



**American Society
of Farm Managers
& Rural Appraisers**

THE MOST TRUSTED RURAL
PROPERTY PROFESSIONALS

ARA Fast Track Application Form

READ CAREFULLY, COMPLETE FULLY, MUST BE TYPED

DATE: _____

Name: _____
Business Name: _____
Mailing Address: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Work phone: _____ Cell Phone: _____ Fax Number: _____
Email address: _____
Designations(s) ☐ AFM ☐ MAI ☐ ASA Other:: _____
Held ☐ RPRA ☐ SRA _____

	Name of school	Education		
		Year Attended	Year Graduated	Degree
High School				
College Undergraduate				
Graduate School				
Special Training				

Employment History - (List most recent experience first)

Employer	Position	From Mo/Yr	To Mo/YR

Agricultural Organizations a member or officer

Name	Official Position/Title

NOTE: The application is not complete without the insert sheet (5 of 5) — please make additional copies of this sheet to furnish a five-year record of your reports.

CERTIFICATION - Please provide evidence of certification as a Certified General Appraiser under the certification laws of any state. You must provide evidence of being an active member in good standing and hold a designation from an organization that requires passing a demonstration report.

**AMERICAN SOCIETY OF FARM MANAGERS AND RURAL APPRAISERS EDUCATION:
EDUCATION MUST BE COMPLETED 30 DAYS PRIOR TO SITTING FOR THE ACCREDITING EXAM.**

Required Education	Date and Location
ASFMRA Best in Business Ethics Class and be current with ASFMRA Ethics Requirement	
Integrated Approaches to Value (A360 or A304) (required as of January 1, 2024)	
For AAIC's - must successfully complete 15 Hour USPAP	

APPEARANCES AS A PROFESSIONAL APPRAISER

Date	Court/Board	Purpose

Name: _____

FEES

An invoice for the \$400 application fee will be emailed to you once your application is received. An additional payment of \$350 for the exam fee will be due when you have been cleared to take the Accreditation exam. An email will be sent informing you that you have been approved to sit for the exam. The exam fee must be paid prior to taking the exam.

READ CAREFULLY AND COMPLETE FULLY

AGREEMENT - I hereby irrevocably waive any claim or right of action at law or in equity that I may have at any time hereafter against the American Society of Farm Managers and Rural Appraisers, its officers, council, committee members, or its other officials, either as a group or as individuals, for any official act in connection with the business of said Society and particularly as to its or their acts in conferring or failing to confer the title of "Accredited Rural Appraiser", or in disciplining me as a member and as a holder of said title.

It is agreed that any certificate, emblem, or other evidence of said title issued to me shall at all times remain the property of the American Society of Farm Managers and Rural Appraisers and shall be returned to it upon demand if and when requested for any reason whatsoever. It is agreed that I will make no use, public or otherwise, of said title if it is revoked and terminated by said Society.

In addition, all applicants should understand the policy regarding the comprehensive exam as summarized below.

In the event that the comprehensive exam is not passed on the first attempt, the examinee will be allowed one opportunity to retake the exam, under the direction of the Appraisal Education and Accreditation Committee. As approved by the ASFMRA Executive Council, if the exam is not passed the second time, the examinee will be required to retake A304, (Integrated Approaches to Value), prior to being allowed to retake the exam for a third time. If the exam is not passed the third time, the applicant will not be allowed to reapply until the next cycle and will be subject to the requirements of the next cycle. Another examination fee will be required for the third exam. An examination fee of \$350 will be required for all exam retakes.

Has anyone ever made a claim against you, either by legal proceeding or otherwise, based upon, or which could have been based upon fraud, professional negligence, malfeasance or theft? ☐ Yes ☐ No If yes, please attached a separate sheet detailing the circumstances.

Witness: _____ **Applicant Signature:** _____

Date: _____ **Date:** _____

Email application, and supporting documentation to:

E-Mail: accreditation@asfmra.org | <http://www.asfmra.org>

REFERENCES

List five references, at least one who is an ARA, and at least two from clients and/or their employees.

Indicate appropriate code for each reference:

1. Employer/Supervisor; 2. Client; 3. Farm Operator; 4. Accredited Rural Appraiser; 5. Other

Name: _____ Reference Code: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone # _____ Fax#: _____
Email: _____

Name: _____ Reference Code: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone # _____ Fax#: _____
Email: _____

Name: _____ Reference Code: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone # _____ Fax#: _____
Email: _____

Name: _____ Reference Code: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone # _____ Fax#: _____
Email: _____

Name: _____ Reference Code: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone # _____ Fax#: _____
Email: _____

Name: _____

Application Deadlines
All deadlines for the ARA are listed on the website or
you can contact ASFMRA at accreditation@asfmra.org for the list of due dates

ATTACHMENT TO THE ARA APPLICATION

EXPERIENCE AS AN APPRAISER

Show at least a five-year record. *All experience must be obtained after January 31, 1989*
 Five-year experience must have been accumulated by the date of the application deadline for which applied for

Year	No./Rural Vacant Land Appraisals	No./Rural Improved Property Appraisals	No./Urban Vacant Land Appraisals	No./Urban Income Appraisals	No./Single Family Appraisals	No./Special Purpose Appraisals
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

(One year of experience is a calendar year which a person spends not less than 1,600 hours as follows: At least 600 hours of the 1,600 must be spent appraising rural property for a fee or salary. The balance must be spent in a field related to rural appraisal.)

AGRICULTURAL EXPERIENCE ALLOCATION

PERCENTAGE OF YOUR TOTAL WORK TIME ALLOCATED PER YEAR

Show at least a five-year record. *All experience must be obtained after January 31, 1989*
 Five-year experience must have been accumulated by the date of the application deadline for which applied for

Year	Total Hours Worked	Rural Appraisal	Urban Appraisal	Appraisal Review	Farm Mgmt	Farm Real Estate Sales	Farm Lending	Other Specify	Total
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%
_____	_____	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	_____ %	100%

Name: _____

YEAR: _____

All applicants are required to submit a five-year record of appraisal reports completed. The Accrediting Committee will choose one report from each of the last three years. The applicant will be required to submit these three reports to the ASFMRA office. The applicant will also be required to choose one report from each of the last three years to submit for review.
(Use one or more 8½ x 11 forms for each year)

[illegible]

Type/Print Name: _____