Responding to a Discussion Thread in a Community

Joining the conversation in the ASHA Community is easy! To reply to a Discussion Thread in a Community:

1. **From the Community’s Home page, select the “Discussion” tab**

2. **Once you’ve entered the Discussion tab, click on the subject of a Discussion Thread of interest and select “Reply” to the right of the post to share your response with all Community members (note that in the Reply dropdown arrow, you can also select “Reply Privately,” which will send your reply only to the poster)**
3. **In the editor window, enter the content of your response and select “Post” when complete**

![Editor Window]

**Responding to a Discussion Thread via Email**

In addition to replying to a Discussion Thread in the Community's Discussion tab, you can also reply to email notifications of Discussion posts:

- **Select "Post New Message" at the top of the email to post a new message in the Community's Discussion tab.** This will create a new Discussion Thread in the Community.
- **Select "Reply to Group" to reply to all members of the Community.** This will create a response to the Discussion Thread in the Community.
- **Select "Reply to Sender" to reply to just the poster of that message.** This will send a response to the member's "inbox" (it will not appear to all members of the Community).
See the example image below of a Discussion email notification.