CFA Society Pakistan

Investment Officer
Asian Development Bank (ADB) • Islamabad, Islāmābād, Pakistan (On-site)

About the job

Join Our Mission to Foster Prosperity in Asia

Are you ready to make a difference in the future of Asia and be a catalyst for positive change? We are thrilled to offer a unique opportunity to become an important part of the prestigious Asian Development Bank (ADB). At ADB, our mission is simple yet powerful: to alleviate poverty and promote sustainable development in the Asia-Pacific region.

Organizational Setting and Reporting Relationship

The position of Investment Officer is assigned to the Private Sector Infrastructure Finance Division 1 (PSIF1) within the Private Sector Operations Department (PSOD) . You will be based at our Resident Mission Office in Islamabad, Pakistan (PRM).

You will report to the Deputy Country Director, PRM and designated PSIF1 International Staff and Officer, as applicable.

Your Role

As an Investment Officer, you will independently provide technical support and coordination in the processing of ADB's private sector investments and technical assistance in Pakistan and other Central and West Asian countries. You will also assist and participate in the origination, development, implementation and administration of private sector infrastructure financing projects. You will regularly engage with leading private sector players, sponsors, and investors in the country. You will maintain up to date knowledge of key investment trends, sector developments, and market conditions, and provide timely insights and updates to your reporting line.

You WillYou will need: Benefits

- Project Processing
- Assist and participate in the identification, development and processing of projects, undertaking the needed due diligence, risk analysis and mitigation work towards the structuring of loans, equity investment, guarantees or other forms of assistance.
- Independently apply proper risk management in projects.
- Contribute to the areas of technical, credit and financial due diligence by independently developing financial models and assessing the risk profile, creditworthiness and bankability of proposed infrastructure investments.
- Review and analyze financial statements and financial projections/models, performing sensitivity analysis and stress testing and making necessary recommendations;
- Participate in due diligence missions and provide technical support and recommendations to the team leader.
- Undertake relevant industry and country research as a part of transaction risk assessment and makes recommendations to the project team leader.
- Prepare independently the initial Concept and Final Review Memorandums, summaries of project documents, risk assessment analyses and other required document throughout the project processing cycle.
- Engage independently with the Office of Risk Management and the Safeguards Specialists to address credit-related and other safeguards-related issues;
- Prepare presentation materials.
- Oversee the documentation and maintenance of comprehensive credit files related to transactions under processing.
- Strategy and Planning

- Contribute to the development of policy and strategies for ADB's developmental goals for the private sector in consultation with relevant stakeholders and assisting in developing a pipeline of private sector infrastructure projects.
- Others
- Perform other tasks as assigned and reflected in the workplan.
- Bachelor's degree in finance and/or accounting, preferably with advance training, CA, CFA charter holder.
- At least 8 years of relevant professional experience, preferably in project finance or corporate finance.
- Proven ability to undertake research and analysis on difficult but well-defined tasks, collect and organize required data and information, apply appropriate computer skills in organizing and analyzing the data; and prepare notes, papers and sections of reports.
- Good analytical thinking with ability to comprehend causal links, make pros and cons analysis, and analyze factors to reach a decision.
- Strong report-writing and communication skills in English.
- Able to guide junior staff to facilitate work planning, delivery and quality review.
- Able to work collaboratively with teams as a constructive team member.
- Strong oral and written communications skills.
- Please refer to the link for ADB Competency Framework for Technical Local grade TL5.

ADB offers a rewarding salary and a comprehensive benefits package . The salary will be based on ADB's standards and comparator markets, taking into account your qualifications and experience.

- Retirement plan
- Medical and health benefits
- Paid leave (including parental)
- Life and other insurance plans
- Staff development

Additional Information

This appointment is open to internal and external applicants.

This opening is a local staff position. It is open only to nationals and permanent residents of Pakistan.

This is a fixed term appointment with option to renew, initially for a period of up to 3 years, or up to the Normal Retirement Date (NRD), whichever comes earlier, for the purpose(s) and conditions determined by ADB, in accordance with Administrative Order No. 2.01 (Recruitment and Appointment). After the initial fixed-term period, ADB may choose to renew the appointment for up to an additional 3 years or not renewed. This decision will be made in the overall interest of ADB, based on factors including but not limited to the requirement of Staff's particular blend of skills and experience for the medium-term work program of the organizational unit, sufficient funding to cover the renewed period, and Staff's performance and suitability for employment. There is no limit to the number of renewals up to NRD. However, this appointment is not convertible to a regular appointment.

About Us

ADB is a leading multilateral development bank supporting inclusive, resilient, and sustainable growth across Asia and the Pacific. Working with its members and partners to solve complex challenges together, ADB harnesses innovative financial tools and strategic partnerships to transform lives, build quality infrastructure, and safeguard our planet. Founded in 1966, ADB is headquartered in Manila and owned by 69 members—50 from the region.

ADB only hires nationals of its 69 members .

To view ADB Organizational Chart, please click here .

ADB wants to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. ADB encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Women are highly encouraged to apply.

Visit ADB Careers FAQ for more information.

Primary Location: Pakistan Resident Mission-Pakistan-Islamabad

Staff Category: Technical Local - Field Office

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To apply: https://www.linkedin.com/jobs/view/4440887312/