

ASFMRA JOB DESCRIPTION
EXECUTIVE COUNCIL PRESIDENT
Level 5 – Strategic Volunteer Leader

Executive Council Overview

The Executive Council functions as the Society's ultimate governing body. As such, it is responsible for setting the strategic direction and annual budget of the Society along with on-going oversight of Society finances and operations.

Key Responsibilities for the President:

- In close consultation with the EVP/CEO, lead the Executive Council in its work as defined above and in the Executive Council procedural guide. This work includes, but is not limited to
 - Review and lead discussion on the Society's strategic plan as needed
 - Review Society finances and headquarters operations
 - Review work of ad hoc Council and Society projects
- Work with Nominating Committee on the selection and assessment of Committee Chairs and project leaders
- Serve as ASFMRA spokesperson at Meetings for National, Chapter, and affiliated organizations
- Coordinate with the EVP/CEO on a regular basis to assess and act on activities and program as needed
- Work with EVP/CEO to create and approve Council meeting agendas and related reports
- Chair Council meetings (with support from staff)
- Represent ASFMRA at meetings of ASFMRA Chapters and affiliated organizations, as well as before regulatory bodies

Minimum Qualifications:

- Accredited ASFMRA member in good standing
- Previously served as a member of the Executive Council as President-Elect

Performance Metrics:

- Strategic goals are met or exceeded
- Budget goals are met or exceeded

Opportunities

- Develop leadership, organizational management, collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends, colleagues and prospective employers
- Build reputation as a member who contributes to the profession and gets the job done
- Develop skill and/or knowledge in new areas of rural appraisal and farm management

Selected/Appointed By: Nominating Committee based upon successful completion of the application process

Term Length: One year

Reports to: Executive Council

Time Commitment: In a typical year, there are three in-person meetings. The first meeting is held in conjunction with the ASFMRA Annual Conference, the second is the Spring Planning Meeting, and the third is held in conjunction with Education Week. Conference calls are scheduled in all other months and as needed. The President usually attends 4-6 Chapter and 1-3 affiliated association meetings each year and may be called on to attend 1-2 regulatory body meetings. An average of 2-4 hours per month may be required for project management and on-going meeting preparation and follow-up. The total time commitment over the course of the President's term is likely to be between 200 and 250 hours.

Support Staff: EVP/CEO

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual