**CCLI APPLICATION**

**Contact Person Name:** Click or tap here to enter text.

**Contact Person Title:** Click or tap here to enter text.

**Contact Person Email:** Click or tap here to enter text.

**Application Submittal Date:** Click or tap here to enter text.

**Institution:** Click or tap here to enter text.

**Institution mailing address:** Click or tap here to enter text.

**Annual Operating Budget:** Click or tap here to enter text.

**Number of Employees:** Click or tap here to enter text.

**Full Time Equivalent:** Click or tap here to enter text.

**Annual Number of Visitors:** Click or tap here to enter text.

**Museum Square Footage:** Click or tap here to enter text.

**Is your institution a member of any of the following associations? (Check all that apply)**

[ ] ASTC

[ ] ACM

[ ] AAM

1. **Identify your CCLI team. Include names, titles, email addresses, and phone numbers. Please attach an organizational chart to help reviewers understand team member roles.
*We ask institutions to commit three staff members including senior museum leadership.***

***Additional staff members (up to 2) may attend and participate in the in-person meeting at an additional cost to cover food and supplies ($300/person)*.**

[ ] I understand and agree that our application will be accepted based on this identified team of participants. This team will be expected to participate in the full 2-day introductory meeting and monthly virtual meetings. If this team is not able to commit to these expectations, this could affect our acceptance into the Institute.

1. **Describe the key threads of your institution’s cultural competence path. What institutional impact or changes have you seen in the past and what do you hope to see in the upcoming years? (1000 word max)**
* **What is the impact of your institution’s past and current work?**
* **What drives and motivates your institution now?**
* **In what ways does your institution position itself to impact your community? How does your institution define community?**
* **How does your institution aspire to change over the next decade? How does your institution hope to impact the community over the next decade?**
* **What processes might help you to achieve your institutional aspirations?**
* **What might help you to achieve the impact you as an institution hope to have with your community?**
1. **Thinking of cultural competence in terms organizational change, identify the beginning of an initiative, perhaps a “burning question” or identifiable process, that will transform your museum’s operations and relationships with its stakeholders around cultural competence. (500 word max)**
2. **Describe how you plan to accomplish your proposed CCLI project within a 1 year time frame. How will you work as a team? (500 max)**
3. **Is your CCLI team (all 3 staff members) willing to commit staff time for an in-person, 1.5 day meeting, plus travel; monthly project calls; quarterly Leadership Calls; and internal project work? (Yes/No)**

1. **A limited number of travel subsidies will be awarded competitively on the basis of need. In the space below, please explain the unique circumstances that limit your ability to pay for those costs.**
2. **We strongly recommend that the museum’s Executive Director/President/CEO is part of your CCLI team. Experience has shown that institutions whose executive director participates are able to make greater change. If your Director/President/CEO is not able to be part of the CCLI team, please submit a letter with your application indicating their commitment to the project and how they plan to support the team.**