

**Reanda Haroon Zakaria & Company, Chartered Accountants** is looking for potential profiles for its **Advisory practice**.

**Job Description:** In our advisory function, you will be part of a team that provides innovative and cutting-edge advisory services to our clients. You will experience ongoing professional development through diverse experiences, world-class learning and individually tailored coaching.

Our advisory department has a wide-ranging mandate that ranges from business development to execution across all sectors of advisory services including business valuation, mergers and acquisitions, financial due diligence, financial modeling, fund raising, preparation of request for proposal documents and other ad hoc assignments.

Given our broad mandate, we seek personnel that relish learning and creativity and who seek an environment that maximizes their learning and professional potential.

**Responsibilities:**

- ☐ Participate in a wide range of projects, getting involved in discussion with senior members; demonstrating creative thinking and individual initiative
- ☐ Research and analyze pertinent client, industry, and financial matters while demonstrating thorough technical and analytical skills.
- ☐ Assist in preparation of detailed and sophisticated financial models, conducting research to support valuation, devising shareholding and corporate structuring solutions, and developing other financial solutions for clients.
- ☐ Support new business development through preparation of proposals, pitch documents and confidential investment memorandums.
- ☐ Work with partner firms and associates in executing joint assignments
- ☐ Develop knowledge of applicable corporate, financial, taxation and foreign exchange regulatory framework in Pakistan, including monitoring changes and updates therein.
- ☐ Support senior staff in managing the internal funds of associated concerns and assist in such investment in accordance with the relevant regulatory requirements
- ☐ Adapt to challenging assignments and delivering the output within stipulated timelines.
- ☐ Assist in respect of engagement management from client onboarding till completion of the assignment.

**Education & Experience:**

- ☐ **BBA, MBA (finance or related fields), CFA (at least level II passed)** with 1-2 years of experience in relevant field.

**Skills & Attributes**

- ☐ Effective communication, both written and verbal.
- ☐ Proficiency in Microsoft office especially Excel, Word and PowerPoint.
- ☐ Must be self-motivated and willing to enhance technical knowledge.
- ☐ Ability to cope with deadline driven assignments and to operate on own initiative.

Interested candidates matching the above criteria may send their resumes to [hr@hzco.com.pk](mailto:hr@hzco.com.pk)