

Vacancy Announcement

Cotyledon for Management Consultancy, a KSA-based advisory firm, is seeking a dynamic and results-driven **Associate – Advisory** to join our growing team on-site in **Lahore, Pakistan**.

Position: Associate – Advisory

Location: Lahore, Pakistan

Application Deadline: 14th July 2025

This is an exciting opportunity for professionals who thrive in fast-paced, intellectually stimulating environments and are looking to make a meaningful impact on the regional advisory space.

Key Responsibilities

Transaction Advisory

- Lead the execution of financial advisory mandates, including Pre-IPO readiness, exit readiness and strategic transactions.
- Conduct and oversee financial, commercial, and operational due diligence as part of transaction execution.
- Prepare investment materials such as teasers, information memorandum, financial models, and other transaction documents.
- Manage virtual data rooms and coordinate across legal, financial, and regulatory stakeholders.

Strategic Research & Analysis

- Conduct in-depth market, sector, and company research to support client strategies and investment decisions.
- Monitor and analyze industry developments, regulatory frameworks, and financial benchmarks.

Proposal Management

- Draft tailored proposals, engagement letters, and initial assessment reports in alignment with client needs and business objectives.

Client Engagement

- Lead client engagements end-to-end, ensuring effective communication, expectation management, and high-quality delivery.

Leadership & Team Oversight

- Oversee project delivery, team performance tracking (KPIs), and quality assurance of client deliverables.
- Lead hiring, onboarding, and training activities for the Lahore-based advisory team.

Investor & Strategic Support

- Support investor communications, fund strategy development, and due diligence efforts.
- Report on portfolio performance, fund metrics, and provide insights to C-level stakeholders.
- Ensure data readiness for investor interactions and fundraising processes.

Business Development

- Identify and pursue cross-selling and business development opportunities.
- Support deal origination and help translate strategic vision into actionable growth plans.
- Build and maintain strong relationships with clients, partners, and ecosystem stakeholders.

Candidate Requirements

- 5–8 years of relevant experience in financial advisory, consulting, investment banking, or a related field.
- Demonstrated ability to lead complex projects and deliver high-quality outcomes under tight timelines.
- Strong financial modeling, analytical, and presentation skills.
- Proven experience in managing teams and engaging with senior stakeholders.
- Professional qualifications such as CFA, ACCA, Masters (in relevant subjects) are highly preferred.
- Experience working with KSA based clients or the broader GCC region will be considered a strong plus.

If you are interested in joining a forward-thinking advisory firm with a strong regional footprint, please submit your **CV and a sample of relevant work** to careers@cotyledon.sa no later than **14th July 2025**.