**BGS Yearly Planning Calendar**

**Fall 2019**

***Fall Chapter Activities:***

* Elect student officers for the 2019-2020 academic year and hold planning meeting (if haven’t already)
  + Submit names to BGS Global Headquarters, [chapters@betagammasigma.org](mailto:chapters@betagammasigma.org)
* Identify & invite eligible students following new eligibility requirements
* Host an information table or information session
* Host a fall Recognition Ceremony.
  + Send photos and press releases to the Global Headquarters.
* Host a BGS event such as a career panel, company tour, speaker event, or etiquette dinner. Connect with business school alumni and/or a BGS Alumni Chapter in your area. Send photos to the Global Headquarters.
* Honor BGS members during commencement

[Fall Trainings and Webinars](https://www.betagammasigma.org/collegiate-chapters/collegiate-chapter-training):

* August 7, 2019: Take part in the Collegiate Chapter Training Seminar Webinar
* September 3, 2019: Take part in the Chapter Management System (CMS) Webinar
* September 18, 2019: Attend the Collegiate Chapter Training Seminar in San Antonio, TX
* October 2: Take part in the Chapter Resources Webinar
* October 31-November 1, 2019: Attend the Collegiate Chapter Training Seminar in Chicago, IL

***Fall Society Programs:***

* Any day in the fall: Plan a service project for the BGS Gives Back. Submit online registration form to earn engagement points for the Chapter Honor Roll. Send photos to the Global Headquarters.
* October 31-November 3: Send students to the Global Leadership Summit in Chicago, IL

**Spring 2020**

***Spring Chapter Activities:***

* Identify & invite eligible students following new eligibility requirements
* Host an information table or information session
* Host a spring Recognition Ceremony.
  + Send photos and press releases to the Global Headquarters
* Host a BGS event such as a career panel, company tour, speaker event, or etiquette dinner. Connect with school alumni and/or a BGS Alumni Chapter in your area. Send photos to the Global Headquarters.
* Elect student officers for the 2020-2021 academic year
* Have student officer transition meetings
* Honor BGS members during commencement. Send photos to the Global Headquarters
* Complete Chapter Year in Review Survey. Deadline July 6, 2020

[Spring Trainings and Webinars](https://www.betagammasigma.org/collegiate-chapters/collegiate-chapter-training)***:***

* January 23, 2020: Take part in the Collegiate Chapter Training Seminar Webinar
* February 5, 2020: Take part in the Chapter Management System (CMS) Webinar

***Spring Society Programs:***

* February 16-22, 2020: Celebrate Founders’ Week. Send photos to the Global Headquarters
* Any day in the spring: Plan a service project for the BGS Gives Back. Submit online registration form to earn engagement points for the Chapter Honor Roll. Send photos to the Global Headquarters.