



Real Property Review Appraiser (RPR) Accreditation Checklist

The RPR application deadlines are January 15 or April 1 of each year. All requirements must be completed by the deadline, except your education, which must be completed at least 30 days before the accreditation exam.

1. Complete and pass the following courses at least 30 days before sitting for the accrediting exam.
 - ASFMRA Best in Business Ethics (must be current with the ASFMRA six-year requirement)
 - Integrated Approaches to Value (A304)
 - Foundations of Appraisal Review (A600) **Or**
 - Introduction to Appraisal Review (A360)
 - Appraisal Review Under USPAP (A370)
 - Appraisal Review Under UASFLA (A380)
 - Advanced Appraisal Review Case Studies (A390)

As of April 2, 2022, the following education will be required in addition to the above courses:

Eminent Domain (A250)

Uniform Appraisal Standards for Federal Land Acquisitions (Yellow Book) Course

Valuation of Conservation Easements and Other Partial Interest in Real Estate (A315)

2. Provide evidence of certification as a Certified General Appraiser under any state's certification laws and regulations if the applicant for the designation works within the United States.
3. Provide proof of five years of experience in the discipline of appraisal, appraisal review, or both, with one year of appraisal review experience within the last three years. The completion of twenty-five (25) narrative reviews or one hundred (100) form reviews shall be considered equivalent to one year of experience. Appraisal experience submitted shall be evaluated the same as the ARA.
4. Be a current ASFMRA member before application submittal.
5. Submit three copies of one demonstration report. The review report shall be in narrative form, have as its subject an appraisal complying with the current version of the Uniform Standards of Professional Appraisal Practice, as promulgated by the Appraisal Standards Board, reported in a format that uses at least two of the three approaches to value, and be accompanied by that appraisal. The appraisal client shall provide a written release of the appraisal restricting its use to peer review, and this will be retained in a confidential file until you have attained your designation. A passing demonstration report is valid for a two-years from the date of approval. If you do not become Accredited within those two years, another demonstration report must be submitted. A 75% grade is necessary for your submitted demonstration report to clear you to qualify for the remainder of the Accreditation process. As the name implies, a demonstration report should fully demonstrate the applicant's ability in accordance with the core courses required by the ASFMRA for Accreditation. A good quality work product may or may not be sufficient to meet the required standards. Please invest the time and effort necessary into your demonstration report to ensure that it meets the required standards before submission.
6. Complete the RPR Application for the final accrediting exam with the application fee. An invoice for the examination fee will be sent when the applicant is cleared to sit for the examination.
7. Pass the final RPR Accrediting exam.

Contact Deanna Ilk at (303) 692-1222 or accreditation@asfmra.org with questions.

Find more information and the RPR Accreditation Application and Grading Sheet at <http://www.asfmra.org/rpra/>