

ASFMRA JOB DESCRIPTION
APPRAISAL EDUCATION AND ACCREDITATION COMMITTEE MEMBER
Level 3 – The Learning Volunteer

Committee Overview

The Appraisal Education and Accreditation Committee shall

- Update as needed the curricula required for each designation
- Update and administer the examinations for the Accredited Rural Appraiser and the Real Property Review Appraiser designations to those who have made proper application and have met the requirements outlined in the Bylaws and Policies.
- Assist with the identification of course and seminar topics and oversee the development of all course and seminar content.
- Update as needed the demonstration report criteria, requirements, and approval process

The Executive Council shall establish the strategic direction of the Society's education and Accreditation Requirements. The Committee shall establish the doctrine and theory upon which ASFMRA courses and seminars are founded with Executive Council concurrence. Council liaison and staff share relevant Council decisions impacting the work of the committee.

Key Member Responsibilities: Collaborate with the Committee Chair and Committee Members on the work of the committee as defined above and in the Committee procedural guide.

Minimum Qualifications:

- ASFMRA member in good standing.
- All but two committee members must be accredited members.

Performance Metrics:

- Attend and actively participate in Committee meetings and conference calls.
- Complete work as assigned and communicate with Chair and staff as needed.

Opportunities:

- Develop collaboration and communication skills
- Connect and build relationships with rural appraisal and farm management professionals who may become friends, colleagues and prospective employers
- Build reputation as a member who contributes to the profession and gets the job done
- Develop skill and/or knowledge in a new area of rural appraisal and farm management

Selected/Appointed By: Nominating Committee in consultation with the President-Elect and Committee Chair based upon successful completion of the application process.

Term Length: Minimum three-year commitment with the option to apply for a second three-year term

Time Commitment: In a typical year, there are two in-person meetings which are held in conjunction with the ASFMRA Annual Conference and Education Week. Conference calls scheduled as needed throughout the year (typically 3-4). Plus, an average of 1-2 hours per month to complete work as assigned unless involved in class development. Total of 20-25 hours per year on average.

Reports to: Committee Chair

Support Staff: Director of Education and Accreditation, Education and Accreditation Specialist and other staff

Compensation/Expense Reimbursement: Per Volunteer Reimbursement Policy as defined in the ASFMRA Policy and Procedures Manual