

**Fund Manager**

Halan Microfinance Bank · Karāchi, Sindh, Pakistan (On-site)

## About the job

**Fund Manager**

To ensure optimal liquidity, cost-effective funding, and effective management of the bank's operations in compliance with regulatory requirements. The role is responsible for managing funds, mitigating financial risks, and supporting the bank's financial stability and growth.

**Qualifications & Experience**

- Bachelor's degree in finance, Accounting, or related field. Master's degree or professional certification (e.g., CFA, CPA, ACT) preferred.
- 3 to 05 years of experience in treasury, funds management, or ALM within a bank, microfinance bank, or financial institution.
- In-depth knowledge of SBP regulations, money market operations, and financial instruments.
- Proficiency in treasury management systems and MS Excel.

**Key Responsibilities**

- Monitor daily cash flows and maintain adequate liquidity to meet operational and regulatory requirements.
- Develop and maintain a contingency funding plan
- Plan and raise funds from diversified sources
- Optimize the cost of funds and manage the interest rate risk associated with funding activities.
- Manage the regulatory ratios as per State Bank of Pakistan (SBP) guidelines.
- Maintain relationships with financial institutions for borrowing/investment purposes.
- Invest surplus funds in various FIs while ensuring safety, liquidity, and reasonable returns.
- Monitor the investment portfolio and ensure compliance with internal policies and regulatory limits.
- Prepare ALCO (Asset-Liability Committee) reports and Ensure adherence to treasury risk limits set by the board/ALCO.
- Ensure timely and accurate reporting to regulator regarding liquidity, borrowing, investments, and other treasury metrics.
- Oversee treasury management systems and tools.