CFA Society Pakistan

**Financial Analyst**
Pakistan Digital Authority • Islamabad, Islāmābād, Pakistan (On-site)

## About the job

**Purpose of the Position**

The Financial Analyst shall provide analytical and decision-support assistance to the executive management by delivering timely, accurate, and insightful financial analysis. The role supports day-to-day management decisions, strategic planning, budgeting, and performance monitoring to ensure effective utilization of public funds, financial discipline, and alignment with the Authority's objectives and the National Digital Masterplan.

**Responsibilities**

- Provide day-to-day financial analysis support to executive management, including ad hoc analyses, scenario modeling, and financial insights to inform operational and strategic decisions.
- Analyze budget utilization, expenditures, and financial performance against approved plans, identifying variances, trends, and potential risks.
- Support the preparation of budgets, forecasts, and financial projections by providing analytical inputs, data validation, and assumptions analysis.
- Prepare periodic management reports, dashboards, and briefing notes highlighting key financial indicators, risks, and recommendations.
- Assist in evaluating financial implications of projects, initiatives, procurements, contracts, and policy proposals in line with approved budgets and financial rules.
- Support cash flow analysis and monitoring to ensure timely availability of funds and optimal resource allocation.
- Assist in financial data consolidation for internal reviews, audits, and reporting to oversight bodies, ensuring accuracy and completeness of information.
- Maintain financial models, databases, and analytical tools to support evidence-based decision-making.
- Coordinate with finance, procurement, and program teams to ensure consistency of financial data and assumptions.
- Ensure compliance with applicable financial rules, regulations, ethical standards, and internal controls, and support transparency and accountability requirements under the Act.

**Qualifications**

- Minimum Bachelor's degree in Finance, Accounting, Economics, Business Administration, or a related discipline.
- Professional certifications (e.g., ACCA, CA (Inter), CMA, CPA, CFA – full or partial) shall be preferred but not mandatory.

**Experience**

- Minimum 4+ years of relevant experience in financial analysis, budgeting, financial reporting, or performance analysis.
- Experience in public sector organizations, autonomous bodies, regulatory authorities, or donor-funded projects shall be preferred.
- Demonstrated experience in preparing analytical reports for senior management and supporting decision-making processes.
- Familiarity with public sector financial rules, budgeting processes, and audit requirements shall be an advantage.

**Key Competencies**

- Financial analysis and interpretation
- Budget monitoring and variance analysis
- Strong analytical and problem-solving skills
- Attention to detail and data accuracy
- Financial modeling and use of analytical tools
- Understanding of public sector financial compliance and controls
- Ability to present complex financial information clearly to non-financial stakeholders

- Professional integrity, confidentiality, and adherence to ethical standards

To apply: https://www.linkedin.com/jobs/view/4465731334/