

ASFMRA JOB DESCRIPTION
EXECUTIVE COUNCIL FIRST VICE PRESIDENT
Level 5 – Strategic Volunteer Leader

Executive Council Overview

The Executive Council functions as the Society's ultimate governing body. As such, it is responsible for setting the strategic direction and annual budget of the Society along with on-going oversight of Society finances and operations.

Key Responsibilities of First Vice President:

- In the absence of the President and President-Elect, or in the event of their inability or refusal to act, the First Vice President shall perform the duties of the President.
- Fill in for the President-Elect if he/she is unable to serve or participate in various activities
- Participate in all Executive Council Calls and Meetings
- May serve as a Liaison to a committee
- Serve as a spokesperson for ASFMRA at National and Chapter Meetings

Minimum Qualifications:

- Accredited ASFMRA Member in good standing
- Previous leadership at the Chapter or National level

Performance Metrics:

- Attending and contributing to Executive Council calls and meetings
- Achieving goals set forth by the Council
- Insuring financial stability of the organization

Opportunities

- Gain knowledge of the organization and the role of leadership
- Develop leadership, organizational management, collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends, colleagues and prospective employers
- Build reputation as a member who contributes to the profession and gets the job done
- Develop skill and/or knowledge in new areas of rural appraisal and farm management

Selected/Appointed By: Nominating Committee based upon successful completion of the application process

Term Length: One year

Reports to: Executive Council

Time Commitment: In a typical year, there are three in-person meetings. The first meeting is held in conjunction with the ASFMRA Annual Conference, the second is the Spring Planning Meeting, and the third is held in conjunction with Education Week. Conference calls are scheduled in all other months and as needed.

Support Staff: EVP/CEO

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual