



CFA Society  
Malaysia

# 2023 Future Leaders Mentoring Program Handbook



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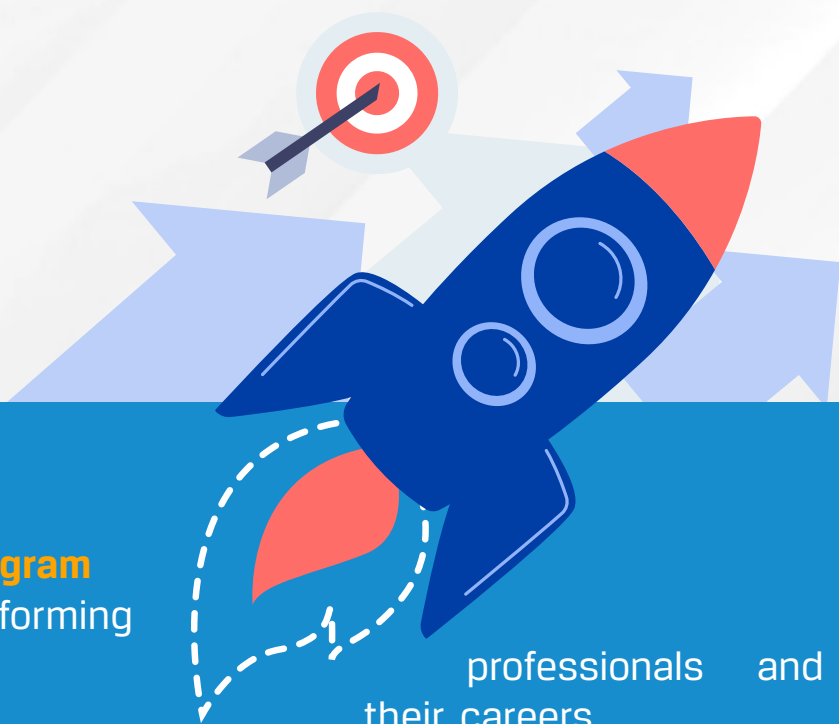
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# About the Program



## **The Future Leaders Mentoring Program**

aims to connect and pair high-performing individuals (mentors) with young students (mentees) to advance in

professionals and their careers.

This 3-month program connects high performing individuals (mentors) with young professionals and students (mentees) to help advance their careers and grow their professional skills. Each mentor-mentee pair is encouraged to meet at least twice a month, and mentors with relevant experience and background will be matched with mentees who share similar goals.

In addition to being paired with a mentor, mentees will also have the opportunity to reach out to other mentors for guidance and support. This means that mentees will have a wealth of knowledge and experience at their disposal, allowing them to grow and develop their skills even further.

Through this program, mentors are able to transfer skills and experiences to mentees and act as a role model and will have opportunity to engage and give back to your professional community as well as shape the future generation of business leaders, while also enhancing own skills. Mentees are able to learn from industry experts, develop new skills, build a larger network, achieve career aspirations, and have an example to look up to throughout this program.

# As a Mentor ...

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## Requirements:

- Must be a current CFA Society Malaysia Member / Candidate
- Be willing to commit at least twice a month to guide your mentee either face-to-face or virtually
- Committed high performing individuals

## Roles:

- Takes the lead in the relationship but enables the mentee to take charge of their own growth, development, and career planning
- Be available for the mentee at least twice a month
- Establishes the mentee's goals and objectives for the relationship together with the mentee
- Actively listens to mentee
- Provides frank, honest, and constructive feedback
- Provides encouragement and assists the mentee in identifying professional development activities
- Recognizes and works through conflicts in caring ways, invites discussion on differences with the mentee
- Maintains a professional relationship
- Provide progress feedback in Mentoring Program platform



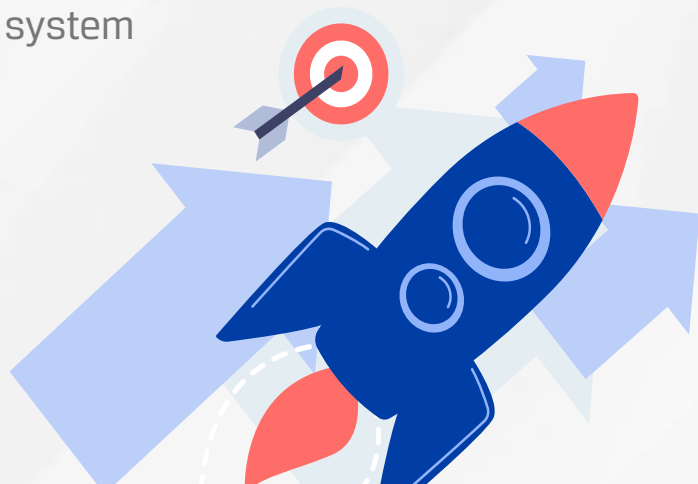
# As a Mentee ...

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## Requirements:

- A driven individual
- Have a strong interest in the finance / investment industry
- Have a clear professional / personal development plan that you wish to achieve through participation in the program (additional advantage)
- Be willing to commit at least twice a month to meet your mentor either face-to-face or virtually
- Record online/offline mentoring session/meeting reflections in the mentoring program platform
- Be willing to proactively connect with your mentor
- Compulsory to attend program events that are held after office hours
- Required to pay a non-refundable commitment fee upon successful of application:
  - RM 200 : CFA Society Malaysia Members, Candidates & Employer Partners
  - RM 280 : Public (Non-Members and Non-Candidates)

Note: RM100 is refundable if the mentee completes six (6) mentoring sessions in the mentoring platform system

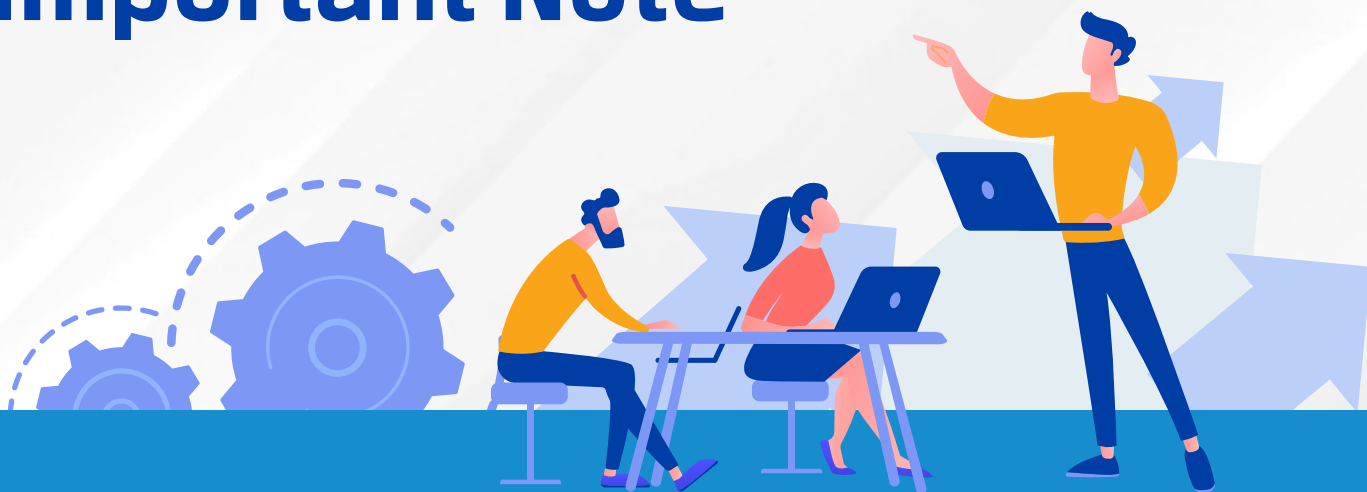


# Timeline

Activity	Date
<b>Mentor Recruitment Starts</b>	5 January 2023
<b>Mentee Application Opens</b>	19 January 2023
<b>Preview Workshop:</b> <ul style="list-style-type: none"> <li><b>Mentor (Mentor Mastery &amp; Leadership: Coaching a Winning Team )</b></li> <li><b>Mentee (Empowering Success)</b></li> </ul>	<ul style="list-style-type: none"> <li>7 February 2023 (Mentor)</li> <li>8 February 2023 (Mentee)</li> </ul>
<b>Application Deadline</b>	10 February 2023
<b>Review and selection period</b> The review process will seek to identify and match the mentors' and mentees' skills, suitability, desired outcomes, and reasons for wanting to become a member of the program.	11 – 17 February 2023
<b>Announcement of selected Mentors and Mentees</b>	20 February 2023
<b>Kick-Off Session: Launch of Mentoring Program</b>	4 March 2023
<b>Mentoring Program Period</b>	4 March – 4 June 2023
<b>Closing Ceremony (Graduation)</b>	10 June 2023 (TBC)



# Important Note



- This is a 3-month program to develop individual's career in the finance and investment industry, via multiple professional learning initiatives
- RM100 of the committee fee is refundable if the mentee completes six (6) mentoring sessions in the mentoring platform system
- Upon receiving confirmation of a match, the mentee will make initial contact with their mentor. A mentee's failure to do so within one (1) week of the match being announced will result in the assumption of withdrawal from the Mentoring Program.
- Payment details will be shared to selected mentor / mentee after the selection and pairing period ends

# Submit your Application



Mentors



[Application Link](#)

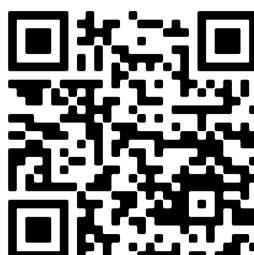
Mentees



[Application Link](#)

## Mentor & Mentee Preview Workshop

You are highly encouraged to join the preview workshop to prepare yourself for an amazing journey in this program. Scan the QR code below or **[CLICK HERE](#)** to join!



## For further details:

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