

POSTAL LIFE INSURANCE COMPANY LIMITED  
(Wholly owned by Federal Government of Pakistan)

**CAREER OPPORTUNITIES**

Postal Life Insurance Company Limited (PLICL) is incorporated with SECP as a Public Limited under Companies Act,2017 and licensed Insurance Company under Insurance Ordinance, 2000.

Postal Life Insurance Company Limited (PLICL) is a key player in the life insurance business offering its services to the general public through a vast network all over Pakistan.

The Company is seeking dynamic and result oriented professionals to fill up the following positions: -

S.#	Position Title	No. of Posts	Max. Age	Minimum Qualification Requirement	Minimum Experience Requirement	Location
1	<b>Chief Investment Officer</b>	1	45	MBA/ACA/ACCA/AC MA. (CFA or FRM certifications are desirable but not mandatory)	10 years or more professional experience of working with in an investment, finance or Treasury function of a Company, with at least 3 years at a Senior Management Level position.	Islamabad
2	<b>Chief Technology Officer</b>	1	50	The preferred qualification is master's degree in Computer Science/MBA (MIS) or relevant B.E degree. Higher Qualification will be an advantage, as a special case, Graduation may be considered provides/he has exceptional experience and track record.	In case of candidate with preferred qualification, or equivalent/ higher degrees, experience requirement will be 10 years with at least 5 years in similar position preferably in an insurance company. In case of graduation, minimum experience required will be 15 years it has at least 5 years in a similar position preferably in an Insurance company.	Islamabad
3	<b>Company Secretary</b>	1	50	Should be a member of recognized body of professional accountants or a graduate from a recognized University along with being member of a recognized body of Corporate /Chartered Secretaries or a Lawyer.	Should have around 5 years' experience of managing legal and Corporate Secretarial affairs in Public Sector company or 8 years in Financial Institution in the private sector and must have at least 3 years' experience of being engaged in or employed in a public practice (Law/Audit/Accounting) firm, or in Managing financial or corporate affairs functions of a company. Experience of liaising with Government /Regulatory Bodies is essential.	Islamabad

4	<b>Head of Internal Audit</b>	1	50	Should be a member of recognized body of professional accountants (preferably CA). Certified Internal Auditor or certified Fraud Examiner or Certified Internal Control Auditor will also be considered provided He / She has relevant experience.	In case of candidate with preferred qualification required experience will be 10 years with at least 5 years in a similar Position in a medium to large Insurance company/financial institution. In case of a certified internal auditor or certified Fraud Examiner or Certified Internal Control Auditor minimum experience required will be 15 years with at least 5 years in a similar position in a medium to large insurance company/ financial institution. should have experience of Audit or Compliance function.	Islamabad
5	<b>Head of Sales</b>	1	50	16 years education from HEC recognized university in Marketing, Human Resource, Administration, Finance or any other related field. Candidate with Higher qualification will be preferred. As a special case, graduate may be considered provided he/she has exceptional experience and have achieved a record of accomplishments and successful performance of his/her duties.	15 years' experience in sales & marketing out of which 10 years of managing life insurance sales team.	Islamabad
6	<b>Head of Operations</b>	1	50	16 years education from HEC recognized university preferably Masters in the field of Business Administration, Finance, Commerce/ other related field. Candidate with Higher qualification will be preferred. As a special case, graduate may be considered provided he/she has exceptional experience and have achieved a record of accomplishments and successful performance	10 years in operations of life insurance/family takaful companies. The ideal candidate shall have strong knowledge of underwriting, claims, reinsurance, agency operations, and policyholder services.	Islamabad

				of his/her duties. Certifications in insurance such as LOMA or any other related certifications will be preferred.		
7	<b>Head of HR</b>	1	50	The preferred Qualification is MBA or Master's Degree in Human Resource, Business Administration, Higher relevant qualification will be an advantage. As special case, graduate may be considered provided s/he has exceptional experience and track record.	In case of candidates with preferred qualification, in equivalent/higher degrees, experience requirement will be minimum 10 years with at least 5 years in a similar position in a medium/large insurance company/financial institution. In case of graduates, Minimum experience required will be 20 years with at least 5 years in a similar position in a medium to large insurance or financial institution. Experience of managing a medium sized HR department is essential.	Islamabad
8	<b>Assistant Finance Officer</b>	1	30	M.Com/MBA/B. Com/BS Finance/Accounts	1 Year in Similar Capacity preferably in Insurance/Financial Institution	Islamabad

Candidates meeting the above criteria may apply online by selecting the position on our website at <http://www.plic.com.pk/careers> or email at [career@plic.com.pk](mailto:career@plic.com.pk).

Please mention Position Title in the email subject.

Last date for submission of application is **11<sup>th</sup> March, 2023**.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER. FEMALE CANDIDATES ARE ENCOURAGED TO APPLY.**

**(Human Resource Department)  
PLICL  
051-9291902**