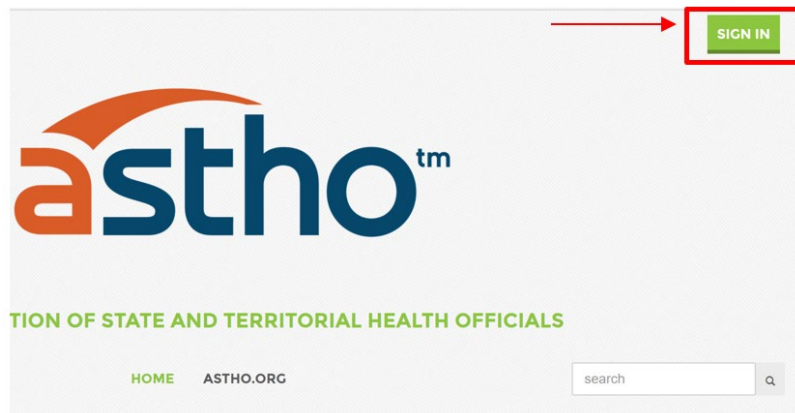


Getting Started with my.ASTHO

We are excited to welcome you to ASTHO’s new community platform, My.ASTHO. This document contains basic instructions for getting started, as well as some tips for navigating the site.

Accessing My.ASTHO

1. Go to [My.ASTHO.org](https://my.astho.org) to log in.
2. Review the terms on the front page
3. Click the green “Sign In” button in the top right corner of the page:



4. Click the “Forgot your Password?” link:

Primary E-Mail Address:

Password:

Remember Me

[Forgot your Password?](#) ←

5. Provide your ASTHO email address and select “Go”:

Forgot Your Password?
 No problem. Enter your e-mail address below. Then check your e-mail for a message that includes a link to change your password.

Primary E-mail Address:

6. Check your email for the reset password link. It will come from membership @astho.org:



7. Please note, the password reset link will only be active for two hours after it was sent. If more than two hours pass you will need to request a new link.

- Click on the link in the email, on the resulting page provide and confirm your new password, then click "Change":

Change Password

New Password has to be at least 6 characters long.

New Password:

Confirm New Password:

Change

- If you would like to further review your information in ASTHO's database, click the blue link. If you would like to proceed to My.ASTHO select "Return to My.ASTHO"

[Return to Main Site](#)

[Return to My.ASTHO](#)

[Log Out](#)

[My Information](#)

Change Password

Password was changed successfully.

[Click here to continue...](#)

- **Note**** If you would like to store your password, please **do not** utilize the "Remember Me" button on the screen, but do so in your browser (most browsers will pop up and ask if you would like it to store the username and password when it detects you entering this information)

[Return to Main Site](#)

Login

Please provide your e-mail address and password to login.

Primary E-Mail Address:

Password:

Remember Me

[Forgot your Password?](#)

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1. On the following page, read through the Community Rules, Etiquette, and Privacy Guidelines (Terms and Conditions). If you agree, select the “I Agree” button, if you do not, you will not be able to access the discussion platform. If you have any questions or concerns about these Terms, please email Ariel. You can access these terms at any time by clicking the “Terms and Conditions” link in the top left of all My.ASTHO pages.

Contact Us Help/FAQs **Terms and Conditions** SIGN IN

astho

ASSOCIATION OF STATE AND TERRITORIAL HEALTH OFFICIALS

HOME COMMUNITIES ▾ DIRECTORY EVENTS ▾ search

COMMUNITY RULES & ETIQUETTE AND PRIVACY GUIDELINES

Thank you for being part of our community. To ensure the best possible experience for all members, we have established some basic (but required) rules and guidelines for participation.

By joining or using this community, you agree that you have read and will follow these rules and guidelines. You also agree to reserve discussions and shared files and content to that best suited to the medium. This is a medium with which to solicit the advice of your peers, benefit from their experience, and participate in an ongoing conversation. Questions should be directed to our member services department via the **Contact Us** link on this site.

Please take a moment to acquaint yourself with these important guidelines. If you have questions, contact the member services department. In order to preserve an environment that encourages both civil and fruitful dialogue, we reserve the right to suspend or terminate participation or membership in this community for anyone who violate these rules.

The Rules

...

terms or conditions in this Agreement does not constitute a waiver of any subsequent default unenforceable pursuant to applicable law, then the invalid or unenforceable provision will be of the original provision and the remainder of this Agreement will remain in effect. No joint v as a result of this Agreement. This represents the entire agreement between You and ASTHO prior written consent of ASTHO. ASTHO reserves the right to change the terms and conditio constitute acceptance.

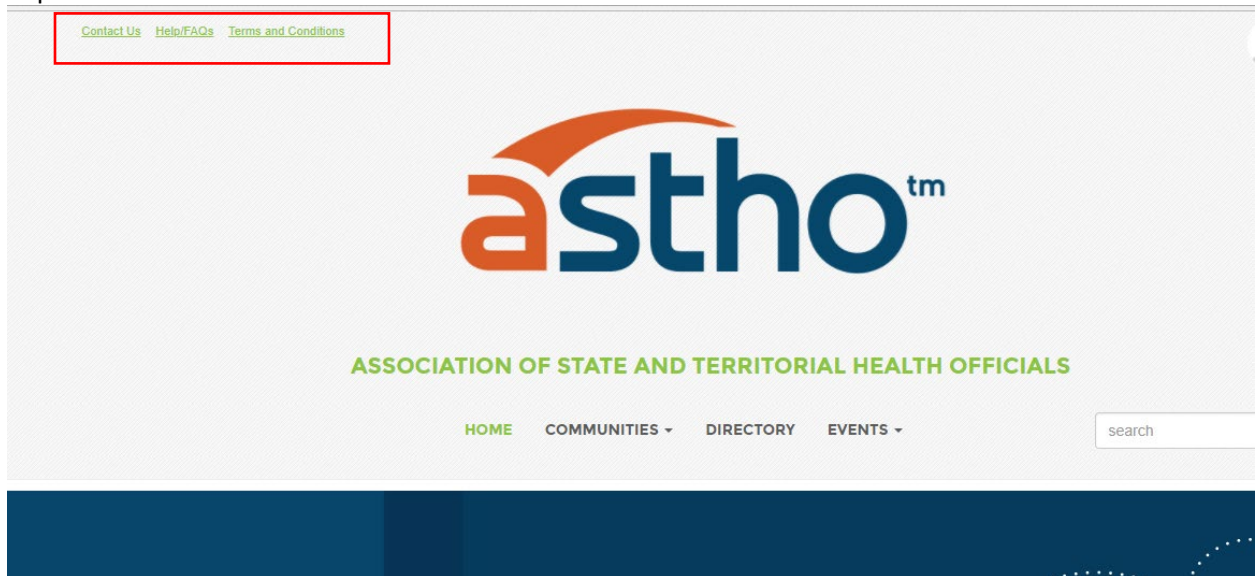
I AGREE **I DO NOT AGREE**

Copyright 2018. All

Navigating My.ASTHO

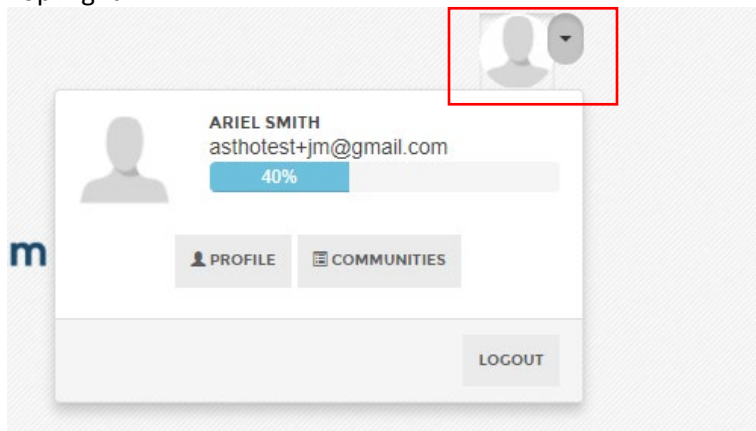
Home Page

1. Top Left



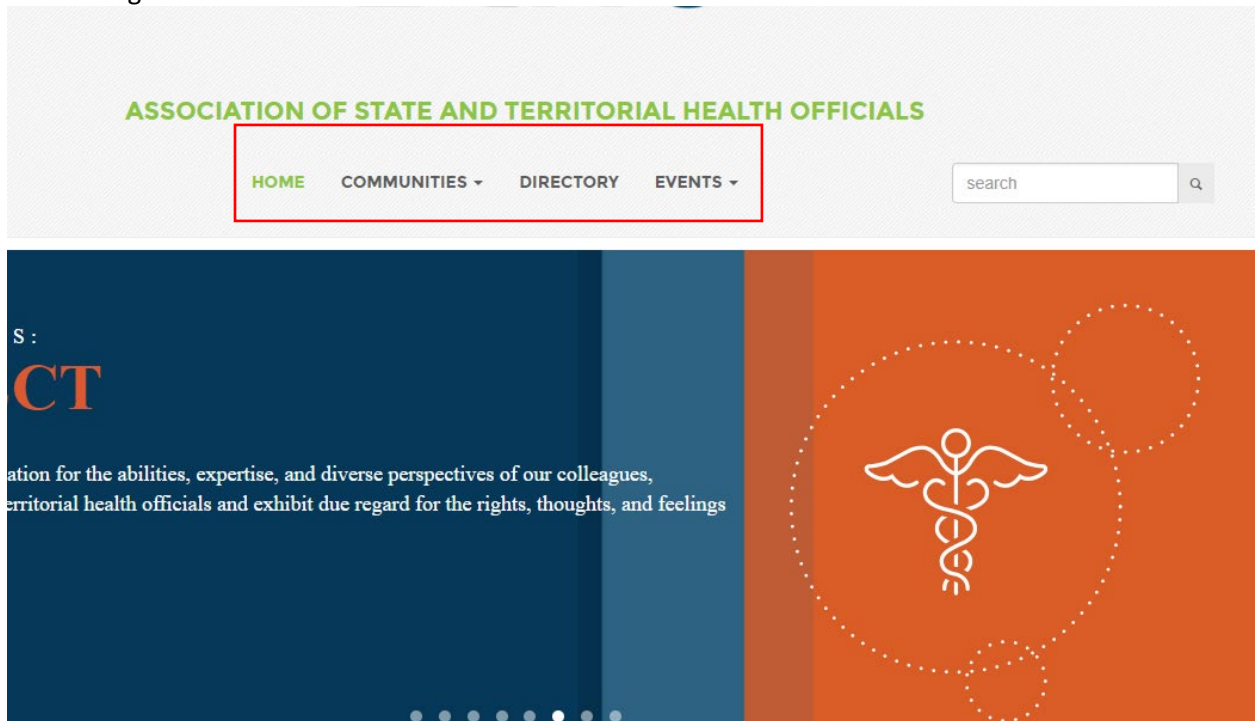
- a. Contact Us – will generate a contact form which will be sent to ASTHO Online Community Manager Ariel Brandt Lautman
- b. Help/FAQ – General frequently asked questions about using the discussion platform, including making adjustments to your email subscriptions, posting to the community via email, and updating your profile.
- c. Terms and Conditions – The terms and conditions you accepted in order to join the community

2. Top Right



- a. View Your Profile
 - i. When you expand this arrow, you will see a gauge of your profile completeness, a button to edit your profile, a button to view the communities of which you are a member, and a button to log out of My.ASTHO

3. Main Navigation:



4.

- a. Main Menu – Communities
 - i. This will show you all of the communities to which you belong. For now, that is the Open Forum, our main discussion area for all My.ASTHO members.
- b. Main Menu – Directory
 - i. This is where you can go to look up individuals you would like to contact within My.ASTHO. This includes other members as well as ASTHO staff.
- c. Main Menu – Events
 - i. This is where you can see any upcoming ASTHO events (meetings, webinars, etc) that are available to you. These will also populate into the home page of the site.
- d. Updates From Your Communities – This is where you'll see the latest posts in any communities to which you belong. As we start out this will just be the Open Forum, but we will be adding communities as needed.