Nominating Chair: Michael Rathburn</td>
</tr>
<tr>
<td>Certification Chair: Ed Avink</td>
<td>☐ Planning Chair: Phil Babinec</td>
</tr>
<tr>
<td>Conference Chair: Thad Goodman</td>
<td>Program Chair (and Librarian): Jack Morgan</td>
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<tr>
<td>Education Chair: Scott Mitchell-Taylor</td>
<td>☐ Technical Chair: Gary Beimers</td>
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<tr>
<td>Electro Comm Chair: David Proudfit</td>
<td>☐ Statutory Agent: Lane Beougher</td>
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Standing Reports

**Prior Minutes** Presented and reviewed (Louise)
- 01/20/2021 (Gregg/Proudfit – carried as amended)

**Region Health Report** Submitted for review (Blair)
- Members = 674
- Grace Members = 32
- Due to Renew = 30
The Great Lakes Region of the Construction Specifications Institute, Inc.
http://www.greatlakes.csinet.org

Treasurer's Report  Presented and submitted for audit (Ken)
- GLR Treasurer's Report - MIA
- Member Relief Program – MIA
  - Toledo and Grand Rapids report process was smooth

Chapter Challenge Update
- MIA

GLR Business, Action Items and Anticipated Reports
- Strategic Plan FY21-FY25 Update (Gregg Jones) - NR
- 2021 Region Conference – April 2021 Cincinnati (Proudfit)
  - Awards Event
    - 90 minutes
    - Friday, April 23 at 12:00 noon to 1:30 pm
- 2022 Region Conference - April 21-23, 2022 Cincinnati (Proudfit)
  - Register for conference and hotel end of April 2021
- Leap into Leadership (Goodman)
  - (Legacy materials currently on GLR Website)
  - Use to inform (and potentially train) prospective officers and chairs.
  - Will do live on request – needs Chapter feedback to set in motion.
  - Chapters need to be serious about actively filling Chapter positions for FY2022!!!
  - Highlight in GLR Newsletter, officer, and committee chair.
- Distressed Chapters Update
  - Blue Grass (Goodman) – No change
  - Evansville (Schmidt) – MIA
    - No information on January Meeting
    - Not receiving dues from Institute
- Proposed Ballot for FY2022 (Rathburn)
  - President Elect (incoming): Scott Taylor (Cleveland Chapter)
  - VP (Scott Taylor replacement): TBD
  - Secretary: Louise Schlatter
- New Business
  - GLR Awards Submissions is March 18 (Ahern)
    - Has Excel file summarizing GLR history.
    - Chapter Presidents should use file as trending and incentives.
    - Jack encourages people to look around for who should be receiving these.
    - Consider new awards as an opportunity to recognize members.
  - CDT Classes
    - Ed Avink has 50 virtual members signed up (from as far as Texas)
    - Indianapolis kicks off theirs Tuesday, Feb 23
    - Columbus has Dean Bortz Boot Camp.
Institute Director’s Report (Jack)
• Today is opening of Spring Certification Exams
• CDT and CCCA Practice Guides are out with workbooks.
• CCS coming out later this year.
• CCPR delayed to at least January 2022.
• Master Specifier Retreat in June 2021: Great opportunity
• Gregg Jones, editor of Specs 101 program. Program is well done! (RonBlank)
• Standby: New CSI initiatives coming.

New Action Items
• 05-Mar-2021: Jack Morgan: Stories of leadership in GLR Newsletter
• 17-Mar-2021: Chapter Presidents: Identify leadership prospects and inform (Leap)
• 17-Mar-2021: Treasurer and Membership reports

Next Meeting
• Go-to-Meeting, Wednesday, March 17, 2021, 4-5pm

FYI CSI Events
• registration for CDT®, CCCA and CCS exams open (current testing cycle)
• 01-Feb-2021 Chapter Dues Tool open for FY22 dues updates/confirmations
• 18-Mar-2021 Regional Awards submissions due (Guide and forms on GLR website)
• 02-Apr-2021 Chapter Dues Tool closes for FY22 dues updates/confirmations
• 04-May-2021 (Tuesday 5:30 pm @ Athenaeum) Indianapolis Chapter 60th
• 31-May-2021 Chapter Leader Update Tool closes for FY22 dues updates
• 09-Jun-2021 to 11-Jun-2021 Master Specifier Retreat, Palm Beach, FL
• 13-Jul-2021 Outstanding Chapter Commendation (OCC) applications due

Adjourned at 5:04 pm (by acclamation)

END OF MEETING