

# Job Title: Financial Analyst

Requisition ID 1269 - Posted

## Position Purpose:

To assist the Head of Treasury in managing the investment portfolio of LUMS and LUMS Employee Provident Fund.

## Key Accountabilities:

- Conducting in-depth financial analysis to support strategic decision-making and financial forecasting for the university's treasury operations.
- Conducting market research to evaluate current and potential investments, researching industry trends, analyzing market data, and identifying potential risks and opportunities.
- Analyzing investment opportunities and making recommendations to senior management on investment decisions for the university's endowment and other investment funds.
- Identifying, assessing, and mitigating financial risks for the university's treasury operations, including interest rate, credit, liquidity, and market risks.
- Ensuring the efficient management of the university's cash flow, including monitoring and reporting of cash positions and optimizing cash management strategies.
- Assisting with the budgeting process, providing guidance on financial planning and forecasting.
- Ensuring compliance with applicable laws, regulations, and LUMS investment policy.
- Maintain up-to-date information about the economy and financial markets.
- Maintain an accurate record of investments and present the investment report to the treasury management team.

## Knowledge and Skills:

- Portfolio Management
- Understanding of accounting standards and principles
- Strong grip on MS-Office
- Working experience in ERP systems
- Effective verbal and written communication skills
- Excellent analytical abilities
- Ability to manage multiple assignments concurrently and perform under strict timelines
- Strong presentation skills

## Behaviour:

- Integrity
- Accountability
- Commitment
- Team play

## To qualify for the role, you must have:

Bachelor's degree in Accounting and Finance from a renowned institute.  
5 years of relevant experience

**Send resumes at: [emmad.aslam@lums.edu.pk](mailto:emmad.aslam@lums.edu.pk)**