



Graduate Program Committee Job Description

Purpose of Committee

Focus on graduate program members, including:

- Planning for AUPHA's Leaders Conference each spring,
- Assisting programs to secure and maintain CAHME accreditation,
- Developing initiatives and services targeted at graduate programs

Eligibility to Serve

Individuals must be faculty at a Graduate Program in order to be eligible to serve.

Role of Chair

- Convenes committee conference calls and meetings.
- Develops meeting agendas in consultation with staff.

Role of Member

- Attends the meetings called by the chair.
- Promotes AUPHA membership
- Attends the Leadership Conference

Term of Office

The term of office is for three years running from July-June.

Timing and Frequency of Meetings

The committee meets three times a year. At least one meeting is usually held via teleconference. The committee meets in person at the Annual Meeting in June and the Undergraduate Program Conference in the fall.