

**ASFMRA JOB DESCRIPTION**  
***EXECUTIVE COUNCIL PRESIDENT-ELECT***  
**Level 5 – Strategic Volunteer Leader**

**Executive Council Overview**

The Executive Council functions as the Society's ultimate governing body. As such, it is responsible for setting the strategic direction and annual budget of the Society along with on-going oversight of Society finances and operations.

**Key Responsibilities for the President-Elect:**

- In the absence of the President, or in the event of his/her inability or refusal to act, the President-Elect shall perform the duties of the President
- Participate in all Executive Council Calls and Meetings
- Work with Nominating Committee on the selection and assessment of Committee Chairs
- Serve as a spokesperson for ASFMRA at National and Chapter Meetings
- Represent ASFMRA at meetings of ASFMRA Chapters and affiliated organizations, as well as before regulatory bodies

**Minimum Qualifications:**

- Accredited ASFMRA Member in good standing
- Previously served as a member of the Executive Council as First Vice President

**Performance Metrics:**

- Attending and contributing to Executive Council calls and meetings
- Achieving goals set forth by the Council
- Insuring financial stability of the organization

**Opportunities:**

- Develop leadership, organizational management, collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends, colleagues and prospective employers
- Build reputation as a member who contributes to the profession and gets the job done
- Develop skill and/or knowledge in new areas of rural appraisal and farm management

**Selected/Appointed By:** Nominating Committee based upon successful completion of the application process

**Term Length:** One year

**Reports to:** Executive Council

**Time Commitment:** In a typical year, there are three in-person meetings. The first meeting is held in conjunction with the ASFMRA Annual Conference, the second is the Spring Planning Meeting, and the third is held in conjunction with Education Week. Conference calls are scheduled in all other months and as needed. All meetings and calls are subject to change of date and time as well as location. The President-Elect may speak at Chapter meetings when and where the President is unable to do so.

**Support Staff:** EVP/CEO

**Compensation/Expense Reimbursement:** Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual