



Undergraduate Certification Timeline

2027-2028 Review Year

Spring Round Dates

Color Coding Key
Dates Relevant to All Programs (Both for Candidacy and for Review)
Dates Relevant to Spring Round Programs Only
Dates Relevant to Spring Round Review Teams
Dates Relevant to Spring Round - All

Spring Round Date	Responsible Party	Activity
By January 4, 2027	AUPHA	AUPHA contacts interested Associate Undergraduate programs on intent to stand for candidacy and Full Undergraduate programs due for renewal on intent to stand for certification.
By January 18, 2027	All Programs	Associate Undergraduate programs notify AUPHA of intent to stand for candidacy. Full Undergraduate programs notify AUPHA of their intent to stand for certification or request an extension, if eligible.
January 25, 2027	AUPHA	AUPHA sends candidacy materials and invoice to programs intending to stand for candidacy. AUPHA sends application, self-study guide, review fee invoice, and eligibility survey to programs intending to stand for certification.
By July 8, 2027	Programs Undergoing Review	Programs slated for certification renewal complete and submit application, eligibility survey, and review fee to AUPHA.
By July 22, 2027	AUPHA	AUPHA notifies programs if they passed eligibility.
August 2027	AUPHA	Pre-certification webinar to review certification process.
August 2027	AUPHA	AUPHA puts out a call for volunteers to serve on review teams. Review teams are formed and vetted for conflicts of interest.
October 2027	AUPHA	AUPHA and UPC leadership approve review teams and chairs.

November 2027	AUPHA	Online reviewer training sessions. After training sessions, AUPHA provides Review Team Chairs with final report template.
By December 1, 2027	Programs Undergoing Review	Programs submit self-study to AUPHA.
By December 8, 2027	AUPHA	AUPHA reviews self-studies and distributes copies to review teams.
December 2027	All	AUPHA works with Programs and Review Teams to schedule and organize virtual review panels.
By December 10, 2027	Review Teams	Review team chairs to make initial contact with program directors. Review teams begin review of self-study.
By January 17, 2028	Review Teams	Review team chairs request additional information from programs with copy to AUPHA.
By February 4, 2028	Programs Undergoing Review	Programs respond with additional information requested.
By February 15, 2028	Review Team Chairs	Review team chairs contact programs (copied to AUPHA,) identifying specific issues for discussion during virtual review panel.
By February 18, 2028	Review Team Chairs	Review team chairs send initial draft of report to review team members.
February 21-March 3, 2028	All	Virtual review panels are held.
By March 17, 2028	Programs Undergoing Review/Review Teams	Programs provide review team and AUPHA with any additional information requested during virtual review panel. Review teams begin final efforts on report.
By March 27, 2028	Review Team Chairs	Review team chairs send draft reports to AUPHA for review. AUPHA forwards draft reports to independent reviewers.
By March 29, 2028	AUPHA	AUPHA reviews draft reports and sends them to the Independent Reviewers to make sure the review team remains within the bounds of the criteria.
By April 5, 2028	Independent Reviewers (Review Teams)	Independent Reviewers respond in writing to AUPHA with their findings. (Review teams are required to schedule a meeting between this date and the next deadline listed below to ensure availability in case Independent Reviewers have findings to discuss.)

By April 11, 2028	AUPHA	AUPHA reviews draft reports and forwards them to certifying programs for comment.
By April 19, 2028	AUPHA/Review Team Chairs/Independent Reviewers	Programs respond in writing to AUPHA, correcting any factual errors and omissions in the report.
By April 21, 2028	Independent Reviewers	Independent Reviewers submit feedback to AUPHA
By April 24, 2028	AUPHA	AUPHA sends draft report to the Undergraduate Program Committee for final review.
By May 10, 2028	UPC/Review Team Chairs	UPC sends reports back to review team/AUPHA with any comments. Review team chairs make any final changes to report.
By May 24, 2028	Review Team Chairs	Review team chairs send final reports to AUPHA with recommended action.
June 2028	AUPHA Board/AUPHA	The AUPHA Board of Directors votes on recommendations. AUPHA staff notifies programs of Board's action after board meeting.
By January 29, 2030	Programs Undergoing Review	If required, programs send interim report to AUPHA on any criteria deemed partially or not met.
By February 28, 2030	AUPHA/UPC	AUPHA and UPC leadership review interim reports and contact programs with results.