

ASFMRA JOB DESCRIPTION
BYLAWS COMMITTEE MEMBER
Level 3 – Experienced Volunteer

Committee Overview

The Bylaws Committee periodically reviews the ASFMRA Articles of Incorporation, Code of Ethics, Standards of Professional Practice, Bylaws, and Policy and Procedure Manual as needed or requested by the Executive Council. They may make recommendations for amendments when needed.

Key Member Responsibilities:

- Attend and participate in all Committee Meetings and conference calls
- Complete assigned tasks from Committee Chair

Minimum Qualifications:

- ASFMRA member in good standing
- Knowledge of the ASFMRA's governing documents

Performance Metrics:

- Attend and participate in all Committee meetings and conference calls
- Complete tasks as assigned

Opportunities:

- Further develop leadership, collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends and business colleagues, or in some cases, even prospective employers
- Build a reputation as a member who contributes to the profession and gets the job done
- Develop skill and knowledge in the interworkings of the ASFMRA

Selected/Appointed By: In accordance with requirements indicated in the corresponding Society Policy, the Nominating Committee in consultation with the President-Elect shall appoint members.

Term Length: Three-year term with ability for re-appointment for up to two (2) three-year terms. Terms are staggered. Terms are not automatic. To be selected for a second term, Committee member needs to re-apply.

Time Commitment: Most years, any business the committee has is completed on a conference call. Conference calls then scheduled as warranted.

Reports to: Bylaws Committee Chair

Support Staff: Membership Coordinator and other ASFMRA Staff

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual