



**SPECIAL DISTRICT
LEADERSHIP FOUNDATION**

**Special District Leadership Foundation
Board of Directors Meeting & Planning Session
AGENDA**

April 27, 2018

8:30 AM – 12:00 PM

1112 I Street, Suite 380, Sacramento, California 95814; T - 916.442.7887

Mission:

***To promote and recognize excellence in the governance
and management of special districts.***

Board Members

David Aranda, SDA, President, SDRMA
Jean Bracy, SDA, Vice President SDRMA
Stan Caldwell, Secretary, CSDA
Jo Mackenzie, Treasurer, CSDA
Elaine Magner, CSDA
Katie Kolitsos, Public Member
Geoffrey Neill, Public Member
Martin Rauch, Public Member
Sandy Raffelson, SDRMA

Neil McCormick, CEO
Ellen Doughty, Chief Member Services Officer,
SDRMA
Megan Hemming, Program Manager
Beth Hummel, Program Assistant
Rick Wood, Finance & Administration Director

Staff

**A COPY OF THIS AGENDA MUST BE POSTED AT EACH LOCATION AT LEAST 72 HOURS
PRIOR TO THE SCHEDULED MEETING**

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE MEETING OF
THE BOARD OF THE SPECIAL DISTRICT LEADERSHIP FOUNDATION ON THIS DAY:

1. CALL TO ORDER/ESTABLISH QUORUM

2. ADJUSTMENTS AND APPROVAL OF AGENDA

ACTION

3. PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony will be permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

4. CONSENT CALENDAR

ACTION

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Presenter(s): D. Aranda, SDA, President; N. McCormick, CEO; R. Wood, Finance & Administration Director

- a. Minutes of the meeting of January 18, 2018
- b. SDLF Financials through March 31, 2018
- c. Communications/ Letters/Media



5. 2017 SDLF AUDIT PRESENTATION & FORM 990 APPROVAL ACTION PAGE 24
Presenter(s): N. McCormick, CEO; R. Wood, Finance & Administration Director; D. Becker, Marta & Co.
 Review and approval of SDLF's completed IRS Form 990.
6. BOARD PLANNING SESSION DISCUSSION ITEMS DISC/ACTION PAGE 60
Presenter(s): D. Aranda, SDA, President; N. McCormick, CEO; M. Hemming, Program Manager
 Board discussion of current and potential future SDLF programs, scholarships, scope of work, and other items to include the following:
- a. Current Program Review & Updates
 - i. Special District Administrator (SDA) Certification PAGE 62
 - ii. Recognition in Special District Governance PAGE 65
 - iii. District Transparency Certificate of Excellence PAGE 67
 - iv. District of Distinction Accreditation PAGE 71
 - b. Potential New Efforts/Scope of Work Items PAGE 76
 - i. Hot Topics to Explore
 - ii. Scholarships PAGE 77
 - iii. Publications/Resources
 - c. SDLF Funding & Contracts PAGE 82
 - i. CSDA & SDRMA Funding
 - ii. CSDA-SDLF Services Contract PAGE 84
 - iii. Grant Funding/Research
 - iv. SDLF as Part of the CA Special Districts Alliance?
 - d. SDLF Committees PAGE 89
 - i. Certification & Audit Review Advisory Committee PAGE 91
 - ii. Program & Grant Advisory Committee
 - iii. Scholarship Selection Sub-Committee (Advisory)
7. 2018 GOALS, MARKETING & SCOPE OF WORK UPDATE INFO/DISCUSSION PAGE 92
Presenter(s): M. Hemming, Program Manager
 A comprehensive update on staff activities as they relate to approved direction provided by the SDLF Board.
8. 2018 PROGRAM APPLICANT STATUS REPORT INFO/DISCUSSION PAGE 97
Presenter(s): N. McCormick, CEO, B. Hummel, Program Assistant
 Discussion and report on the number of applicants for all four SDLF programs.
9. 2018 SDLF SCHOLARSHIP & GRANT UPDATES INFO/DISCUSSION PAGE 98
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager, B. Hummel Program Assistant
 An update related to the following 2018 scholarship funds and how much has been awarded for each: Education Allowance; John Yeakley SDA; Dr. James Kohonen SDLA; Emerging Leaders; and Websites.
10. 2018 SDLF BOARD MEETING DATES INFORMATION PAGE 99
Presenter(s): N. McCormick, CEO
 SDLF Board meeting dates for 2018.
11. INDIVIDUAL REPORTS/COMMENTS/OTHER BUSINESS INFORMATION
12. ADJOURNMENT

UPCOMING 2018 CSDA EVENTS:

Special Districts Legislative Days	May 22-23, 2018	Sacramento
GM Leadership Summit	June 24-26, 2018	Olympic Valley
SDLA Conference	July 8-11, 2018	Napa
Annual Conference & Exhibitor Showcase	September 24-27, 2018	Indian Wells
Board Secretary/Clerk Conference	October 22-24, 2018	South Lake Tahoe