



**American Society
of Farm Managers
& Rural Appraisers**

THE MOST TRUSTED RURAL
PROPERTY PROFESSIONALS

American Society of
Farm Managers and Rural Appraisers

Membership Application

(Please type or print in black ink)

Contributions or gifts to the ASFMRA and/or its Chapters are not deductible as charitable contributions for Federal Income Tax purposes. However, dues payments are deductible by members as an ordinary and necessary business expense. This application will not be processed unless accompanied by the application fee and required dues.

Name _____ Mr. Ms. Dr.

Business Name _____

Employer _____ OR Self Employed _____ Number of employees within company _____ Title: _____

Do you work for a Federal or State Agency? Yes No If yes, please list: _____

Business Address _____

City _____ State _____ Zip _____

Business Phone (_____) _____ Cell Phone #(_____) _____

E-Mail Address _____ Fax #(_____) _____

Home Address _____

City _____ State _____ Zip _____

Home Phone (_____) _____

Nick Name _____

Date of Birth: ___/___/___ (For organization statistics only, ASFMRA does not discriminate against any person by reason of race, age, color, creed, sex, national origin, religious or political affiliation, disability, familial or marital status.)

Gender: Male Female (For organization statistics only, ASFMRA does not discriminate against any person by reason of race, age, color, creed, sex, national origin, religious or political affiliation, disability, familial or marital status.)

For mailings and directories, please use my: Home Business Address (If not marked, business address will be used)

I. Work Experience: Indicate the percentage of time you spend in the areas listed below. (Total should equal 100%)

_____ % Farm/Ranch Management	_____ % Rural/Ranch Appraisal	_____ % Reviewing Reports
_____ % Real Estate Sales/Brokerage	_____ % Allied Teaching, Research	_____ % Insurance/Mtg. Loans
_____ % Student	_____ % Agricultural Consulting	_____ Other; specify _____

II. If Active in Farm Management and/or Consulting: _____ Present Acres Managed _____ No. Hours Consulting

III. If Active in Rural Appraising or Review of Appraisals:

Percentage of rural appraisals you have completed in the last two years. _____ Form Appraisals _____ Narrative Appraisals Percentage of appraisals you have reviewed in the last two years. _____ Form Appraisals _____ Narrative Appraisals

If you are an appraiser, please enter the date you took the 15 hour USPAP course: _____

Do you hold a Certified General Real Property Appraiser License? Yes No List state(s): _____

IV. If University or Government Affiliated or Supervisory Capacity:

Name of Employer _____ Present Position _____

Describe how work is related to farm management, consulting, rural appraising or reviewing of appraisals: _____

V. I Am Applying for Membership in the Following Classification (check one):

Associate Affiliate Academic

FOR OFFICE USE ONLY: MEMBER NUMBER _____ DISTRICT _____
 DATE ASSIGNED TO CHAPTER _____ DUE DATE _____ RETURNED FROM CHAPTER _____
 DATE SCORING COMPLETED _____ CLASS APPROVED FOR _____
 PYMT DATE _____ CHECK NO. _____ AMOUNT _____ BILL MONTH _____

VI. Resume/Work Experience: Please attach a complete resume OR list all positions held beginning with the present. Please use additional page if needed

From-To _____ Name & Address of Employer _____
 _____ Job Description _____

From-To _____ Name & Address of Employer _____
 _____ Job Description _____

From-To _____ Name & Address of Employer _____
 _____ Job Description _____

VII. Are you interested in:

Management Education Appraisal/Reviewer Education Consulting Education

Do you plan to earn an ASFMRA Designation: AFM ARA RPRA AAC

VIII. How Did You Learn About ASFMRA? _____

IX. References: Give three references, none of who are related to applicant.

Name _____	Name _____	Name _____
Address _____	Address _____	Address _____
City _____	City _____	City _____
State _____ Zip _____	State _____ Zip _____	State _____ Zip _____
Phone _____	Phone _____	Phone _____
Email _____	Email _____	Email _____

Referred for membership by: (if applicable) _____

X. Fax Consent: By providing your fax number and signature, you grant consent to the ASFMRA to send you, your company/organization, and/or its employees facsimiles, including but not limited to education course schedules and other commercial materials, so you may take full advantage of services offered by the ASFMRA. This consent is effective for the length of your membership and will expire thirty (30) days after your membership is no longer valid in the Society.

XI. I hereby make application for membership and if accepted, agree to be governed by the Articles and Bylaws, Regulations, Code of Ethics, and Standards of Professional Practice of my Chapter and the American Society of Farm Managers and Rural Appraisers, Inc. Should I violate same, I agree to accept suspension, expulsion, or disciplinary action as provided by the Bylaws.

XII. Has anyone ever made a claim against you, either by legal proceeding or otherwise, based upon, or which could have been based upon, fraud, professional negligence, malfeasance, or theft? Yes No If yes, please attach a separate sheet detailing the circumstances.

Signed _____ Date _____

Have you previously been a member of the ASFMRA or applied for membership in the past? Yes No

Have you ever been the subject of any disciplinary action with ASFMRA, any state licensing authorities or other professional organizations? Yes No

In an effort to be more efficient, more timely and meet more needs, ASFMRA will use your e-mail address listed above as the primary source of communication for news, information and voting. Please indicate if this is not your preferred method of communication and what alternative form of communication you would prefer: Mail Other: _____

XIII. Qualifications & Specialties: Please provide a brief paragraph outlining your qualifications and any areas in which you specialize. Paragraph should be limited to 50 words. This will be posted on the ASFMRA web site to assist individuals looking for a professional with skills in specialized areas. *Example: 1031 Tax Exchange, vineyards, wine, cotton gins, greenhouses, chip mills, etc.*

Guidelines for Completing Application

Step I. Please complete the application form.

- A. NOTE: The information placed on and/or attached to this application should not be considered confidential. This application will be distributed to the necessary committees and Council for review.
- B. Work experience. The total percentage of your time should equal 100%. If not, please explain.
- C. If active in farm and ranch management, agricultural consulting, rural appraisal and/or review appraising, or university or government affiliated or supervisory capacity, fill in all that apply, either one, two or three sections.
- D. Membership classification. Please select the classification which is most appropriate for you based upon your present position and background.

Associate. Those who desire to become Professional or Accredited members, but who do not meet those requirements. Associate members must be providing farm and/or ranch management, agricultural consulting, rural appraisal and/or appraisal review services for a fee or salary on rural property belonging to others.

Affiliate. Those who do not meet the requirements for any other membership classification and are not providing farm and/or ranch management, agricultural consulting, rural appraisal and/or appraisal review services on rural property belonging to others for a fee or salary.

Academic. Persons whose work is primarily educational and who are devoting a major portion of their time working at the college level in farm and ranch management, agricultural consulting, rural appraisal and/or appraisal review as instructors, researchers, extension workers, or administrators, and who have held such positions for two or more years.

Step II. See enclosed dues schedule and complete according to classification requested and chapter membership. Concurrent continuing membership in a chapter serving a member's geographical area shall be a requirement of membership in the Society (students excepted). The application fee is non-refundable. **Applications will not be processed without appropriate National dues, Chapter dues and application fee.**

Chapter(s)	National classification dues	\$ _____
_____	Chapter dues	\$ _____
_____	Application fee (required)	\$ <u>125.00</u>
_____	Total Amount Due	\$ _____

Step III. Make checks payable to ASFMRA for the **Total Amount Due** or complete the credit card information below.

Visa OR MasterCard Expiration Date: _____ Security Code: _____

Card No. _____

Name (as it appears on card) _____

Signature _____

Step IV. Mail or fax the application, the fees, and supporting documents to:

American Society of Farm Managers and Rural Appraisers
 720 S. Colorado Blvd., Ste 360-S • Glendale, Colorado 80246
 Phone: (303) 692-1216 • Fax: (303) 758-0190
 Email: hevans@asfmra.org • URL: <http://www.asfmra.org>

Thank You... for your application for membership in the American Society of Farm Managers and Rural Appraisers. The organization has been a leader in farm management and rural appraisal since 1929 and continues to provide quality services for today's professional. Membership is approved on an individual basis (that is, firms or government agencies cannot hold membership) and it may not be transferred. Upon the receipt of your application, fee, and accompanying information, it is sent to the chapter where it is reviewed in detail. If the chapter recommends approval, then your application is acted upon by the Executive Council. As a member of the Society, you will be able to participate in: Education courses, including for Management, Appraisal and Consulting professions, and many seminars with special tuition rates. Accredited designations for AFM (Accredited Farm Manager), ARA (Accredited Rural Appraiser), RPRA (Real Property Review Appraiser), AAC (Accredited Agricultural Consultant), which represent the top professionals in each profession. Publications including the *FMRA News* and *Journal of the ASFMRA*. Conventions and meetings, including the annual convention each fall. Other services including legislative representation/information, committee work, and the professional exchange of information.

ASFMRA CODE OF ETHICS

Each member of the Society, for the benefit of the Society and its members, agrees to abide by and conform to the following Code of Ethics.

Article I The member shall cooperate with the Society, its officers, and committees on all matters involving the Society in its relationship with its members, other professions, and the public, and shall cooperate in the enforcement of this Code of Ethics and Standards of Professional Practice.

It is a member's duty to expose within the Society's ranks, without fear or favor, corrupt or dishonest conduct on the part of any member. A member shall strive at all times to uphold the honor and maintain the dignity of the professions. A member's personal and professional conduct shall uphold the laws of the land and promote honor, dignity and respect from peers and the public.

It is unethical for a member to act in a manner that is unprofessional, unethical, misleading or fraudulent or to use or permit the use of misleading information.

It is unethical for a member to knowingly submit false or misleading information in answer to a request by an officer or committee of the Society acting in the interest of the Society.

It is unethical, when responding to inquiries of a duly authorized appraisal review committee or a member thereof, to knowingly submit false or misleading information, or to refrain from submitting information which is relevant to the appraisal review process of the member's appraisal report. It is unethical to injure or attempt to injure, falsely or maliciously, directly or indirectly, the professional reputation or business prospects of another member.

Article II The member shall obtain assignments, prepare reports and accept compensation in accordance with the provisions of this Code of Ethics and the Standards of Professional Practice.

A member shall always respect the rights of fellow members when negotiating for professional work or advancement. The member may use all honorable means in competition for an assignment.

Article III The member shall render professional services without fear, favor, partiality or the accommodations of the member's own interests.

Article IV The member shall perform functions in conformity with the standards of the Society at all times. The member shall accept only those assignments for which a member has adequate time, facilities and technical ability. Where technical ability is deficient for a portion of the assignment, the member shall associate with a person who possesses the required technical ability, upon acceptance of the assignment.

Article V The member shall not violate the confidential nature of the client relationship by improperly disclosing confidential information or portions of a report to unauthorized persons or entities.

Article VI **The member shall not represent conflicting interests, except by express written consent of all concerned, given after full disclosure in writing of the facts constituting the conflicting interests.**

Article VII The member shall not accept employment without first disclosing all previous and present relationships and current or contemplated interests with the property, case or purpose of the employment.

Article VIII The member shall not use advertising on behalf of the member, the member's firm or those associated with the member which tends to be misleading, or contains false, fraudulent, deceptive or unfair statements or claims. Any publications shall be presented in a dignified form which shall not be demeaning to the Society or its members. It is unethical to engage in conduct, either directly or through the actions of another, which circumvents the Code of Ethics or the Standards of Professional Practice, adversely reflects on an individual's fitness to practice the professions.

Article IX It is unethical for a member of the Society to operate or conduct business in violation of the local, state or provincial, or federal law(s) specifically applicable to practice of that business or profession.

It is unethical for a member to counsel or assist a client or employer in conduct that the member knows to be illegal or fraudulent.

Article X **It is unethical for a member to claim or state professional qualifications which are not possessed or which may be subject to erroneous interpretation.**