



**Special District Leadership Foundation
Board of Directors Meeting
AGENDA**

October 31, 2019

9:00 AM – 12:00 PM

1112 I Street, Suite 380, Sacramento, California 95814; T - 916.442.7887

Call-in: (415) 604-5516 Pin: 1212717#

Board Member(s) Calling In

- David Aranda, SDA, President, SDRMA 1112 I Street, Suite 380 Sacramento, CA 95814
- Jean Bracy, SDA, Vice President SDRMA 14306 Park Avenue, Victorville, CA 92392
- Stanley Caldwell, Secretary, 1112 I Street, Suite 380, Sacramento, California 95814
- Jo Mackenzie, Treasurer, 1112 I Street, Suite 380, Sacramento, California 95814
- Katie Kolitsos, CSDA 1112 I Street, Suite 380, Sacramento, California 95814
- Elaine Magner 1112 I Street, Suite 380, Sacramento, California 95814
- Sandy Raffelson, 1112 I Street, Suite 380 Sacramento, CA 95814
- Geoffrey Neill, 1112 I Street, Suite 380 Sacramento, CA 95814
- Martin Rauch, 1112 I Street, Suite 380 Sacramento, CA 95814

To promote and recognize excellence in the governance and management of special districts.

Board Members

- David Aranda, SDA, President, SDRMA
- Jean Bracy, SDA, Vice President, SDRMA
- Stan Caldwell, Secretary, CSDA
- Jo MacKenzie, Treasurer, CSDA
- Katie Kolitsos, Public Member
- Elaine Magner, CSDA
- Sandy Raffelson, SDRMA
- Geoffrey Neill, Public Member
- Martin Rauch, Public Member

Staff

- Neil McCormick, CEO
- Laura Gill, CEO, SDRMA
- Ellen Doughty, SDRMA
- Megan Hemming, Program Manager
- Amber Phelen, Program Assistant
- Rick Wood, Finance & Administration Director

**A COPY OF THIS AGENDA MUST BE POSTED AT EACH LOCATION AT LEAST 72 HOURS
PRIOR TO THE SCHEDULED MEETING**

THE FOLLOWING ARE ITEMS OF BUSINESS TO BE TRANSACTED OR DISCUSSED AT THE MEETING OF THE
BOARD OF THE SPECIAL DISTRICT LEADERSHIP FOUNDATION ON THIS DAY:

1. CALL TO ORDER/ESTABLISH QUORUM

2. ADJUSTMENTS AND APPROVAL OF AGENDA

ACTION

3. PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony will be permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

4. CONSENT CALENDAR
Presenter(s): D. Aranda, SDA, President; N. McCormick, CEO; R. Wood, Finance & Administration Director
 - a. Meeting Minutes Approval: September 27, 2019 ACTION PAGE 3
 - b. SDLF Financials through September 30, 2019 ACTION PAGE 8

5. SDLF PROGRAMS – RECOMMENDED REQUIREMENTS UPDATES ACTION PAGE 10
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager
 A review of each SDLF program and recommended requirements updates for the Special District Administrator, Recognition in Special District Governance, District Transparency Certificate of Excellence, and Districts of Distinction programs in the upcoming year.

6. SPECIAL DISTRICT ADMINISTRATOR (SDA) NAME UPDATE ACTION PAGE 26
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager
 Consider approval of an update to the SDA certification name based on feedback received from a focus group, the SDLF Board, and an SDA survey.

7. RECOGNITION IN SPECIAL DISTRICT GOVERNANCE NAME UPDATE ACTION PAGE 30
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager
 Consider approval of an update to the Recognition in Special District Governance certificate based on feedback received from a focus group and the SDLF Board.

8. 2020 PROPOSED SCHOLARSHIPS ACTION PAGE 31
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager
 Review and consider approval of the proposed scholarships to be offered in 2020 including any recommended adjustments and additions from the previous year.

9. 2020 PROPOSED SCOPE OF WORK PLAN ACTION PAGE 40
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager
 Review and consider approval of new opportunities and priority items for 2020 that will broaden marketing and promotion while investing in the overall quality of the programs offered by SDLF.

10. 2020 SDLF BUDGET APPROVAL ACTION PAGE 56
Presenter(s): N. McCormick, CEO; M. Hemming, Program Manager; R. Wood, Finance & Administration Director
 Review and consider approval of the proposed 2020 SDLF budget which corresponds to the 2020 proposed Scope of Work Plan in Agenda Item #9 above.

11. 2020 ELECTION OF SDLF OFFICERS ACTION PAGE 58
Presenter(s): D. Aranda, SDA, President; N. McCormick, CEO
 Election of SDLF Board officers for the 2020 year.

12. PROGRAM APPLICANT STATUS REPORT INFORMATION PAGE 62
Presenter(s): A. Phelen, Program Assistant
 Discussion and report on the number of applicants for all four SDLF programs.

13. 2019 SDLF SCHOLARSHIP & GRANT UPDATES INFORMATION PAGE 63
Presenter(s): A. Phelen, Program Assistant
 A year-end report on the progress and scholarships awarded in 2019.

14. 2020 SDLF BOARD MEETING DATES INFORMATION PAGE 64
Presenter(s): N. McCormick, CEO
 Review SDLF Board meeting dates for 2020.

15. INDIVIDUAL REPORTS/COMMENTS/OTHER BUSINESS INFORMATION

16. ADJOURNMENT