



Maine Chapter of the
Construction Financial Management Association

2019 Scholarship Program Criteria

The Maine Chapter of the Construction Financial Management Association (CFMA) is pleased to announce that we will be awarding scholarships again this year. Scholarship awards have typically been between \$1,000 and \$2,500 per recipient, but are dependent on both the availability of funds and the pool of applicants in any given year. These scholarships are intended to assist the student with the cost of tuition, and are to be used solely for this purpose. The scholarships will be awarded based on the following criteria:

- Enrolled in an undergraduate program leading to a bachelor's or associate degree (including a 150 hour accounting program) majoring in accounting, finance, construction management or civil engineering. Business administration/management majors are also eligible if they have declared a minor in one of the following: accounting, finance or risk management and insurance.
- Connection to the construction industry either directly or through a family member with a preference given to a connection to Maine Chapter of CFMA
- Academic standing
- Extracurricular activities and community involvement
- Maine residency or graduate of Maine high school
- Intent to live and work in Maine upon graduation

We are asking that each institution identify candidates based on the above criteria. The candidates must submit their own application, essay, transcripts and two recent letters of recommendation, as instructed below, no later than November 4, 2019. A CFMA Maine Chapter selection committee will review candidates' applications and select recipients. Candidates will be notified of their outcome by December 1st.

Completed applications, including required additional information should be sent to:

CFMA Maine Chapter
c/o Shannon Walton
Clark Insurance
PO Box 3543
Portland, ME 04104

Or sent via email to: swalton@clarkinsurance.com

Submissions must be postmarked or arrive in Shannon's email inbox by November 4, 2019. Transcripts and/or letters of recommendation may be sent separately to Shannon Walton by the issuing party, but must also be received by November 4, 2019.

Scholarship awards will be presented at the CFMA Meeting to be held on January 21, 2020 in Freeport. Additional details to follow.

Thank you.
CFMA, Maine Chapter

Applicant's initials: _____



2019 SCHOLARSHIP APPLICATION

Type or print all information except for signatures.
 If space provided in any section is inadequate, information may be continued on additional sheets of paper. Please attach additional sheets to the original document.

**Application
 Deadline is
 November 4, 2019**

PERSONAL:

Last: _____ First: _____
 Home Address: _____
 City: _____ State: _____ Zip Code: _____
 Telephone: _____ E-mail: _____
 Were you referred by a member of CFMA: Yes No If yes, please complete the next line.
 CFMA: Member Name _____ Member Firm Name _____

EMPLOYER:

Company: _____
 City: _____ State: _____ Zip code: _____
 Work Telephone: _____ Job Title: _____

SCHOOLS:

Name(s) of post-secondary school in which you are currently enrolled _____
 School: _____ City: _____ State: _____
 School: _____ City: _____ State: _____
 Type of School: 4-year College or University 2 year Community or Junior College Vocational-Technical School Other: _____
 Anticipated Date of Graduation: _____ Enrollment Date: _____
 Major Course of Study: _____ Minor: _____
 High School attended
 Name: _____ Location: _____

WORK EXPERIENCE:

Describe your work experience, dates of employment and job responsibilities.

	Dates From/To (Month/Year)
Employer/Position _____	_____
Job Responsibilities: _____	_____
_____	_____
Employer/Position _____	_____
Job Responsibilities: _____	_____
_____	_____

ACTIVITIES, AWARDS & HONORS:

List all activities, both school and community, in which you have participated during the last four years. Please include any special awards, honors, or offices held. Indicate whether high school or college/university.

Activity	No of years Participated	Special Awards, Honors	Offices Held
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CAREER CHOICES:

Why you are interested in your career choice, and what event or series of events led you to this decision?

PERSONAL EXPERIENCE:

What has been your most important extracurricular activity, your most important contribution to it and what has your participation in it meant to you as an individual?

OFFICIAL

TRANSCRIPTS

1. Students currently or previously enrolled in college or vocational-technical school must include all college or vocational-technical **official** transcripts of grades.
2. High School seniors and students who have completed less than one full quarter or semester of post-secondary education must include an **official** high school transcript of grades and GPA based on courses to date.

CERTIFICATION In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to give proof of information I have given on this form. Falsification of information may result in termination of any scholarship granted.

SIGNATURE: _____ DATE: _____

APPLICATION Applicant is responsible for insuring that all* items listed below are submitted to:

CFMA Maine Chapter, c/o Shannon Walton,
Clark Insurance, PO Box 3543, Portland, ME 04104 or e-mail to: swalton@clarkinsurance.com
(Postmarked and/or emailed by November 4, 2019)

- COMPLETED APPLICATION
- SCHOLARSHIP PROGRAM CRITERIA NOTICE – initialed by Scholarship Applicant
- ESSAY TO INCLUDE:
 - 1) Reason for pursuing a career in Accounting, Finance, Construction Management, Civil Engineering, or Business Administration/Management with a minor in Accounting, Finance or Risk Management & Insurance, **AND**
 - 2) Reason or intent to live and work in Maine.
- OFFICIAL** TRANSCRIPTS OF COLLEGE AND/OR HIGH SCHOOL GRADES
- TWO RECENT LETTERS OF RECOMMENDATION

Official Transcripts and/or letters of recommendation may be sent separately to Shannon Walton by the issuing party, but must also be received by November 4, 2019

***If the application package is incomplete or does not contain official transcripts it will be considered ineligible for the scholarship.**