



Career Opportunity

Assistant Manager (03 Positions) Product Management & Research Department

Pakistan Stock Exchange is the only Stock Exchange of Pakistan, having its TREC Holders in Karachi, Lahore and Islamabad. PSX's mission is to contribute to the economic development of Pakistan by providing a fair, transparent, and efficient marketplace to facilitate capital formation for the benefit of investors, issuers and all stakeholders. In order to support its mission critical operations, PSX has implemented state of the art technology infrastructure and applications.

PSX is looking for talented, qualified and highly motivated individuals for the role of **Assistant Manager** in **Product Management & Research Department** which shall be **based in Karachi Office**. Each position is required for three different functions i.e.,

- **Indices & ETF,**
- **Derivatives (Futures & Options)**
- **ESG & Shariah**

The position's key responsibilities, skillset, and educational requirements are given below. Interested candidates can apply at Company's Website <https://www.psx.com.pk/psx/careers> or at email address hr@psx.com.pk by **January 15, 2024** mentioning the functional area of interest.

The candidate will have the opportunity to work in a dynamic and fast-paced environment where contributions will be valued and rewarded. Opportunities for career advancement and professional development will be provided in addition to the competitive salary package. PSX is an equal opportunity employer and female candidates are encouraged to apply.

Key Responsibilities:

- Assist in the development and launch of new product offerings in respective function
- Conduct research and analysis to identify opportunities for improvement in respective function
- Develop and maintain a comprehensive understanding of the organization's products and services
- Ensure compliance with relevant policies, procedures, and regulations
- Develop and maintain effective working relationships with internal and external stakeholders
- Collaborate with cross-functional teams to achieve organizational goals and objectives
- Any other task assigned by line manager

Required Skills:

- Ability to adapt to changing priorities and handle multiple tasks simultaneously
- Understanding of global financial markets and products
- Well-versed in MS Excel (Knowledge of VBA, Power BI, Tableau etc., is a plus)
- Effective written and spoken communication and presentation skills
- Strong analytical and project management skills

Preferred Education, Experience and Certifications:

- Minimum Bachelor's degree in Business / Finance or other related fields
- CFA level 1 is a must; level 2 is preferred
- 1-2 years of work experience in a financial institution (Asset Management, Risk and/ or ESG will be a plus)