

ASFMRA JOB DESCRIPTION
MANAGEMENT EDUCATION AND ACCREDITATION COMMITTEE VICE CHAIR
Level 3 – Experienced Volunteer Leader

Committee Overview

The Management Education and Accreditation Committee shall

- Determine the curricula required for each designation
- Develop and or approve examinations
- Oversee and administer the examinations for the Accredited Farm Manager and Accredited Agricultural Consultant designations to those who have made proper application and have met the requirements outlined in the Bylaws and Policies.
- Assist with the identification of course and seminar topics and oversee the development of all course and seminar content.
- Develop and or approve the farm plan criteria, requirements, and approval

The Executive Council shall establish the strategic direction of the Society's education and Accreditation Requirements. The Committee shall establish the doctrine and theory upon which ASFMRA courses and seminars are founded with Executive Council concurrence. Council liaison and staff share relevant Council decisions impacting the work of the committee.

Key Vice Chair Responsibilities:

- Fill in for Chair as needed
- Other duties as assigned

Minimum Qualifications:

- Accredited ASFMRA member in good standing
- Previous Education Committee experience

Performance Metrics:

- Participate in Committee conference calls, and meetings
- Ensure the development of one to three new post-AFM seminars each year

Opportunities:

- Develop leadership, collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends and business colleagues, or in some cases, even prospective employers
- Build a reputation as a member who contributes to the profession and gets the job done
- Develop skill and knowledge in a new area of rural appraisal and farm management

Selected/Appointed By: Nominating Committee in consultation with President-Elect, based upon successful completion of the application process

Term Length: Minimum three-year commitment, per role (Member, Vice Chair and Chair) with the ability to apply for a second three-year term.

Time Commitment: In a typical year, there are two in-person meetings which are held in

conjunction with the ASFMRA Annual Conference and with Education Week. Conference calls scheduled as needed throughout the year. Total time should not exceed 12-15 hours per year

Reports to: Management and Consulting Education/ Accreditation Committee Chair

Support Staff: Director of Education and Accreditation, Education and Accreditation Specialist or other ASFMRA staff

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual