CFA Society Pakistan

Credit Relationship Assistant Manager (Mashreq Global Network Pakistan)

Mashreq

Job Purpose

- Prepare high quality greenlight and credit proposal (CP) memos for the FI and NBFI sector
- Experienced in the structured finance space; capable of preparing succinct transaction memos for Capital Call facilities, Fund Level Hybrids, Fund level NAV and Acquisition finance
- Expertise on other NBFI product groups including Repos, Margin Lending, Clean Holdco Financing
- Ability to work under pressure and deliver high quality work within relatively tight timelines
- Ability to manage internal stakeholders across RMs and Credit risk teams

Key result Areas

Greenlight and CP Preparation

- Prepare and ensure timely submission of high-quality Greenlight Memos and CPs for assigned clients
- Ensure timely renewal of CPs
- Ensure consistent (error free) presentation standard

Portfolio Management

- Maintain portfolio, transaction and counterparty credit controls in line with the bank's credit policy
- Review, check and assign where applicable the appropriate risk rating to each credit proposal
- Ensure completion of rating assessment and renewals in line with bank's credit policy
- Coordinate with internal stakeholders to ensure that all up-to-date relevant information is obtained to conduct a proper evaluation
- Coordinate with respective RMs/SRMs and Business Support to ensure:
- Reduced turnaround time
- High quality submission to Risk and other stakeholders

- Produce error-free and timely routine and management reports and data related to limits, exposure and allocations
- Review covenants and monitor portfolio for any early alerts

Management Submissions

- Support NBFI and FI RM team for timely Greenlight and CP submissions for complex, high pressure time bound transactions
- Support RM team on adhoc memos or information packs as requested by WRM

Knowledge, Skills and Experience

- Minimum 5-8 years of experience of credit / financial analysis at similar level in banking and / or related field. FI and NBFI credit knowledge and portfolio management experience
- Strong structured finance experience; ability to understand and break down very complex fund financing requirements
- Need to be able to independently be a back-up to the RM on transactional matters
- Strong analytical skills
- Excellent skills with the usage of Word, Excel and PowerPoint applications
- Strong preference for a MBA, CFA or CA qualification

To apply: https://www.linkedin.com/jobs/view/4250379496