

Emerging Leaders Advisory Committee Charter

SOURCE OF AUTHORITY AND GOVERNING RULES:

The Emerging Leaders Advisory Committee of the CPCU Society (the “Society”) is governed by the Society’s Bylaws and the Pennsylvania Not-For-Profit Corporation Law.

CHARTER TERM DURATION:

January 1, 2020 - Ongoing

OPERATIONAL ALIGNMENT:

Works with the Society’s staff liaison.

PURPOSE AND RESPONSIBILITIES:

The Emerging Leaders Advisory Committee increases membership and active participation of Emerging Leaders, defined as those under forty (40) or have been working in the risk and insurance field less than (10) years, in the CPCU Society. Increasing Society involvement of this demographic contributes to long term sustainability of the Society by providing connections, experiences and opportunities which invest participants in the future of the organization. .

DELIVERABLES:

- Encourage and facilitate Emerging Leaders participation across all aspects of the Society including chapters, programs and networking, by advising the Leadership Council, working committees and interest groups on the best channels, formats and offerings of most interest to Emerging Leaders;
- Develop recommendations, based on research and experience, for a Society-wide strategy to recruit and retain Emerging Leaders members and volunteers in the CPCU Society;
- Inventory the Society’s current suite of products, programs and services. Make recommendations to enhance or improve the appeal to Emerging Leaders;
- Coordinate with the volunteer committee to outline a plan to transition student members to professional Society membership;
- Advise staff and leadership on the types of programs, formats, topics that appeal most to Emerging Leaders;
- Provide constructive and actionable feedback on the Society’s current Emerging Leaders offerings;
- Recommend measures and KPI’s to evaluate successful engagement;
- Collect, collate and publicize best practices from chapters and interest groups for getting Emerging Leaders involved in the Society; and

Emerging Leaders Advisory Committee Charter

- Make recommendations for onboarding materials to welcome and familiarize emerging leaders with the Society.
-

ACCOUNTABILITY:

- The Emerging Leaders Advisory Committee reports to the Leadership Council;
 - Committee members meet virtually at least eight (8) times per year and in person at the In2Risk Conference and Leadership Summit. The committee may also conduct some of its business by e-mail; and
 - For succession planning, committee members are responsible for identifying qualified successors who are diverse and a good fit for the committee's purpose and goals.
-

EMERGING LEADERS ADVISORY COMMITTEE LEADERSHIP:

The Chair of the Emerging Leaders Advisory Committee is appointed by the Society's President, subject to approval by the Leadership Council. The committee chair, in collaboration with the staff liaison, is responsible for the overall direction and management of the committee.

Preference will be given to an individual who has the support of their employer and has knowledge of Society structure and its volunteers.

The Chair, in collaboration with the staff liaison, will select a vice-chair. The vice chair will serve as the chair in the event the committee chair cannot attend or participate in a meeting. Selection of a vice-chair does not guarantee the individual will be appointed to the chair position when vacant.

COMPOSITION:

The Emerging Leaders Advisory Committee shall consist of a maximum of twelve members, including the chair and vice chair.

Members of the committee must apply and are appointed by the Advisory Committee Chair, subject to approval by the Leadership Council. Vacancies in the membership of the committee shall be filled by the chairperson in collaboration with the staff liaison.

A majority of the members of the Committee shall constitute a quorum for the transaction of business, and the affirmative vote of a majority of those present shall be necessary for any action by the Committee.

TERMS:

The Emerging Leaders Advisory Committee Chair shall serve for a term of two years as Chair, limited to a total of four years on the Committee.

Emerging Leaders Advisory Committee Charter

The member term will be two years. At the discretion of the Chair, a Committee member may have the option to maintain this position for an additional one year term if all responsibilities have been met and s/he fulfills the needs of the Committee. No member will serve more than four consecutive years.

So that all terms do not expire at the same time committee member term expiration dates should be staggered.

SELECTION PROCESS AND QUALIFICATIONS:

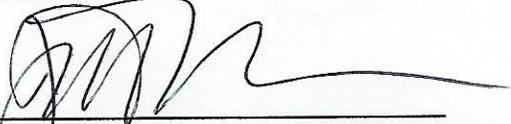
Emerging Leaders Advisory Committee members are identified through an open call for qualified volunteers. Selection is based on the following qualifications.

- Must be a CPCU Society member in good standing;
- Express interest to serve on the Emerging Leaders Advisory Committee;
- Desire to expand Emerging Leaders membership and engagement in the Society;
- Able to offer Emerging Leaders perspective based on research and/or experience;
- Must be able to self-fund attendance and registration to either the Leadership Summit and/or the Annual Meeting; and
- Able to work independently, as a team and virtually to complete deliverables as required by the Society.

REMOVAL OF COMMITTEE MEMBERS:

A Emerging Leaders Advisory Committee member including its chair and vice chair, may be removed at any time, with or without cause, upon (i) the affirmative vote of two-thirds (2/3) or more of the other Emerging Leaders Committee members, or (ii) the affirmative vote of a majority or more of the Committee members present at a meeting of the Leadership Council where a quorum is present, provided that written notice of the intention to consider the removal of such committee member has been included in the notice of the meeting at which such removal will be considered.

APPROVAL:



Jill D. McCook, CPCU, CLU, M.Ed., AIS, AIM
2019 President and Chair, CPCU Society Leadership Council

11/6/19
Date

Leadership Council Approval