



2024 Scholarships & Awards FAQ

Where do I view the descriptions of the scholarships & awards?

You can view scholarships & awards pages via these links:

[Scholarships](#)

[Honors](#)

[Research](#)

[Multicultural](#)

[Governmental Affairs](#)

How do I submit an application or nomination?

To submit an application or nomination, find the specific scholarship or award you would like to apply for. You will be led to our Scholarships & Awards platform. You will be prompted to login with your MyAATA login information. If you need assistance in logging in, please contact info@arttherapy.org.

In the platform, click the button "Create New Submission." From there you will fill out the application form and submit any necessary documents. You can leave your application and come back another time to finish it before the deadline.

When is the deadline to apply for a scholarship or nominate someone for an award?

The application period opens April 15 and closes May 13 at 11:59PM ET.

Can I apply after the deadline?

No, after the application closes submissions are no longer allowed. Please allot the proper time to finish your application and make sure you have enough time to gather all necessary material.

I forgot to add a document to my application and/or need to edit my application. Am I able to do so?

You can add documents or edit your application before the May 13 deadline. However, after the deadline you are NOT able to access your application anymore.

I want to withdraw my application. Am I able to do so?

Yes, you can withdraw your application at any time. To do so, proceed to your submission and click “withdraw the application.”

The application form is asking for only PDF files uploads. How do I upload a PDF file?

The platform we use only allows PDF files to be included in the application form. Below are instructions on how to convert your files to PDF.

Google Docs:

Open your Google Docs file or create a new one.

Ensure the document is finalized.

Go to File > Download > PDF.

Find the PDF file in your desktop Downloads folder.

Save the PDF in the folder of your choice.

Word Docs:

Select File > Print > Print (in PowerPoint you will select one of three formats).

In the dropdown menu under Printer, select Save as PDF and then select Save.

Mac:

On your Mac, open the document you want to save as a PDF.

Choose File > Print.

Click the PDF button or click the down arrow to open the PDF pop-up menu, then choose Save as PDF.

Choose a name and location for the PDF file. ...

To protect your document with a password, click Security Options.

If you are using any other software and need to convert your documents to PDF, you can use the **Free Adobe Convert to PDF**

<https://www.adobe.com/acrobat/online/convert-pdf.html>

The application form asks for me to submit a letter of recommendation/support/endorsement. There are two options available. Which do I choose?

To submit a letter of recommendation/support/endorsement you can choose either the email or attachment option.

1. To request a letter of recommendation/support/endorsement via email, enter the email of the letter writer. The letter writer will get a request to submit the letter of recommendation/support/endorsement. They can submit the letter directly to the email's submission form. Please notify the letter writer before sending in the request. **NOTE: to send the request, you MUST submit your full application first. Any letters sent after the deadline will not be considered.**
2. To submit the letter of recommendation/support/endorsement file, use a PDF file and submit it directly in the application form. This would require you to request the letter, gather the letters, and upload them directly on the form. Follow the instructions above if you need assistance in converting your file to PDF format.

My membership expired or the person I am trying to nominate membership has expired. Can I still apply for the scholarship or nominate someone for an award?

To apply or be nominated for a scholarship or award, you or the person you are nominating MUST be an active member of the American Art Therapy Association. To renew or join the American Art Therapy Association's membership, click this link: [American Art Therapy Association memberships](#) on the page, you can obtain a membership via the "Join AATA Today" button. For any membership questions, please contact membership@arttherapy.org.

I am a student member, and I would like to apply for a scholarship. Are there any restrictions on which student membership can apply?

Art Therapy Graduate Student and Student members can apply for any scholarship or award they are eligible for. Please check each scholarship or award description to see if you meet the criteria.

When will I find out about the scholarship or award decision?

Decisions will be communicated in June 2024. If there is a delay in decisions, you will be notified of the delay.

If I win a monetary award, when will I receive the funds?

Monetary awards are dispersed after the annual conference.

What do I need to do if I am chosen for a scholarship or an award?

The American Art Therapy Association will contact you with the details of your award as well as request your information to be displayed during the annual conference. You will be notified of any scholarship or award information in June.

Do I need to attend the American Art Therapy Association Conference in 2024 to get the scholarship or award?

Mandatory attendance to the American Art Therapy Association Conference depends on the scholarship or award. In many instances, attendance is strongly encouraged. However, check each scholarship or award description to verify if attendance is mandatory. We encourage you to attend the conference in Pittsburgh, PA from October 6-9, 2024. If you win, you will be honored at the ceremony. For more information about our annual conference, please click this link: [Annual Conference Details](#).

I have another question that was not answered in the FAQ. Who can I talk to?

If you have any other questions, please feel free to contact info@arttherapy.org.