

# **ARKANSAS FORM BOOK 2023**

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- 08-147 Section 2255 Motion (Federal Custody) (AO 243)
- 08-148 Application to Proceed Without Prepayment of Fees and Affidavit (AO 240)

## **CHAPTER 9**

### **DECEDENTS ESTATES**

#### Introduction

Note: Formatting Instructions

- 09-01 Petition for Probate of Will and Appointment of Personal Representative
- 09-02 Petition for Appointment of Administrator
- 09-03 Notice of Hearing (re: Appointment of Personal Representative)
- 09-04 Proof of Service (re: Notice of hearing)
- 09-05 Waiver of Notice and Entry of Appearance
- 09-06 Proof of Will (After Death)
- 09-07 Order Probating Will and Appointing Personal Representative
- 09-08 Order Appointing Administrator
- 09-09 Certificate of Probate
- 09-10 Order Appointing Special Administrator
- 09-11 Bond of Personal Representative
- 09-12 Qualifying Affidavit of Personal Sureties
- 09-13 Order Approving Bond of Personal Representative
- 09-13A Waiver of Bond
- 09-14 Acceptance of Appointment as Personal Representative
- 09-15 Designation of Process Agent
- 09-16 Letters Testamentary
- 09-17 Letters of Administration

09-18 Notice of Probate of Will and Filing of Claims  
09-19 Notice of Appointment of Administrator and Filing of Claims  
09-20 Notice of Probate (No Personal Representative Appointed)  
09-21 Notice to Surviving Spouse  
09-22 Election of Surviving Spouse  
09-23 Petition for Award of Statutory Allowances  
09-24 Order Awarding Statutory Allowances  
09-25 Petition for Authority to Make Advancement to Minor Distributee  
09-26 Order Directing Advancements to Minor Distributee  
09-27 Inventory of Estate of Decedent  
09-27A Waiver of Inventory and Accounting  
09-28 Affidavit to Claim Against Estate  
09-29 Endorsement of Claim by Personal Representative  
09-30 Petition for Allowance of Claim  
09-31 Order Allowing and Authorizing Payment of Claim  
09-31A Receipt and Release  
09-32 Petition for Payment of Expenses of Administration  
09-33 Order Allowing and Authorizing Payment of Expenses of Administration  
09-34 Notice of Hearing to Approve Estate Expenses  
09-35 Notice of Hearing on Claim  
09-36 Petition for Authority to Sell Real Property  
09-37 Order for Hearing on Petition to Sell Real Property  
09-38 Notice of Hearing on Petition to Sell Real Property  
09-39 Appraisalment  
09-40 Order Authorizing [Sale/Mortgage/Lease] of Real Property  
09-41 Notice of Sale of Real Estate at Public Auction  
09-42 Report of Sale  
09-43 Consent to Immediate Confirmation of Sale  
09-44 Order Confirming Sale of Real Estate  
09-45 Petition for Authority to Sell Personal Property  
09-46 Order Setting Hearing on Petition for Authority to Sell Personal Property  
09-47 Notice of Hearing on Petition to Sell Personal Property  
09-48 Order Authorizing Sale of Personal Property  
09-49 Report of Sale of Perishable Property  
09-50 Order Approving Sale of Perishable Property  
09-51 Affidavit for Discovery of Assets  
09-52 Order Directing Appearance for Examination  
09-53 Petition to Determine Heirship  
09-54 Order Determining Heirship  
09-55 Accounting by Personal Representative  
09-56 Order Settling and Approving Account of Personal Representative  
09-57 Petition for Allowance and Payment of Fees  
09-58 Order Allowing and Authorizing Payment of Fees  
09-59 Petition for Authority to Make Partial Distribution  
09-60 Order for Hearing on Petition for Partial Distribution  
09-61 Notice of Hearing on Petition for Partial Distribution

09-62 Order Authorizing Partial Distribution  
09-63 Petition for Approval of Final Accounting, Final Distribution, and for Discharge of Personal Representative  
09-64 Order of Hearing on Final Accounting, Approval of Final Accounting, and Petition for Final Distribution and Discharge  
09-65 Notice of Hearing on Final Distribution  
09-66 Order Approving Final Accounting, Final Distribution, and Discharging Personal Representative  
09-67 Report of Final Distribution  
09-68 Order Approving Report of Final Distribution  
09-68A Receipt of Distributee  
09-69 Demand for Notice of Proceedings for Probate of Will or Appointment of Personal Representative  
09-70 Request for Special Notice of Hearings  
09-71 Motion for Citation to Cause Production of Last Will and Testament  
09-72 Citation to Produce Last Will and Testament  
09-73 Contest of Last Will and Testament: Statement of Grounds of Objection to Admitting Last Will and Testament to Probate  
09-74 Notice of Contest of Last Will and Testament: Before Probate  
09-75 Notice of Contest of Last Will and Testament: After Probate  
09-76 Petition to Probate Last Will and Testament of Non-Resident and Application for Ancillary Letters  
09-77 Order to Probate Last Will and Testament of Non-Resident and Granting Issuance of Ancillary Letters  
09-78 Petition for Removal of Personal Representative and to Revoke Letters Testamentary or of Administration  
09-79 Order Removing or Confirming Personal Representative and Revoking Letters  
09-80 Petition for Order for Disposition of Property of Decedent Not Paid For  
09-81 Order Directing Disposition of Property Not Paid For  
09-82 Petition for Disposition of Mortgaged Property of the Estate  
09-83 Order Authorizing Disposition of Mortgaged Property  
09-84 Petition to Abandon Property  
09-85 Order Authorizing Abandonment of Property  
09-86 Petition for Authority to File Suit on Behalf of Estate  
09-87 Order Authorizing Personal Representative to File Suit  
09-88 Petition to Continue Business of Decedent  
09-89 Order Authorizing Continuation of Business  
09-90 Petition by Personal Representative to Borrow Money  
09-91 Order Authorizing Personal Representative to Borrow Money  
09-92 Petition to Perform Decedent's Contract of Sale  
09-93 Order Authorizing Personal Representative to Perform Decedent's Contract of Sale  
09-94 Petition by Interested Party for Sale, Mortgage, Lease or Exchange of Property  
09-95 Order for Sale, Mortgage, Lease or Exchange of Property  
09-96 Bond for Sale, Mortgage, Lease or Exchange of Property  
09-97 Bond to Prevent the Sale, Mortgage, Lease or Exchange of Property  
09-98 Application for Substitution of Foreign Personal Representative

09-99 Order of Substitution  
09-100 Affidavit for Collection of Small Estate by Distributee  
09-101 Petition for Probate of Will Without Administration  
09-102 Order Admitting Will to Probate Without Administration  
09-103 Disclaimer  
Appendix A: Checklist for Probate Administration  
Appendix B: Desktop Checklist for Probate Administration

## **CHAPTER 10**

### **DOMESTIC RELATIONS**

Note: Formatting Instructions

#### **Antenuptial**

10-01 Antenuptial Agreement

#### **Annulment**

10-02 Complaint for Annulment of Marriage  
10-03 Decree of Annulment of Marriage

#### **Divorce**

10-11 Client Information Sheet  
10-12 Sample Retainer Agreement  
10-13 Complaint for Divorce  
10-14 Complaint for Divorce from Bed and Board  
10-15 Complaint for Separate Maintenance  
10-16 Arkansas Official Summons  
10-17 Order for Temporary Hearing  
10-18 Temporary Order  
10-19 Agreed Temporary Order  
10-20 Restraining Order  
10-21 Affidavit of Residency  
10-22 Affidavit for Warning Order  
10-23 Warning Order  
10-24 Order Appointing Attorney Ad Litem  
10-25 Ad Litem Entry of Appearance  
10-26 Answer to Complaint for Divorce  
10-27 General Waiver  
10-28 Entry of Appearance; Waiver of Service and Waiver of Rights Under  
    Servicemembers' Civil Relief Act  
10-29 Counterclaim  
10-30 Order for Access to Confidential Information  
10-31 Affidavit of Financial Means  
10-32 Basic Interrogatories and Requests for Production of Documents  
10-33 SaSCRA Motion for Stay  
10-34 Waiver of Conflict of Interest (Mediation)  
10-35 Order for Mediation of Parenting, Custody and Visitation Issues

10-36 Decree of Absolute Divorce  
10-37 Decree of Separate Maintenance  
10-38 Property Settlement Agreement  
10-39 Suggested Visitation Schedule [Reserved]  
10-40 Support Clauses  
10-41 Higher Education Expenses of Children  
10-42 Order / Notice to Withhold Income for Child Support  
10-43 Notice to Obligor Parent  
10-44 Qualified Domestic Relations Order  
10-45 Petition for Contempt (Upon Failure to Pay Child Support)  
10-46 Order to Appear and Show Cause  
10-47 Order of Contempt  
10-48 Body Attachment for Contempt of Court  
10-49 Order Granting Parental Authority to Obtain a United States Passport Without the  
Consent of the Second Parent  
10-50 Petition for Modification of Child Custody  
10-51 Ex Parte Order  
10-52 Petition for Modification of Child Support  
10-53 Order Modifying Child Support  
10-54 Complaint for Support (OCSE Form)  
10-55 Income Withholding for Support Form

### **Adoption**

10-61 Putative Father Registry Search  
10-62 Petition for Adoption  
10-63 Waiver of Service and Consent to Adoption  
10-64 Motion to Waive Home Study  
10-65 Order Waiving Home Study  
10-66 Final Decree of Adoption

### **Paternity**

10-71 Complaint for Determination of Paternity [and Custody]  
10-72 Motion for DNA Testing  
10-73 Order for DNA Testing  
10-74 Judgment of Paternity

### **Bankruptcy**

10-81 Agreed Order for Relief from the Automatic Stay of 11 U.S.C. § 362  
10-82 Motion for Relief from the Automatic Stay of 11 U.S.C. § 362  
10-83 Order Granting Motion for Relief from the Automatic Stay of 11 U.S.C. § 362  
10-84 Bankruptcy Proof of Claim Form  
10-85 Chapter 13 Bankruptcy Debtor's Certification Regarding Domestic Support  
Obligations

## **CHAPTER 11**

### **GUARDIANSHIPS**

Note: Formatting Instructions

- 11-01 Petition for Guardianship
- 11-02 Waiver of Notice, Entry of Appearance, and Consent to Guardianship
- 11-03 Order for Guardianship
- 11-04 Acceptance of Appointment
- 11-05 Letters of Guardianship
- 11-06 Ex Parte Order
- 11-07 Affidavit of Professional Evaluation
- 11-08 Notice of Rights of Wards and Proposed Wards
- 11-09 Ward's Bill of Rights
- 11-10 Bad Influence Affidavit
- 11-11 Annual Report
- 11-12 Inventory of Ward's Estate
- 11-13 Accounting by Guardian

## **CHAPTER 12**

### **LEASES**

Note: Formatting Instructions

- 12-01 Equipment Lease
- 12-02 Residential Lease Agreement
- 12-03 General Sublease and Consent

#### **Commercial Lease Forms**

- 12-04A Commercial Lease Agreement
- 12-04B Business Lease
- 12-04C Shopping Center Lease
- 12-04D Assignment of Leases and Rents (Collateral Assignment of Lessor's Interest)

#### **Agricultural Lease Forms**

Introduction

- 12-05A Equipment Lease
- 12-05B Material Participation Farm Lease
- 12-05C Cash Farm Lease
- 12-05D Flex Rent Farm Lease
- 12-05E Pasture Lease
- 12-05F Livestock Share Farm Lease
- 12-05G Standard Provisions for All Types of Farm Lease
  - A. Irrigation
  - B. Right of Entry for Inspection

- C. Taxes and Special Assessments
- D. Husbandry Practice
- E. Alterations and Repairs
- F. Warranties and Obligations
- G. Lessee Breach
- H. Lessor's Lien
- I. Environmental Matters
- J. Indemnification by Lessee
- K. No Partnership Created
- L. Sublease or Assignment Provision
- M. Insurance
- N. FSA and NRCS Regulation
- O. Quiet Enjoyment
- P. Successors
- Q. Notices
- R. Time of the Essence
- S. Severability
- T. Applicable Law
- U. Eminent Domain
- V. Encumbrances
- W. Changes In Law
- X. Section Headings
- Y. Subordination to Mortgages
- Z. Mineral Interests
- AA. No Waiver
- BB. Costs
- CC. Survival
- DD. Counterparts and Facsimile Signatures
- EE. Entire Agreement
- FF. Hunting And Fishing Rights
- GG. Default; Remedies

### **Oil And Gas Lease Forms**

- 12-06A Company Oil and Gas Lease (Paid Up)
- 12-06B Landowner's Oil & Gas Lease
- 12-06C Oil and Gas Lease (Paid Up Lease - No Delay Rentals)
- 12-06D Assignment of Oil & Gas Leases (With Reservation of Overriding Royalty Interest)
- 12-06E Ratification

### **CHAPTER 13 LIENS**

Note: Formatting Instructions

### **Materialmen's Liens**

- 13-01 Preconstruction Notice for Residential Projects
- 13-02 Seventy-Five Day Notice for Commercial Projects
- 13-03 Ten-Day Lien for All Projects
- 13-04 Statement of Account for All Projects
- 13-05 Release of Lien All Projects.
- 13-06 Foreclosure Complaint
- 13-07 Lis Pendens.
- 13-08 Decree of Foreclosure
- 13-09 Notice of Commissioner's Sale
- 13-10 Commissioner's Report of Sale
- 13-11 Commissioner's Deed
- 13-12 Order of Distribution
- 13-13 Demand for Notice
- 13-14 Bond Around Lien
- 13-15 Summary Action for Lien Discharge
- 13-16 Complaint to Discharge Lien

### **Miscellaneous Liens**

- 13-21 Vendor's Lien (Deed Provision)
- 13-22 Assignment of Vendor's Lien
- 13-23 Notice of Sale
- 13-24 Medical, Nursing, Hospital and Ambulance Service Lien

## **CHAPTER 14 MORTGAGES, DEEDS OF TRUST, FORECLOSURES AND LOANS**

Note: Formatting Instructions

14-01 Mortgage

### **Variable Mortgage Provisions**

- 14-02A Maintenance, Repair and Restoration of Improvements and Payment of Prior Liens
- 14-02B Payment of Taxes
- 14-02C Escrow for Taxes
- 14-02D Insurance
- 14-02E Adjustments of Losses with Insurer and Application of Proceeds of Insurance
- 14-02F Effect of Extensions of Time
- 14-02G Effect of Changes in Laws Regarding Taxation
- 14-02H Mortgagee's Performance of Defaulted Acts
- 14-02I Mortgagee's Reliance on Tax Bills
- 14-02J Acceleration of Indebtedness in Event of Default
- 14-02K Foreclosure Expense
- 14-02L Applications of Proceeds of Foreclosure Sale

- 14-02M Appointment of Receiver
- 14-02N Assignment of Rents
- 14-02O Mortgagee's Right of Possession in Event of Default
- 14-02P Application of Income Received by Mortgagee
- 14-02Q Mortgagee's Right of Inspection
- 14-02R Condemnation
- 14-02S Release Upon Payment and Discharge of Mortgagor's Obligations
- 14-02T Notice
- 14-02U Waiver of Defenses
- 14-02V Waiver of Statutory Rights
- 14-02W Maintenance of Mortgagor's Corporate Existence
- 14-02X Successive Effect of the Obligations of this Mortgage
- 14-02Y Construction Money Mortgage Clauses

- 14-03 Mortgage on Commercial Property
- 14-04 Assignment of Mortgage
- 14-05 Deed of Trust (General Form)
- 14-06 Deed of Trust (Crop Loans)
- 14-07 Deed of Trust (With Nonjudicial Sale Provisions)
- 14-08 Note Secured by Mortgage
- 14-09 Deed of Trust Note

### **Second Mortgage Provisions**

- 14-10A Notice of Second Mortgage (Prior to Second Mortgage)
- 14-10B Actual Notice of Second Mortgage (Subsequent to Second Mortgage)
- 14-10C Agreement of Prior Lienholder
- 14-10D Request of Notice of Default

### **Judicial Foreclosure**

- 14-11A Notice of Lis Pendens [See Form 07-17]
- 14-11B Complaint in Equity [See Form 07-16]
- 14-11C Affidavit for Warning Order
- 14-11D Warning Order
- 14-11E Affidavit of Service (by Mail)
- 14-11F Affidavit of Service (by Warning Order)
- 14-11G Decree of Foreclosure [See Form 07-20]
- 14-11H Affidavit in Support of Decree of Foreclosure
- 14-11I Notice of Commissioner's Sale [See Form 07-21]
- 14-11J Commissioner's Report of Sale [See Form 07-22]
- 14-11K Order of Confirmation [See Form 07-24]
- 14-11L Commissioner's Deed [See Forms 15-44 and 07-23]
- 14-11M Order Approving Commissioner's Deed [See Form 07-25]
- 14-11N Application for Writ of Assistance
- 14-11O Writ of Assistance

### **Nonjudicial/Statutory Foreclosure (Act 53 of 1987)**

- 14-12A Substitution of Trustee
- 14-12B Trustee's Notice of Default and Intention to Sell
- 14-12C Affidavit of Mailing and Publication
- 14-12D Affidavit of Compliance with Act 53
- 14-12E Notice of Cancellation of Trustee's Sale
- 14-12F Soldiers and Sailors Relief Act Affidavit
- 14-12G Trustee's Deed (By Substitute Trustee)
- 14-12H Complaint in Unlawful Detainer
- 14-12I Affidavit in Support of Complaint in Unlawful Detainer
- 14-12J Order (For Delivery)
- 14-12K Writ of Possession – Real Property
- 14-12L Special Warranty Deed – Post Foreclosure

### **Deed-In-Lieu of Foreclosure Documents**

- 14-13A Warranty Deed [See Form 15-01]
- 14-13B Satisfaction of Mortgage/Deed of Trust
- 14-13C Mechanics and Title Affidavit
- 14-13D Agreement for Deed and Estoppel and Solvency

### **Miscellaneous**

- 14-14A Modification Agreement
- 14-14B Extension Agreement
- 14-14C Guaranty
- 14-14D Participation Agreement
- 14-14E Acknowledgment and Agreement to Mediate or Arbitrate

## **CHAPTER 15 REAL PROPERTY**

Note: Formatting Instructions

- 15-01. Warranty Deed (General)
- 15-02. Warranty Deed (Release of Dower or Curtesy – With Lien)
- 15-03. Warranty Deed (Unmarried Persons)
- 15-04. Warranty Deed (Unmarried Person – With Lien)
- 15-05. Warranty Deed (Corporation)
- 15-06. Warranty Deed (Corporation – With Lien)
- 15-07. Warranty Deed (With Vendor's Lien Retained)
- 15-08. Warranty Deed (With Assumption of Debt)
- 15-09. Warranty Deed (With Possibility of Reverter and Mineral Reservation)
- 15-10. Administrator's or Executor's Deed
- 15-11. Special Warranty Deed (Corporation)
- 15-12. Quitclaim Deed (With Relinquishment of Dower or Curtesy)
- 15-13. Quitclaim Deed (Corporation)
- 15-14. Quitclaim Deed (Unmarried Person)
- 15-15. Release Deed (Corporation)

- 15-16. Release Deed (Individual)
- 15-17. Partial Release Deed
- 15-18. Correction Deed (With Warranty)
- 15-19. Master Deed – Condominium
- 15-20. Condominium Bylaws
- 15-21. Contract for Sale of Condominium
- 15-22. Option to Purchase
- 15-23. Contract for the Sale of Real Property
- 15-24. Assumption of Contract for Purchase of Real Property
- 15-25. Recordation of Plat and Dedication of Streets and Easements
- 15-26. Restrictive Covenants
- 15-27. Notice of Unlawful Detainer
- 15-28. Complaint in Unlawful Detainer
- 15-29. Affidavit in Unlawful Detainer Action
- 15-30. Notice of an Unlawful Detainer Complaint
- 15-31. Notice of Intention to Issue Writ of Possession
- 15-32. Order for Immediate Possession
- 15-33. Writ of Possession
- 15-34. Bond in Unlawful Detainer
- 15-35. Petition to Quiet Title
- 15-36. Notice of Quiet Title Action
- 15-37. Decree Quieting Title
- 15-38. Petition for Partition
- 15-39. Partition Decree
- 15-40. Report of Commissioners (Partition)
- 15-41. Decree Confirming Report and Vesting Title
- 15-42. Order for Partition Sale
- 15-43. Decree Confirming Partition Sale
- 15-44. Commissioner’s Deed
- 15-45. Special Warranty Deed – Post Foreclosure
- 15-46. Satisfaction of Mortgage/Deed of Trust
- 15-47. Beneficiary Deed (version 1)
- 15-48. Beneficiary Deed (version 2)

## **CHAPTER 16**

### **RELEASES**

- 16-01 Release, Pro-Rata Discharge, and Indemnity Agreement
- 16-02 Mutual General Release and Settlement Agreement
- 16-03 Structured Settlement Agreement
- 16-04 Proof of Loss, Certificate of Satisfaction, and Subrogation Agreement
- 16-05 Release of Materialmen’s Lien
- 16-06 Release of Lien Under the Medical Nursing, Hospital, and Ambulance Service Lien Act
- 16-07 Release to Enter Premises
- 16-08 Driving/Traffic Violation Records Release

- 16-09 Cell Phone Records Release
- 16-10 Employment Records Release
- 16-11 HIPAA-Compliant Medical Records Release
- 16-12 Educational Records Release
- 16-13 Military Records Release
- 16-14 Social Security Records Release
- 16-15 Release of Motor Vehicle Data Recorder Information

## **CHAPTER 17**

### **WILLS AND TRUSTS**

- 17-01 Last Will and Testament
- 17-02 Additional Last Will and Testament Clauses
  - A. Specific Bequests
  - B. Appointment of Guardian
  - C. Payment and Distributions to Minors
  - D. Adopted Child Clause
  - E. Change of Life Insurance Policy Beneficiary
  - F. Common Disaster Clause
  - G. Rule Against Perpetuities Savings Clause
  - H. Spendthrift Provision
  - I. Distributions in Absence of Spouse or Descendants
  - J. Testamentary Trust
  - K. Annual Accountings
  - L. Tax Elections of Trustee
  - M. Subchapter S
  - N. Principal and Income
  - O. Generation-Skipping Tax
- 17-03 Codicil to Last Will and Testament
- 17-04 “Pour-over” Will Designed to Add Probate Assets to Testator’s Existing Revocable Trust
- 17-05 Revocable Trust of an Unmarried Grantor Having an Estate Valued Below the Federal Tax Exemption
- 17-06 Revocable Trust of a Married Grantor Having an Estate Valued Above the Federal Estate Tax Exemption (Often Accompanied by a Mirror or Reciprocal Trust by Grantor’s Spouse)
- 17-07 Joint Revocable Trust by a Married Couple Having an Estate Valued Below the Federal Estate Tax Exemption
- 17-08 Short Trust Agreement
- 17-09 Certification of Trust
- 17-10 Amendment to Revocable Trust

## **CHAPTER 18**

### **WORKERS’ COMPENSATION**

- Overview
- Formatting Notes

**Initial Documents**

- 18-01 WCC Letter of Representation
- 18-02 WCC Form AR-C – see WCC Forms Section
- 18-03 WCC Legal Representation and Fee Agreement

**Authorizations and Affidavits**

- 18-21 WCC Authorization for Workers' Compensation Commission to Release Medical Records
- 18-22 WCC Employment Records Authorization
- 18-23 WCC Release of Medical Information
- 18-24 WCC Child Support Affidavit
- 18-25 WCC Mileage and Medical Form for Claimant's Use

**Settlements**

- 18-31 WCC Joint Petition Questionnaire
- 18-32 WCC Joint Petition without Medicare Set-Aside
- 18-33 WCC Joint Petition with Medicare Set-Aside
- 18-34 WCC Joint Petition Indemnity-Only for Medicare Claimants
- 18-35 WCC Joint Petition Order for Indemnity-Only for Medicare Claimants
- 18-36 WCC Affidavit of Claimant for Medicare Beneficiary Settlement

**Discovery**

- 18-40 WCC Interrogatories and Requests for Production of Documents Propounded to Claimant
- 18-41 WCC Interrogatories and Requests for Production of Documents Propounded to Respondents

**Litigation**

- 18-51 WCC Preliminary Notice
- 18-52 WCC Response to Prehearing Questionnaire
- 18-53 WCC Index of Exhibits
- 18-54 WCC Notice of Appeal to the Full Arkansas Workers' Compensation Commission From ALJ Decision
- 18-55 WCC Brief to the Arkansas Workers' Compensation Commission
- 18-56 WCC Notice of Appeal to Court of Appeals from Workers' Compensation Commission

**Third Party Subrogation**

- 18-66 WCC Third Party Motion to Intervene
- 18-67 WCC Third Party Complaint in Intervention
- 18-68 WCC Third Party Distribution Petition
- 18-69 WCC Third Party Distribution Order

## **Arkansas Workers' Compensation Commission Forms**

- 18-70 WCC Form I-A1: First Report of Injury or Illness
- 18-71 WCC Form AR-C: Claim for Compensation
- 18-72 WCC Form AR-2: Employer's Intent to Accept or Controvert Claim
- 18-73 WCC Form AR-3: Physician's Report
- 18-74 WCC Form AR-4: Report of Compensation Paid/Suspension of Benefits
- 18-75 WCC Form AR-A: Application for Certificate of Non-Coverage
- 18-76 WCC Form AR-D: Death and Permanent Total Disability Acceptance/Update
- 18-77 WCC Form AR-H: Health Care Notice for Employees Under Managed Care
- 18-78 WCC Form AR-L: Claimant's Lump Sum Request/Respondent's Position
- 18-79 WCC Form AR-M: Monthly Report on Medical-Only Injury Data
- 18-80 WCC Form AR-N: Employee's First Notice of Injury
- 18-81 WCC Form AR-O: Contact Designation Form for Claim Office/Medical Billing/  
Underwriter/Administrator
- 18-82 WCC Form AR-P: Workers' Compensation Instructions to Employers and  
Employees
- 18-83 WCC Form AR-R: Report of Mediation Conference
- 18-84 WCC Form AR-S: Supplemental Report
- 18-85 WCC Form AR-V: Verification of Permanent Total Disability
- 18-86 WCC Form AR-W: Wage Statement Immediately Preceding Injury Date

## **Special Funds Division Forms**

- 18-90 WCC Form SF-1: Notice of Claimant Information/Change of Address
- 18-91 WCC Form SF-2: Guardianship Affidavit (Court Appointed/Non-Minor)
- 18-92 WCC Form SF-3: Power of Attorney Notice and Affidavit
- 18-93 WCC Form SF-4: Surviving Spouse Notice and Affidavit

## **CHAPTER 19**

### **ZONING AND LAND USE CONTROLS**

- 19-01 Instructions for Making Application for Rezoning
- 19-02 Application for Rezoning
- 19-03 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission of  
an  
Application to Rezone Property
- 19-04 Street Right-of-Way Agreement
- 19-05 Affidavit of Agent to Act on Behalf of Property Owner
- 19-06 Instructions for Making Application for Conditional Use Permit
- 19-07 Application for Conditional Use Permit
- 19-08 Conditional Use Permit Street Right-of-Way Dedication Agreement
- 19-09 Site Plan Review Criteria; Zoning, Subdivision, Conditional Use Permit,  
Variance or PZD
- 19-10 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission on  
Application for a Conditional Use Permit

- 19-11 Instructions for Making Application for Special Use Permits
- 19-12 Application for Special Use Permit
- 19-13 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission on Application for Special Use Permit
- 19-14 Subdivision Application Process
- 19-15 Information Sheet for Subdivision, PZD's PD's, Zoning or Subdivision Site Plan Reviews
- 19-16 Variance/Waiver Request Form
- 19-17 Bill of Assurance
- 19-18 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission on an Application to Subdivide Property
- 19-19 Instructions for Making Application for Residential or Nonresidential Zoning Variance
- 19-20 Application for Zoning Variance
- 19-21 Notice of Public Hearing Before the \_\_\_\_\_ Board of Adjustment on Application for Zoning Variance
- 19-22 Instructions for Filing Short Form - PZD
- 19-23 Application for Planned Zoning Development – Short Form
- 19-24 Information Sheet for Subdivision, PZD's, Zoning or Subdivision Site Plan Reviews
- 19-25 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission on Application to Establish a Planned Zoning Development
- 19-26 Instructions for Filing a Petition for Abandonment of a Public Right-of-Way, Street or Alley
- 19-27 Petition for Abandonment of Public Right-of-Way
- 19-28 Notice of Public Hearing Before the \_\_\_\_\_ Planning Commission on Petition to Abandon Public Right-of-Way
- 19-29 Street Right-of-Way Dedication Agreement
- 19-30 Subdivision Application Process

**CHAPTER 20**  
**MISCELLANEOUS**

Note: Formatting Instructions

- 20-01 Durable Power of Attorney
- 20-02 General Power of Attorney
- 20-03A Statutory Form POA
- 20-03B Statutory POA Certification
- 20-04 Living Will Declaration
- 20-05 Optional Organ and Tissue Donation
- 20-06 Petition for Change of Name
- 20-07 Order for Name Chang
- 20-08 Petition for Removal of Disabilities
- 20-09 Order for Removal of Disabilities
- 20-10 Notice of Representation
- 20-11 School Records Authorization

**Assignments**

- 20-12 Assignment on Written Instrument
- 20-13 Assignment of Open Account
- 20-14 Assignment by Separate Instrument
- 20-15 Assignment of Mortgage and Note
- 20-16 Assignment of Judgment
- 20-17 Assignment of Lease

**HIPAA - Health Insurance Portability and Accountability Act**

- 20-18 HIPAA-Compliant Medical Records Release
- 20-19 Checklist for Valid Authorization
- 20-20 Business Associate Agreement
- 20-21 Request for Information – Individual
- 20-22 Request for Information – Covered Entity
- 20-23 Joint Qualified Protective Order
- 20-24 Confidentiality Agreement for Subcontractor of Business Associate