



DOCUMENTING GOVERNMENT

PROMOTING HISTORY

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Council of State Archivists -

National Historical Publications and Records Commission State Historical

Records Advisory Board

Award of Merit

The Council of State Archivists and the National Historical Publications and Records Commission are pleased to recognize outstanding SHRAB projects and programs that have taken place in the previous calendar year or multi-year projects in the preceding calendar years with the SHRAB Award of Merit.

Eligibility: Any SHRAB project or program that resulted in strengthening the condition or access of documents and records within its state. Projects and programs must have been carried out last year but may reflect progress and objectives over multiple years.

Projects and programs may be either one-time projects or ongoing programs. SHRABs are encouraged to self-nominate.

Award Criteria: The Awards Committee will use one or more of the following criteria to evaluate a nomination:

- How did the project improve archival programs or raise the visibility of the archives within the state or territory? Did the project measurably improve current programs, adhere to best practices, or extend the reach of the archives?
- Does the project improve accessibility to archival collections, reach new audiences, and enhance current programs?
- What was the nominee's accomplishment relative to its resources or responsibilities?
- Is the project an outstanding example? Significant to the field? Notable for overall quality? Unique or innovative?

SHRAB Award of Merit Nomination Form

Project Title (if applicable): _____

Nominee's Name: _____

Organization Name _____

Work Phone _____ Cell Phone _____

E-mail Address _____

Nominated by:

Name _____

Position _____

Email _____

Phone _____

Number of SHRAB Members: _____

SHRAB Website: _____

Include the following in your nomination packet:

- 1. Awards Program Nomination Form**
- 2. Essay** (two typed, double-spaced pages) that discuss the accomplishments and ongoing work of the SHRAB that relate to the award's criteria.
- 3. Letter of Support** from at least one organization familiar with the nominee's work or one CoSA member.
- 4. Supporting materials** may be submitted and may include information about the SHRAB's work, illustrations of work products and promotional materials, press releases, press clippings, and other related materials.

Email one complete nomination packet as a single PDF to Barbara Teague, CoSA

Executive Director: bteague@statearchivists.org