Great Lakes Region Executive Committee Meeting
“Go-to-Meeting” Conference Call
Wednesday, November 20, 2019; 4:00 pm - 5:00 pm (EST)

Called to Order (Michael) at 4:15 pm
Roll Call (Louise) NO Board Quorum (≥ 10); YES EC Quorum (≥ 4)

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<table>
<thead>
<tr>
<th>Executive Committee – FY 2020</th>
<th>In attendance ☐ (8 with 7 voting)</th>
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<tbody>
<tr>
<td>☒ President: Michael Rathburn (20)</td>
<td>☐ Vice President: Gregg Jones (21)</td>
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<td>☐ Past President: Edmund Brown (20)</td>
<td>☒ Vice President: Scott Taylor (20)</td>
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<td>☒ President-Elect: Thad Goodman (20)</td>
<td>☐ Treasurer: Gary Beimers (20)</td>
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<td>☒ Institute Director (non-voting): Jack Morgan (N-22)</td>
<td>☒ Secretary: Louise Schlatter (21)</td>
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<tr>
<th>Directors – FY 2020</th>
<th>In attendance ☐ (14 with 13 voting)</th>
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<tr>
<td>☐ Akron-Canton– Lee King</td>
<td>☐ Grand Rapids – Justin DeMarco - Greenbuild</td>
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<td>☐ Bluegrass – Scott Noel</td>
<td>☐ Indianapolis – David Fryman</td>
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<td>☒ Columbus – David Proudfit</td>
<td>☐ Lansing – Roger Donaldson</td>
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<td>☐ Cleveland – Scott Taylor</td>
<td>☐ Louisville – Todd Irvin</td>
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<td>☐ Columbus – M. “Tod” McKirnan - NO</td>
<td>☐ Metro Detroit – Kevin Bush</td>
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<td>☐ Dayton-Miami Valley – Ken Oren</td>
<td>☒ Toledo – Jerry Marquette</td>
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<td>☐ Evansville– Mike Vannatter</td>
<td>☒ Emerging Prof. (appointed) - Rachel Middleton</td>
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<tr>
<th>Chairs and Invited Guests</th>
<th>In attendance ☐ (14 with 5 unique)</th>
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<tr>
<td>Academic Programs: Thad Goodman</td>
<td>☐ Membership Chair: Buddy Stafford</td>
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<td>Awards Chair: Scott Taylor</td>
<td>Newsletter Editors: Elizabeth Woodrow and Jack Morgan</td>
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<td>Bylaws Chair: Edmund Brown</td>
<td>Nominating Chair: Edmund Brown</td>
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<td>☐ Certification Chair: Ed Avink</td>
<td>Planning Chair: Thad Goodman</td>
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<tr>
<td>Conference Chair: Thad Goodman</td>
<td>Program Chair: Jack Morgan</td>
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<tr>
<td>☐ Education Chair: Chris Grimm</td>
<td>Technical Chair: Gary Beimers</td>
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<tr>
<td>☐ Electro Comm Chair: D. Blake Wagner</td>
<td>☐ Statutory Agent: Lane Beougher</td>
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Prior Minutes Status (Louise)
- Meeting minutes pending

Treasurer’s Report (Gary)
- NO GLR Treasury Reports submitted

Other Reports
- 2020 Regional Conference – April 23-25, 2020; Cincinnati Radisson
  http://csiglrconference.com reported by Thad Goodman
  - Platinum Sponsor: Duro-Last
  - Registration: need fee definition
  - CEU programs: 4 programs identified
  - Leadership Programs: following academy model
Hotel: space contracted for 2 “tracks” and block of rooms at 129 $/night with free parking
Website: live (Cincinnati hosting)

Newsletter: Jack Morgan: Co-editor, Elizabeth Woodrow has “retired” from workplace and is now participating from home; need to update Elizabeth’s email address (Jack)

Old Business

• NO President Report (Michael Rathburn)
• Further Thoughts of Last Meeting (a CSI Lean Coffee)
  o Certification: no resolution or change; consider petition to Institute (Scott Taylor and Ed Avink to follow up)
  o Dynamic Chapter Program:
    ▪ Jerry Marquette: Time well spent; concept for getting attention, call to action, hook, continuous improvement
    ▪ Scott Taylor: Exciting to listen to
    ▪ Jack Morgan: Starts with praises
    ▪ Consider putting the GLRC in the hotseat to get a review (David Proudfit and Jack Morgan for follow up)
  o Leadership Webinars 2020: Set webinars for February to leave more time during GLRC for other things, i.e. focus on developing synergies between chapters
    ▪ Invite entire Region to review leadership opportunities and duties (before Leadership Webinars); use Newsletter and GoToMeeting (Jack Morgan)
    ▪ Focus GLRC on identifying prospective leaders, provide leader networking, and on general / member leadership training, and improving specifications (Ben Small Award for Technical Writing?) (David Proudfit)
    ▪ See Region Leadership Training Proposal attachment (Thad Goodman)
• Insurance: Does GLR need liability insurance for officers or general liability?
  o Insurance: Directors and Officers Liability, and General Liability
  o CSI (Institute) sent insurance package from Haney Company
  o GLR Budget Item 18703.0/19703.0 Administrative: Insurance $500
  o Does the event location have the insurance? Does CSI Cincinnati have insurance that would cover GLRC? (David Proudfit to check with Blair Reese)
• Nominations for next year (Ed Brown) – President Elect, VP (Scott Taylor replacement), Treasurer, Emerging Professional
• Certification Test Results (update – Scott Taylor/Ed Avink): Tracy Petrillo-lead reporting process, and education material changes
• Long Range Planning (Thad Goodman and Mike Rathburn)

New Business

• Awards promotion (Scott Taylor)

Institute Director’s Report (Jack Morgan)

• Check Regional Newsletter for
  o Regional Caucus at Construct
  o Dynamic Chapter Program: moving to 24/7 format
  o Certifications
    ▪ CCCA returning
    ▪ CCS and CDT (as certification) and guides being updated (6 month delay in conversion
    ▪ CCPR not yet
There will be membership cards, in addition to CSI (electronic) Badges
- CSI Store returning
- CSI Townhall tomorrow
- Request to Jack follow up on certification communication; too much is accidental

**Action Items**

- Jack Morgan: Dec 18, 2019: need updated contact information for Elizabeth Woodrow
- Scott Taylor and Ed Avink: report Dec 18, 2019: update on Certification Test reporting
- David Proudfit and Jack Morgan: discuss on Dec 18, 2019: possible application of Dynamic Chapter Program to GLRC
- Thad Goodman: report Dec 16, 2019: additional plan detail for Leadership Webinars
- Jack Morgan: next GLR Newsletter: promote Leadership Webinars 2020
- David Proudfit: report Dec 16, 2019: strategize adjustments for GLRC considering Leadership Webinars 2020
- David Proudfit to check with Blair Reese: discuss on Dec 18, 2019: ability of Cincinnati Chapter and GLRC location to provide/cover liability insurance
- Thad Goodman and Mike Rathburn: report Dec 16, 2019: need update on GLRC Long Range Planning

**Next Meeting**

- Go-to-Meeting, Wednesday, December 18, 2019, 4-5pm

**Chapter Events**

- 2020 Great Lakes Regional Conference: April 23-25, 2020; Cincinnati Radisson
  [http://csiglrconference.com](http://csiglrconference.com)
- CONSTRUCT: October 2-4, 2020 at Grapevine, TX (Gaylord Resort near Dallas)

Adjourned at 5:05 pm (Mike/Thad)

END OF MEETING