



**Great Lakes Region Executive Committee Meeting Minutes**  
**“Go-to-Meeting” Conference Call**  
**Wednesday, September 18, 2019; 4:00 pm - 5:00 pm (EST)**

**Called to Order** (Michael) at 4:37 pm  
**Roll Call** (Louise) Quorum

GLR Board = Executive Committee + Directors = Voting Members, but 1 vote each

<b>Executive Committee – FY 2020</b>	In attendance <input type="checkbox"/>
<input checked="" type="checkbox"/> President: Michael Rathburn (20)	<input checked="" type="checkbox"/> Vice President: Greg Jones (21)
<input checked="" type="checkbox"/> Past President: Edmund Brown (20)	<input type="checkbox"/> Vice President: Scott Taylor (20)
<input checked="" type="checkbox"/> President-Elect: Thad Goodman (20)	<input checked="" type="checkbox"/> Treasurer: Gary Beimers (20)
<input checked="" type="checkbox"/> Institute Director (non-voting): Jack Morgan (N-22)	<input checked="" type="checkbox"/> Secretary: Louise Schlatter (21)

<b>Directors – FY 2020</b>	In attendance <input type="checkbox"/>
<input checked="" type="checkbox"/> Akron-Canton– Lee King	<input type="checkbox"/> Grand Rapids – Justin DeMarco
<input type="checkbox"/> Bluegrass – Scott Noel	<input checked="" type="checkbox"/> Indianapolis – David Fryman
<input type="checkbox"/> Cincinnati – David Proudfit	<input checked="" type="checkbox"/> Lansing – Roger Donaldson
<input type="checkbox"/> Cleveland – John Workley	<input type="checkbox"/> Louisville – <del>Cynthia Sturgill</del>
<input type="checkbox"/> Columbus – M. “Tod” McKirnan	<input type="checkbox"/> Metro Detroit – Kevin Bush
<input type="checkbox"/> Dayton-Miami Valley – Ken Oren	<input checked="" type="checkbox"/> Toledo – Jerry Marquette
<input type="checkbox"/> Evansville– Mike Vannatter	<input type="checkbox"/> Emerging Prof. (appointed) - Rachel Middleton

<b>Chairs and Invited Guests</b>	In attendance <input type="checkbox"/>
Academic Programs: Thad Goodman	<input type="checkbox"/> Membership Chair: Buddy Stafford
Awards Chair: ???	Newsletter Editors: Elizabeth Woodrow and Jack Morgan
Bylaws Chair: Edmund Brown	Nominating Chair: Edmund Brown
<input checked="" type="checkbox"/> Certification Chair: Ed Avink	Planning Chair: ???
Conference Chair: Thad Goodman	Program Chair: Jack Morgan
<input checked="" type="checkbox"/> Education Chair: Chris Grimm	Technical Chair: Gary Beimers
<input type="checkbox"/> Electro Comm Chair: D. Blake Wagner	<input checked="" type="checkbox"/> Statutory Agent: Lane Beougher

**Prior Minutes Status** (Louise)

- Meeting minutes of 8/21/19 (David/Greg) approved as submitted

**Treasurer’s Report** (Gary)

- GLR Treasury August 2019 Reports: presented and submitted for audit
- Insurance, verification of existence Liability for Officers: none currently
- Communications, charge for Institute Microsite: paid, will show in October report



## The Great Lakes Region of the Construction Specifications Institute, Inc.

<http://www.greatlakes.csinet.org>

### Other Reports

- Academic Programs; Thad Goodman: see submitted report
- Education; Chris Grimm: challenge in identifying current chairs; GLR Secretary to send email request for names and contact information; trying to be program clearinghouse and database; see submitted report
- Electro Comm; Blake Wagner: Available to assist any Chapter requesting it with Microsite issues or basic electronic communication questions.
- 2020 Regional Conference – April 23-25, 2020; Cincinnati Radisson  
<http://csiglrcconference.com>  
Working on sponsorship package and budget
- Nomination; Ed Brown: forming committee to President Elect, VP (Scott Taylor replacement), Treasurer
- Chair assignments:
  - Call for descriptions of role and expectations; Gregg to share Chapter version for edit and adoption
- Tracy Petrillo joined to discuss the current certification processes. See attached summary Tracy provided.
  - Interested in knowing who is training certifications
  - Will be at Construct; looking for engaging members in open discussion

### President's Report (Michael)

- No report

### Old Business

- State of Ohio Corporation Fee – status?  
<https://businesssearch.sos.state.oh.us/?=businessDetails/806198> shows Status “Held”

### New Business

- Insurance: Directors and Officers Liability, and General Liability: need more information, revisit in October
  - CSI insurance package from Haney Company
  - GLR Budget Item 18703.0/19703.0 Administrative: Insurance \$500
  - Should we be also thinking about Caucus and other activities?
- Long Range Planning: postponed

### Institute Director's Report (Jack)

- Focus on Construct
- Is Institute Awards Chair for FY2020: recommendation comply with submittal requirements

### Action Items

- Tod McKirnan: Oct 15, 2019: contact Rachel Middleton about continuing as Emerging Professional
- Louise Schlatter: Oct 15, 2019: send email request to Chapters for names and contact information of Education Chair
- Louise Schlatter: Oct 15, 2019: send email request to Chapters for descriptions of Officer and Chair roles and expectations



The Great Lakes Region of the  
Construction Specifications Institute, Inc.  
<http://www.greatlakes.csinet.org>

**Next Meeting**

- Go-to-Meeting, Wednesday, Oct 15, 2019, 4-5pm

**Chapter Events**

- Indy Trade Show: Thursday, October 3, 2019
- SCIP Annual Meeting: October 7-8, 2019
- CONSTRUCT: October 9-11, 2019 – Registration open

**Adjourned** at 5:16 pm (Ed/Thad)

**END OF MEETING**