

ASFMRA JOB DESCRIPTION
MANAGEMENT EDUCATION AND ACCREDITATION COMMITTEE MEMBER
Level 3 – The Learning Volunteer

Committee Purpose

The Management Education/Accreditation Committee shall be responsible for development and administration of the examinations for the Accredited Farm Manager (AFM) designations to those who have made proper application and have met the requirements set forth in the Bylaws and Policies. They coordinate with staff to oversee the development of all course and seminar content.

Key Committee Member Responsibilities:

- Collaborate with the Committee Chair and Committee Members on the work of the committee as defined above and in the Committee procedural guide.

Minimum Qualifications:

- ASFMRA member in good standing.
- All but two committee members must be Accredited members.

Performance Metrics:

- Attend and actively participate in Committee meetings and conference calls.
- Complete work as assigned and communicate with Chair and staff as needed.

Opportunities:

- Develop leadership, collaboration and communication skills.
- Connect and build relationships with rural property professionals who may become friends and business collaborators, or in some cases, even prospective employees or employers.
- Build a reputation as a member who contributes to the profession and gets the job done.
- Develop skill and knowledge in new areas of rural property expertise.

Selected/Appointed By: Nominating Committee in consultation with the President-Elect, based upon successful completion of the application process.

Term Length: Minimum three-year commitment with the option to apply for a second three-year term.

Time Commitment: In a typical year, there are two in-person meetings which are held in conjunction with the ASFMRA Annual Conference and Education Week. Conference calls scheduled as needed throughout the year (typically 4-6). Plus, an average of 1-2 hours per month to complete work as assigned unless involved in class development. Total of 20-25 hours per year on average.

Reports to: Committee Chair

Support Staff: Director of Education and Accreditation, Education and Accreditation Specialist and other staff

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual