

Accredited Farm Manager (AFM) Requirements Checklist



1. Complete and pass the following ASFMRA management courses:
 - [Ag Land Management 1](#)
 - [Ag Land Management 2](#)
 - [Ag Land Management 3](#)
 - [Ag Land Management 4](#)
 - [ASFMRA Best in Business Ethics](#)
2. Four years of farm/ranch management experience or equivalent (as approved by the ASFMRA). Experience must have been completed within the last ten years. One year experience is a calendar year during which a person spends not less than 1,600 hours as follows: at least 600 hours of the 1,600 must be spent managing rural property for a fee or a salary. The balance must be spent in a field related to farm/ranch management. Any prior or equivalent experience should be submitted for review very early in the accreditation process so the ASFMRA can determine if the experience qualifies. Previous professional experience and/or an advanced college degree, will count for up to one year of your experience requirement.
3. A four-year college degree or equivalent (as approved by the ASFMRA). Any equivalent education should be submitted for review very early in the accreditation process so the ASFMRA can determine if the equivalent education qualifies.
4. Be a current ASFMRA member prior to submitting an application for accreditation.
5. [Email](#) one farm management plan demonstrating the ability of the applicant to produce management plans according to the standards of ASFMRA. The plan will be graded and must garner a score of at least 75 percent overall ~~score~~ as well as score 70 percent or higher in each subcategory. A passing score can qualify, as a component of the AFM accreditation process, for three years from the date the plan was graded and passed.
6. [Email](#) the AFM Application and include two (2) year-end reports. These reports help determine your work experience. An invoice will be sent when we receive the application.
7. Pass the final AFM Accreditation Exam.

Contents of AFM Accreditation Exam

Written examination is proctored and given at Education Week each year and takes approximately 12 hours to complete. The written exam includes:

1. Case Study Problems
2. Multiple Choice
3. True-False

The Awarding of the Designation

The newly accredited are notified that they can use their designation upon receipt of the letter and press release stating that they have passed. A special awards ceremony is held during the annual meeting to recognize those members that have received their designation throughout the year. At that point in time, they will receive their certificate and lapel pin.

Requirements to Maintain Designation

To maintain designation, member must maintain Accredited membership and abide by all membership requirements. Please contact the ASFMRA for more detailed information on the Continuing Education Program.

Accredited members of the ASFMRA must participate in the ASFMRA Continuing Education Program. A minimum of sixty (60) hours of approved programs must be submitted for each three-year period.

Members who receive their designation are automatically considered current in the Continuing Education Program for the next three years and must accumulate 60 hours of education to be current in their next cycle. Members must be in compliance with Ethics requirements. Currently, members must complete the Ethics course once every six years.

For more information:

Deanna Ilk at (303) 692-1222 or dilk@asfmra.org

To submit your application send it to accreditation@asfmra.org

For more information and list of due date go to: <https://www.asfmra.org/accreditations/accredited-farm-manager>