



The Great Lakes Region of the  
Construction Specifications Institute, Inc.

<http://www.greatlakes.csinet.org>

**Great Lakes Region Executive Committee Meeting**  
**“Go-to-Meeting” Conference Call**  
**Wednesday, May 20, 2020; 4:00 pm - 5:00 pm (EST)**

**Called to Order** (Michael) at 4:09 pm  
**Roll Call** (Louise) EC Quorum (EC ≥ 4, Board ≥ 10)

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<b>Executive Committee – FY 2020</b>	In attendance <input type="checkbox"/> (8 with 7 voting)
<input checked="" type="checkbox"/> President: Michael Rathburn (20)	<input checked="" type="checkbox"/> Vice President: Gregg Jones (21)
<input type="checkbox"/> Past President: Edmund Brown (20)	<input checked="" type="checkbox"/> Vice President: Scott Taylor (20)
<input checked="" type="checkbox"/> President-Elect: Thad Goodman (20)	<input type="checkbox"/> Treasurer: Gary Beimers (20)
<input checked="" type="checkbox"/> Institute Director (non-voting): Jack Morgan (N-22)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (21)

<b>Directors – FY 2020</b>	In attendance <input type="checkbox"/> (14 with 13 voting)
<input type="checkbox"/> Akron-Canton– Lee King	<input checked="" type="checkbox"/> Grand Rapids – Justin DeMarco
<input type="checkbox"/> Bluegrass – Scott Noel	<input type="checkbox"/> Indianapolis – David Fryman
<input checked="" type="checkbox"/> Cincinnati – David Proudfit	<input checked="" type="checkbox"/> Lansing – Roger Donaldson
Cleveland – Scott Taylor	<input type="checkbox"/> Louisville – Todd Irvin
<input type="checkbox"/> Columbus – M. “Tod” McKirnan	<input type="checkbox"/> Metro Detroit – Kevin Bush
<input type="checkbox"/> Dayton-Miami Valley – Ken Oren	<input type="checkbox"/> Toledo – Jerry Marquette
<input type="checkbox"/> Evansville– Mike Vannatter	<input type="checkbox"/> Emerging Prof. (appointed) - vacant

<b>Chairs and Invited Guests</b>	In attendance <input type="checkbox"/> (14 with 5 unique)
Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Buddy Stafford
Awards Chair: Scott Taylor	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Edmund Brown	Nominating Chair: Edmund Brown
<input type="checkbox"/> Certification Chair: Ed Avink	Planning Chair: Thad Goodman
Conference Chair: Thad Goodman	Program Chair: Jack Morgan
<input type="checkbox"/> Education Chair: Chris Grimm	Technical Chair: Gary Beimers
<input type="checkbox"/> Electro Comm Chair: D. Blake Wagner	<input type="checkbox"/> Statutory Agent: Lane Beougher

**Prior Minutes Status** (Louise)

- This review is postponed to June Meeting.
- EC Meeting minutes of 12/18/2019 (app/sec?)
- BOD Meeting minutes of 1/15/2020 (app/sec?)
- BOD Meeting minutes of 2/19/2020 (Ad Hoc meeting, no app required)
- EC Meeting minutes of 3/18/2020 (app/sec?)
- BOD Meeting minutes of 4/15/2020 (app/sec?)

**Treasurer’s Report** (Gary Beimers in absentia)

- GLR Treasury Reports: April 2020 presented and submitted for audit

### **Old Business and Other Reports**

- President Business (Michael Rathburn)
  - Strategic Plan to be reviewed next month
- 2020 Regional Conference – currently scheduled for August 13-15, 2020; Cincinnati Radisson <http://csiqlrconference.com>
  - Discussion: Moving to a Virtual Conference; proposed format (Thad Goodman)
    - Invite ALL current and potential Chapter Leaders to participate in their session of interest.
    - CEU and Product Rep Sessions over lunchtime (12:00 pm to 1:00 pm) August 10-14, 2020 (weekdays, avoid weekend).
    - Chapter Leadership and Committee forums in midafternoon (2:00 pm to 3:00 pm).
    - Need to identify a host to moderate each session. Record sessions and archive on Region Website for future use.
    - See Virtual Conference materials (2) presented for discussion
  - What it means to Cancel
    - Lost deposit to Hotel: \$850
    - Changes in cost structure and funding
      - Cover lost deposit
      - Cover broadcast expense
      - Speaker stipend (?)
      - Registration process
      - “Handout” production (not printing)
    - Cost to attendees?
      - As guarantee of attendance
      - Need for unique topics (not old AIA material)
      - Sign up ala carte?
    - Reach out to Sponsors
      - Options for (re)use of funds
  - **Straw Vote**: Move to Virtual Conference – EC direction to GLRC Committee

### **Institute Director’s Report (Jack)**

- CSI being responsive to COVID-19
  - Potential for 90-day forgiveness for membership
  - Fellows offering consultation to Chapters and Members to “get through”
  - Master Specifier Retreat is canceled in July 2020
  - Construct may be cancelled
  - Additions to Learning Library and frequent Continuing Education opportunities
- Awards Committee
  - June 15 is new deadline for submittals



**Region Health:**

Last Processed Date: Wednesday, May 20, 2020 9:29 AM (-04:00)

Memberships C... 728    Grace Members... 53    Terminated (LM)    New membersh... 8    Due to Renew (... 30

Region by Member Type



Member Affiliation Analysis - Chart



Member Affiliation Analysis - Table

Chapter	Count	New Members (Last 30 Days)	Due to Renew (Last 30 Days)
Akron-Canton	41	0	0
Blue Grass	12	0	0
Cincinnati	56	1	0
Cleveland	40	0	0

Member Affiliation Analysis - Table

Chapter	Count	New Members (Last 30 Days)	Due to Renew (Next 30 Days)	Terminated (Last 30 Days)
Akron-Canton	41	0	1	0
Blue Grass	12	0	0	0
Cincinnati	56	1	1	0
Cleveland	40	0	0	0
Columbus	116	2	6	0
Dayton-Miami Valley	22	0	0	0
Evansville	11	0	0	0
Grand Rapids	95	0	4	0
Indianapolis	149	1	6	0
Lansing	26	0	2	0
Louisville	52	0	6	0
Metropolitan Detroit	104	0	2	0
Toledo	17	0	0	0
<b>Total</b>	<b>741</b>	<b>4</b>	<b>28</b>	<b>0</b>



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**Old Business**

- Nominations for next year (update) – Send out Bios (Ed, via Jack) and voting (Louise)

**Action Items**

- Michael Rathburn: Strategic Plan Update: 12-Jun-2020 for preview distribution
- Board: Review Meeting Reports
- GLRC Committee: Propose path forward for 2020 Virtual Conference

**Next Meeting**

- Go-to-Meeting, Wednesday, June 17, 2020, 4-5pm

**Chapter Events**

- TBD

**Adjourned** at 5:06 pm (app/sec)

**END OF MEETING**