



# American Society for Reproductive Medicine

## Continuing Medical Education Committee

### Charter

#### Committee Purpose

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The mission of the Continuing Medical Education Committee is to promote the comprehensive professional education program of ASRM and to ensure all members are presented with credentialed medical education opportunities, in compliance with the ACCME, to increase competency and enhance professional performance within their field of practice.

#### Committee Structure

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The Continuing Medical Education Committee is comprised of a Chair and six appointed members, including representatives of the five affiliated societies and one at-large member. The appointment terms of the chair and all committee members shall be three years, with one third expiring annually.

The ASRM Chief Executive Officer and the ASRM Chief Education and Science Officer serve ex officio on the Continuing Medical Education Committee.

Committee members are selected based on their demonstrated interest and expertise in continuing medical education and continuous professional development for physicians. The Committee utilizes the expertise of external consultants when necessary. Each member may serve a maximum of two terms unless special circumstances arise, and approval is given by the ASRM CEO and CESO.

#### Committee Functions

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- Promotes continuous professional development for physicians and allied health professionals throughout their careers.
- Identifies professional practice gaps and educational needs of ASRM members.
- Provides CME activities, based on adult learning principles, considering different learning styles, and tied to measurable outcomes, that address the professional practice gaps.
- Uses assessment tools to assure that activities are effective in providing information of educational value.
- Ensures compliance with the Essentials and Policies and the Standards of Commercial Support of the Accreditation Council for Continuing Medical Education.
- Ensures the independence of CME activities from commercial or scientific bias.

#### Meeting Cadence

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The Continuing Medical Education Committee meets annually at the beginning of each calendar year. The meeting last 8 hours, via virtual and/or in-person format.

#### Committee Reporting

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The biannual Committee report is disseminated to the Board of Directors each Fall and Spring during the Board of Directors meeting.