

Instructions for Logging onto ASTHO Training: “Making Contact: A training for COVID-19 Contact Tracing”

1. Go to website: <https://learn.astho.org/p/ContactTracer>
(This will bring you to a page that says “Astho e-learning Center and the name of the course “Making Contact: A Training for COVID-19 Contact Tracers”)
2. Click on green box that says REGISTER (this will take you to a new tab).
3. A new screen will appear and click on CREATE Account.
4. A LOGIN page will appear and click on New Visitor Registration in blue.
5. A “Verify Registration Status” page appears and enter your e-mail address and hit “go.”
6. Complete New User Registration Page that appears, indicate that you are not a robot, and click “Create Account.” (Please write down your password for future reference).
7. This will take you to a page that is “My Information.” Please confirm your information.
8. Return to the original tab that is referenced in #1 above.
9. Click on the orange “Sign In” button.
10. Click on “I Agree” to the “Community Rules and Etiquette and Privacy Guidelines.”
11. You should then wait to get an e-mail confirmation from ASTHO, open it, and click on “View this Product.”
12. This will bring you back to the course page and you start by completing the Participant Registration survey and then click “Finish.”
13. This will then allow you to proceed to a Contact Tracing Pre-Assessment, followed by four lessons. Each individual lesson is followed by an assessment that must be passed before moving onto the next lesson. (Note there is a minimum period of time you must spend in each lesson to move onto the assessment.)
14. After completing the final module “Contact Tracing Training Evaluation,” you will receive a certificate.