Committee Overview
The Management Education and Accreditation Committee shall
• Determine the curricula required for each designation
• Develop and administer the examinations for the Accredited Farm Manager and Accredited Agricultural Consultant designations to those who have made proper application and have met the requirements outlined in the Bylaws and Policies.
• Assist with the identification of course and seminar topics and oversee the development of all course and seminar content.
• Develop farm plan report criteria, requirements, and approval process

The Executive Council shall establish the strategic direction of the Society's education and Accreditation Requirements. The Committee shall establish the doctrine and theory upon which ASFMRA courses and seminars are founded with Executive Council concurrence. Council liaison and staff share relevant Council decisions impacting the work of the committee.

Key Chair Responsibilities:
• Work with Nominating Committee on selection and assessment of committee members
• Lead Vice Chair and Committee Members on the work of the committee as defined above
• Oversee the accreditation process with staff
• Work with staff to edit and approve meeting agendas
• Chair meetings (with support from staff)
• Work with the committee to develop an annual plan of work
• Report to staff and Council as appropriate.

Minimum Qualifications:
• Accredited ASFMRA member in good standing
• Previous Society/Chapter leadership experience
• Previous Education Committee experience

Performance Metrics:
• Ensure the development of one to three new post-AFM seminars each year
• Accreditation criteria and exam kept current
• Demonstration reportFarm plan process or requirement changes as needed

Opportunities:
• Develop leadership, collaboration and communication skills
• Connect and build relationships with rural appraisal and farm management professionals who may become friends and business colleagues, or in some cases, even prospective employers
• Build a reputation as a member who contributes to the profession and gets the job done
• Develop skill and knowledge in a new area of rural appraisal and farm management

Selected/Appointed By: Nominating Committee in consultation with President-Elect, based upon successful completion of the application process
**Term Length:** One year

**Time Commitment:** In a typical year, there are two in-person meetings which are held in conjunction with the ASFMRA Annual Meeting and with Education Week. Conference calls scheduled as needed throughout the year (typically 3-4). Total is around 1-3 hours per month and at least monthly communication with staff.

**Reports to:** Executive Council

**Support Staff:** Director of Education and Accreditation, Education and Accreditation Specialist or other ASFMRA staff

**Compensation/Expense Reimbursement:** Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual