



**The Great Lakes Region of the
Construction Specifications Institute, Inc.**

<http://www.greatlakes.csinet.org>

**Great Lakes Region Executive Committee Meeting
“Go-to-Meeting” Conference Call
Wednesday, December 18, 2019; 4:00 pm - 5:00 pm (EST)**

Called to Order (Louise) at 4:05 pm

Roll Call (Louise) NO Board Quorum (≥ 10) YES ExComm Quorum (≥ 4)

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

Executive Committee – FY 2020	In attendance <input type="checkbox"/> (8 with 7 voting)
<input type="checkbox"/> President: Michael Rathburn (20)	<input checked="" type="checkbox"/> Vice President: Gregg Jones (21)
<input checked="" type="checkbox"/> Past President: Edmund Brown (20)	<input type="checkbox"/> Vice President: Scott Taylor (20)
<input checked="" type="checkbox"/> President-Elect: Thad Goodman (20)	<input type="checkbox"/> Treasurer: Gary Beimers (20)
<input checked="" type="checkbox"/> Institute Director (non-voting): Jack Morgan (N-22)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (21)

Directors – FY 2020	In attendance <input type="checkbox"/> (14 with 12 voting)
<input type="checkbox"/> Akron-Canton– Lee King	<input type="checkbox"/> Grand Rapids – Justin DeMarco
<input type="checkbox"/> Bluegrass – Scott Noel	<input type="checkbox"/> Indianapolis – David Fryman
<input checked="" type="checkbox"/> Cincinnati – David Proudfit	<input checked="" type="checkbox"/> Lansing – Roger Donaldson
Cleveland – Scott Taylor	<input checked="" type="checkbox"/> Louisville – Todd Irvin
<input type="checkbox"/> Columbus – M. “Tod” McKirnan	<input type="checkbox"/> Metro Detroit – Kevin Bush
<input type="checkbox"/> Dayton-Miami Valley – Ken Oren	<input checked="" type="checkbox"/> Toledo – Jerry Marquette
<input type="checkbox"/> Evansville– Mike Vannatter	<input type="checkbox"/> Emerging Prof. (appointed) - Rachel Middleton

Chairs and Invited Guests	In attendance <input type="checkbox"/> (14 with 5 unique)
Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Buddy Stafford
Awards Chair: Scott Taylor	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Edmund Brown	Nominating Chair: Edmund Brown
<input type="checkbox"/> Certification Chair: Ed Avink	Planning Chair: Thad Goodman
Conference Chair: Thad Goodman	Program Chair: Jack Morgan
<input type="checkbox"/> Education Chair: Chris Grimm	Technical Chair: Gary Beimers
<input type="checkbox"/> Electro Comm Chair: D. Blake Wagner	<input type="checkbox"/> Statutory Agent: Lane Beougher

Prior Minutes Status (Louise)

- Meeting minutes pending

Treasurer’s Report (Gary – MIA)

- NO GLR Treasury Reports submitted

Other Reports

- 2020 Regional Conference – April 23-25, 2020; Cincinnati Radisson
<http://csiglrcconference.com> (general here - various specific reports below)
 - Key Sponsors filled
 - CEUs programs near completion
 - Leadership and Product Rep Academies currently planned
 - Hot Topics Session (moderated with CSI Leadership)

Old Business

- Need new Director for Emerging Professional (Louise email to Presidents)
- State of Ohio Corporation (Closed)

BUSINESS DETAILS & FILINGS Close

Business Details

Entity #:	806198
Filing Type:	CORPORATION FOR NON-PROFIT
Original Filing Date:	10/30/1991
Location:	UPPER ARLINGTON FRANKLIN OHIO
Business Name:	THE GREAT LAKES REGION OF THE CONSTRUCTION SPECIFICATIONS INSTITUTE, INC.
Status:	Active
Exp. Date:	09/18/2024

- Deteriorating Chapters (requested by Scott Taylor - MIA)
 - Approach for training Leaders by webinar in February timeframe to enable GLRC Academy approach (Thad Goodman)
 - Dynamic Chapter Update (All try one before next meeting)
<https://www.csiresources.org/communities/community-home?CommunityKey=3f10c49c-423d-42dc-9e0c-0042cb12b5d3>
 - Chapter Challenge – Need a new Champion; follow up on FY2019 Challenge Member renewals; Best Practice: follow up on Challenge Member activities, e.g. notify employer, collect data on renewal (send communication to Presidents)
- GLRC Insurance (David Proudfit) – Liability location provided?
- Nominations for next year (Ed Brown) – President Elect, VP (Scott Taylor replacement), Treasurer, Emerging Professional – Need names confirmed by March 1, 2020
- Certification Test Results (need update – Scott Taylor/Ed Avink): Tracy Petrillo-lead reporting process, and education material changes
 - Fall Exam passing information is available
 - Spring CDT, CCS, and CCA scheduled (CCPR is being evaluated, not offered) and guides available
- Long Range Planning (update – Thad Goodman and Mike Rathburn)
 - Reviewing previous versions
 - Need Institute input – approved Institute “version” pending publishing

New Business

- None



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Institute Director's Report (Jack)

- Institute approved some Bylaw changes effecting Board officers – no separation of Treasurer and Secretary election year
- Awards improvement for 2021 coming – in January look for Awards marketing to start
 - General deadline to apply: last Friday in May (May 29, 2020)
 - OCC deadline 2nd week in July
 - February Webinar on Awards: focused on Presidents and Award Chair

Action Items

- Louise Schlatter: report Jan 13, 2020: email Chapter Presidents for Emerging Professional Director appointments
- Louise Schlatter: report Jan 13, 2020 and Feb 19, 2020: email Chapter Presidents for Chapter Challenge feedback and suggestions
- All GLR BOD Members: Jan 14, 2020: review Dynamic Chapter recordings to be able to discuss in next GLR BOD Meeting
- Thad Goodman: report Jan 13, 2020: need update on CSI Leadership Training Webinar series for February
- Thad Goodman and Mike Rathburn: report Jan 13, 2020: need update on GLRC Long Range Planning
- David Proudfit: report Jan 13, 2020: does GLRC location carry liability insurance or is additional required?
- Ed Brown: report Jan 13, 2020: status of nominations for FY2021
- Scott Taylor and Ed Avink: report Jan 13, 2020: update on Certification Test reporting

Next Meeting

- Go-to-Meeting, Wednesday, Jan 15, 2020, 4-5pm

Chapter Events

- Send to Newsletter Editor Jack Morgan (morwalsoplad1@gmail.com)
- Send to GLR Webmaster Blake Wagner (dblakewagner@gmail.com)
- 2020 Great Lakes Regional Conference: April 23-25, 2020; Cincinnati Radisson <http://csiglrcconference.com>
- CONSTRUCT: October 2-4, 2020 at Grapevine, TX (Gaylord Resort near Dallas)

Adjourned at 4:50 pm (David/Gregg)

END OF MEETING