

ASFMRA JOB DESCRIPTION
ETHICS AND STANDARDS COMMITTEE CHAIR
Level 4 – Experienced Volunteer Leader

Committee Overview

The Ethics and Standards Committee has the duty to enforce principles that guide the relationship between members of the Society and their clients; between fellow members of the Society; and between the Society and the general public. The Ethics and Standards Committee, in accordance with the Code of Ethics and Standards of Professional Practice, shall, upon receipt of a written complaint, or upon its own initiative, investigate and make recommendations, or take appropriate action upon any matters of ethical or professional conduct.

Key Committee Chair Responsibilities

- Work with staff and the committee to develop a plan of work.
- Lead Vice Chair and Committee Members on the work of the committee as defined above, which includes delegating case load to committee members.
- Work with staff to edit and approve meeting agendas.
- Chair meetings (with support from staff).
- Report to staff and Council as appropriate.

Minimum Qualifications

- Served previous one year as Vice Chair.
- ASFMRA Accredited member in good standing.
- Have technical knowledge of the Ethics and Standards Committee procedures detailed in the Policy and Procedure Manual.

Performance Metrics

- Issues brought before the committee are resolved in a timely, appropriate and equitable manner.
- Committee members are effectively engaged and participate in the work of the committee.
- Committee meetings are well run.

Benefits:

- Develop leadership, collaboration and communication skills.
- Connect and build relationships with rural property professionals who may become friends and business collaborators, or in some cases, even prospective employees or employers.
- Build a reputation as a member who contributes to the profession and gets the job done.
- Develop skill and knowledge in new areas of rural property expertise.

Selected/Appointed By

The prior year's Ethics and Standards Committee Vice Chair is automatically the Chair.

Term Length

One-year term, served as Vice Chair prior year to being Chair.

Time Commitment

Varies depending on the number and complexity of the issues brought before the committee.

Reports to

Executive Council

Support Staff

Membership Coordinator or other ASFMRA staff as needed

Compensation/Expense Reimbursement

Volunteer Reimbursement Policy is defined in the ASFMRA Policy and Procedures Manual.