

## VaccineCheck FAQ:

APS is excited to roll out VaccineCheck as a service to our employees, a digital health pass service to digitize your CDC card and provide digital proof of vaccination that can be shown when needed at upcoming APS meetings. This service enables you to upload a picture of your vaccine card into a HIPAA compliant system where it will be validated by your State Health Department registry.

Once validated, you receive a digital vaccine pass that can be accessed from your phone via QR code at any time for any purpose you choose. This will eliminate the need to carry your paper card with you where it can be lost or damaged.

It is extremely easy to get started:

1. You will log in to the APS Staff Screening link above, you will be asked to provide some information about yourself and your vaccination type and timing. Please look for an email from [wellness@PinPoint.us](mailto:wellness@PinPoint.us) confirming that the proof of vaccination process has been initiated. NOTE: Please use your APS email address when completing this submission. Otherwise, the system may auto-populate your most often used email address, which could be your personal email address.
2. The initial registration process should be completed in one session, or you will need to restart. During this initial process, you may be prompted to upload an image of your CDC Card—this can be an upload of a file or take a picture with your device. You will also be asked to include a photo of yourself. Please have both ready to upload as part of the registration process.
3. At the end of the upload process, you will be able to view your Registration Number online. You will also receive an email which will include your Registration Number. Once your information is validated with the appropriate State Health Department or other vaccination authority. **The verification process may take up to 24-hours.** Upon completing the initial registration, you will receive an email alert (to the email associated with your vaccination process) as well as a text message that includes your Registration Number.
4. Once your vaccination is confirmed, you will receive an additional email (and a text) and be asked to confirm your identity to complete the process. Please follow the prompts. You will need to re-enter your Registration Number at that time. Your VaccineCheck Pass will be generated at the very moment on your device. You will be able to save a link to your proof of vaccination on your phone or print out a paper copy should that be needed.

Answers to most questions you have about VaccineCheck can be located [here](#). VaccineCheck also has a Customer Support Team available to help at 888.750.2247 or you can email questions to [aps@VaccineCheck.us](mailto:aps@VaccineCheck.us).