CSI Great Lakes Region Board Meeting
15-Apr-2020

The Great Lakes Region of the
Construction Specifications Institute, Inc.
http://www.greatlakes.csinet.org

Great Lakes Region Board Meeting
“Go-to-Meeting” Conference Call
Wednesday, April 15, 2020; 4:00 pm - 5:00 pm (EST)

Called to Order (Michael) at 4:05 pm
Roll Call (Louise) Yes Quorum (≥ 10)

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>Executive Committee – FY 2020</th>
<th>In attendance ☐ (8 with 7 voting)</th>
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<tbody>
<tr>
<td>☑ President: Michael Rathburn (20)</td>
<td>☑ Vice President: Gregg Jones (21)</td>
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<td>☐ Past President: Edmund Brown (20)</td>
<td>☑ Vice President: Scott Taylor (20)</td>
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<tr>
<td>☑ President-Elect: Thad Goodman (20)</td>
<td>☑ Treasurer: Gary Beimers (20)</td>
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<td>☑ Institute Director (non-voting): Jack Morgan (N-22)</td>
<td>☑ Secretary: Louise Schlatter (21)</td>
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<tr>
<th>Directors – FY 2020</th>
<th>In attendance ☐ (14 with 13 voting)</th>
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<tr>
<td>☑ Akron-Canton – Lee King</td>
<td>☑ Grand Rapids – Justin DeMarco</td>
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<td>☐ Bluegrass – Scott Noel</td>
<td>☑ Indianapolis – David Fryman</td>
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<td>☑ Cincinnati – David Proudftit</td>
<td>☑ Lansing – Roger Donaldson</td>
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<tr>
<td>Cleveland – Scott Taylor</td>
<td>☐ Louisville – Todd Irvin</td>
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<tr>
<td>☐ Columbus – M. “Tod” McKirnan regrets</td>
<td>☐ Metro Detroit – Kevin Bush</td>
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<tr>
<td>☐ Dayton-Miami Valley – Ken Oren</td>
<td>☑ Toledo – Jerry Marquette</td>
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<td>☐ Evansville – Mike Vannatter</td>
<td>☐ Emerging Prof. (appointed) - vacant</td>
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<tr>
<th>Chairs and Invited Guests</th>
<th>In attendance ☐ (14 with 5 unique)</th>
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<tr>
<td>Academic Programs: Thad Goodman</td>
<td>☐ Membership Chair: Buddy Stafford</td>
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<td>Awards Chair: Scott Taylor</td>
<td>Newsletter Editors: Elizabeth Woodrow and Jack Morgan</td>
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<tr>
<td>Bylaws Chair: Edmund Brown</td>
<td>Nominating Chair: Edmund Brown</td>
</tr>
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<td>☐ Certification Chair: Ed Avink</td>
<td>Planning Chair: Thad Goodman</td>
</tr>
<tr>
<td>Conference Chair: Thad Goodman</td>
<td>Program Chair: Jack Morgan</td>
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<tr>
<td>☑ Education Chair: Chris Grimm</td>
<td>Technical Chair: Gary Beimers</td>
</tr>
<tr>
<td>☐ Electro Comm Chair: D. Blake Wagner</td>
<td>☐ Statutory Agent: Lane Beougher</td>
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Prior Minutes Status (Louise)
- Meeting minutes of 18-Dec-2019 as Executive Committee Meeting pending comments
- Meeting minutes of 15-Jan-2020 pending comments
- Meeting report of 19-Feb-2020 as Ad Hoc Meeting as submitted
- Meeting minutes of 18-Mar-2020 as Executive Committee Meeting pending comments

Treasurer’s Report (Gary)
- GLR Treasury Reports: February and March 2020 presented and submitted for audit
Old Business and Other Reports

- President Business (Michael Rathburn)

  http://csiglrconference.com
  - CSI Website: Not updated
  - CSI GLR Website: Not updated
  - CSI Cincinnati Website: Updated, but link to hotel is not
  - Speakers contacted
  - Sponsors contacted
  - Hotel rescheduled conference and cancelled previous room reservations made through website
  - Shuttle van rescheduled
  - Printers proofs updated
  - Consider go-no-go for current planned date: 17-Jun-2020 BOD Meeting
    - Risk: $1K loss from facility and event services reservations
    - Conditions of attendance
    - Consider remote attendance options

- Chapter Health
  - Chapter Challenge (5 to date)
    - Send application form and check (written to CSI, not GLR) and send to
      Gary Beimers, 2020 Palmerton Ct NE, Grand Rapids, MI 49505
    - Gary will forward to Institute office

- Nominations for next year (update) – President Elect, VP (Scott Taylor replacement), Treasurer proposed candidates:
  - President- Elect: Gregg Jones, Grand Rapids Chapter
  - VP: Craig Stanton, CSI Columbus Chapter
  - Treasurer: Ken Schmidt, CSI Indianapolis Chapter

- Long Range Planning (update – Thad Goodman and Mike Rathburn)
  - Still reviewing draft
New Business

- Use of GLR GoToMeeting
  - Available to Chapters at GLR discretion
  - Contact Louise Schlatter to schedule your meeting

Institute Director’s Report (Jack)

- Current economic conditions, panel discussions (BlueSky) on how to conduct virtual meetings, register to attend
- Institute still active, but remote from office (they have the same learning curve as we do)
- Looking for Award applications; communicate with Jack if you have any questions
- Certification testing moving forward: Exam Window is May 4 - July 31, 2020
- Submit Speakers Bureau before and after pandemic successes
  - On Institute website, find CSI-Connect and look for the Library
  - Consider options for achieving CEUs using virtual tours
  - See attachment for Columbus Chapter list of other virtual opportunities

Action Items

- All: Review Meeting Reports and send comments to Louise Schlatter
- Thad Goodman: Research virtual meeting opportunities to apply to CSI GLR
- David Proudfit: Updates to websites and hotel contacts
- Gary Beimers: Check on Chapter Challenge retention
Next Meeting
  • Go-to-Meeting, Wednesday, May 20, 2020, 4-5pm

Adjourned at 4:58 pm (Mike R/Dave F)

END OF MEETING