



# The Great Lakes Region of the Construction Specifications Institute, Inc.

## Great Lakes Region Executive Committee Meeting Minutes

December 10, 2015

4:00 p.m. - 5:00 p.m. (EST)

Called to Order at 4:10 pm

Roll Call

- Philip Babinec, President
- Henry "Hank" Hondorp, President - Elect (Presided over Meeting)
- Ivette Bruns, Immediate Past President
- Thad Goodman, Institute Director (Non-voting)
- Ken Schmidt, Vice-president
- Jeff Clark, Vice-president
- Ed Brown, Secretary
- Bob Schrock, Treasurer
- David Fryman, EP Board Member

Minutes (Ed)

- Approved November minutes (Hank, Thad)

Treasurer's Report (Bob)

- Reviewed current budget
- Submitted for audit

President's Report (Phil)

- Phil would like the board's thoughts about CSI services
- Ivette to send out CSI services survey via Survey Monkey
  - Discussed survey questions
  - Ed and Ken to coordinate the paper survey

Institute Director's Report (Thad)

- Chapter Visits: Louisville Day at the Races. Presented the Outstanding Chapter Award in a recap of the ceremony at CONSTRUCT for those attending chapter members who couldn't be there.
- Leadership Training: Jack Morgan put on a great webinar for the Certification Chairs in the Region.
- Elections: Great Lakes Region member Ed Brown is up for Director-at-Large. Tough category with some well known people- encourage your chapters to get out and vote to support Ed.
- Elections- this is a good time to visit the site and find out what the requirements are for both being nominated, submissions, and the time matrix is good that outlines how much time is spent on average for each office available. Also- be thinking about next year. I will not be running again and we will be electing a new Institute Director. Be looking in your chapters and visits for good candidates.
- The BOARD will be meeting in January and March for two strategic planning sessions as we need to update our strategic plan and the new Ex Director wants to address some issues he sees that need some attention. Look for good things to come out of this.



## The Great Lakes Region of the Construction Specifications Institute, Inc.

- I will be putting out an Annual Report to the Region just after the first of the year. I am not sure how much information the general member is hearing, and think we need to be proactively telling the members as much as we can.

### Old Business

- GLR conference
  - May 12-14, 2016 Louisville, KY
  - Survey Monkey to be used for marketing and reaching out to Emerging Professionals

### New Business

- Survey Monkey will be used for region fall elections
  - There are openings for Vice President, Treasurer, President-elect

### Next Meeting:

EXCOMM – Thursday, January 14, 2016 @ 4:00 p.m.

Adjourned at 4:55 PM (Ed, Ivette)