



The Great Lakes Region of the Construction Specifications Institute, Inc.

Great Lakes Region Executive Committee Meeting Minutes January 14, 2015 4:00 p.m. - 5:00 p.m. (EST)

Called to Order at 4:00 pm

Roll Call

- Philip Babinec, President
- Henry "Hank" Hondorp, President - Elect
- Ivette Bruns, Immediate Past President
- Thad Goodman, Institute Director
- Ken Schmidt, Vice-president
- Jeff Clark, Vice-president
- Ed Brown, Secretary
- Bob Schrock, Treasurer
- David Fryman, EP Board Member

Minutes (Ed)

- Approved (Ivette, Ed)

Treasurer's Report (Bob)

- Checks are coming in
- Spending is within budget
- Tax forms have been submitted

President's Report (Ivette)

- Discussed strategic plan
 - Discussed action items
 - Outreach and building relationships being a priority for the chapters rather than the region
 - Fiscal year strategic plan and the responsibility of the past presidents
- Discussed College of Fellow's mentorship outreach
- Discussed chapter visits

Institute Director's Report (Thad)

- I attended the Master Specifiers Retreat this week. Lots of good interaction between architects and the manufacturing community at this event. Mark Dorsey was good enough to acknowledge the Board members in the room, so the Great Lakes was well represented
- Elections: Please spread the word that Great Lakes Region member Ed Brown is up for Director-at-Large. Encourage your chapters to get out and vote to support Ed.
- The BOARD will be meeting in January is the 28th-30 in Dallas. It's a workshop, not a formal meeting, but if anyone on the EXCOMM has anything they want me to bring to the floor, please send that information to me.
- I ended the year with an Institute Directors Report as promised. I heard several positive comments about it. I am considering a quarterly update, like to get feedback from the EXCOMM on it.



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- Region Conference status. How are we doing? Is registration about to open? Does the Region need any help from me to organize or contribute to the Leadership Training? It's been pretty quiet, want to make sure all is well & if my help is needed you know I will be there.

Leadership Training (Jack)

- I am looking for a list of Past GLR Award Winners after 2010. Brandy gave me the 2010 Winners. I have the 2014 Winners. I am looking for the Winners from 2011-2013 and 2015. All this information will be entered into the updated GLR Awards Guide and New Awards Committee Leadership Power Point.
- Certification Registration is open and am seeking how the various Chapters are organizing their Study Classes for the CDT and other Certifications. If interest warrants, Indianapolis Chapter will conduct CDT and CCS Webinars five Saturdays prior to the National Test Window.

Old Business

- GLRC
 - Lack of participation in planning is an issue
 - Requests Excomm input for leadership class
 - Tentative hotel – Hilton Garden Inn
 - Received tentative schedule
 - Next committee meeting on 1/29
- Elections
 - Survey Monkey will be used for election ballots
 - 4/30 deadline to report election results to Institute
 - Push for nominations for end of February
 - Ballots will be available by mid-March, election results at end of March (2 weeks)
- Strategic Plan Survey
 - Survey results, so far, were presented
 - Survey will be open until the end of January
 - New strategic plan will be presented to region board of directors, voting to be held at the GLRC

New Business

- No report

Next Meeting:

- EXCOMM / Board of Directors – Thursday, Feb 11th @ 4:00 p.m.

Adjourned at 4:57 PM (Phil, Hank)