



APIC NC Spring 2024 Business Meeting

Thursday, May 9, 2024

1:00 pm to 2:00 pm



APIC North Carolina: Business Meeting Agenda
Thursday, 05.09.2024
1300 - 1400

<i>Agenda Item</i>	<i>Reporting</i>	<i>Follow-up</i>
<input type="checkbox"/> Welcome & Announcements (5 minutes) <ul style="list-style-type: none"> o Leader (President) Kathy Cochran o Facilitator: (President-Elect) Chanda Madar o Recorder: (Secretary) Hannah Ruegner o Timekeeper (Past-President) Valerie Payne 	Kathy Cochran	
<input type="checkbox"/> Old Business <ul style="list-style-type: none"> o 	Kathy Cochran	
<input type="checkbox"/> Secretary Report (2 minutes) <ul style="list-style-type: none"> o 09.19.2023 business meeting minutes 	Hannah Ruegner	
<input type="checkbox"/> Treasurer Report (5 minutes) <ul style="list-style-type: none"> o Finances & budget 	Deanna Hillstrom	
<input type="checkbox"/> Board Member 2 Membership Report (5 minutes) <ul style="list-style-type: none"> o APIC Membership Update 	Jennifer Reed	
<input type="checkbox"/> Board Member 1 (5 minutes) <ul style="list-style-type: none"> o 2023-2025 Strategic plan 	Ivan Gowe	
<input type="checkbox"/> Board Member 3 & Nominating & Awards Chair (5 minutes) <ul style="list-style-type: none"> o Election & awards o Candidates and review process 	David Avalos and Jessica Layell	
<input type="checkbox"/> Technology & Communications (5 minutes) <ul style="list-style-type: none"> o Technology 	Hannah Davis	
<input type="checkbox"/> Bylaws & Operations (10 minutes)	Brittain Wood	
<input type="checkbox"/> Education (10 minutes) <ul style="list-style-type: none"> o Spring 2024 & Fall 2024 conference. o Quarterly webinars o Other education 	Chris Sova and Chanda Madar	
<input type="checkbox"/> Legislative (2 minutes) <ul style="list-style-type: none"> o CLR update & legislative committee activities 	Lisa Teal	
<input type="checkbox"/> Ad-hoc Member Reports (5 minutes) <ul style="list-style-type: none"> o SPICE o NC DPH 	Evelyn Cook and Megan Davies	
<input type="checkbox"/> New Business (5 minutes) <ul style="list-style-type: none"> o APIC NC Peer-to-Peer Mentorship o Protect our Chapter "On-line Phishing" 	Valerie Payne and Kathy Cochran	
<input type="checkbox"/> Adjournment (2 minutes)	Kathy Cochran	

Welcome & Introductions

Kathy Cochran

- New APIC NC members
- Newly certified APIC NC members
- Newly elected APIC NC Officers
 - Chanda Madar, BSN, RN, CIC
 - President-elect
 - Jennifer Reed, BSN, RN, CIC
 - Board Member #2 (membership)
 - Hannah Ruegner, MPH, CIC
 - Secretary
 - Nominating & Awards Committee Members
 - Anita Watson, RN, MSN, MBA, MHA, CIC, HACP IC
 - Iyanna Fairweather, MPH, CIC
 - Pamela Rowell, RN, LTC-CIP

Old Business

Officer/Committee Reports

Business Meeting Minutes

Date: Friday, September 22, 2023			Time: 11:30-1:00pm	Location: Fall Conference-Durham
Agenda Item	Reporting	Action Taken / Planned		
<ul style="list-style-type: none"> Welcome & Announcements <ul style="list-style-type: none"> Leader (President): Valerie Payne Facilitator (Pres-Elect): Kathy Cochran Recorder (Secretary): Ashley Jackson Timekeeper (Past-Pres): Brittain Wood 	Valerie Payne	<p>V. Payne called meeting to order at 11:30 am. Members welcomed and new board and committee members were introduced.</p> <ul style="list-style-type: none"> Newly elected APIC NC Officers <ul style="list-style-type: none"> Chanda Madar, BSN, RN, CIC <ul style="list-style-type: none"> President-elect Jennifer Reed, BSN, RN, CIC <ul style="list-style-type: none"> Board Member #4 (membership) Hannah Ruegner, MPH, CIC <ul style="list-style-type: none"> Secretary Nominating & Awards Committee Members <ul style="list-style-type: none"> Anita Watson, RN, MSN, MBA, MHA, CIC, HACF IC Iyanna Fairweather, MPH, CIC Pamela Rowell, RN, LTC-CIP <p>Recognized new certified (CIC) APIC NC members and new APIC NC members.</p>		
<ul style="list-style-type: none"> Secretary Report: Minute Approval <ul style="list-style-type: none"> Business Meeting minutes (Spring- May 11, 2023) 	Ashley Jackson	<p>Spring (May 11, 2023) business minutes were distributed to attendees at the meeting for review. Motion to approve minutes by B. Wood, 2nd by P. Padgett. Motion passed unanimously.</p>		
<ul style="list-style-type: none"> Treasurer's Report <ul style="list-style-type: none"> 2023 Annual Balance Sheet 2023 Income and Expense Report YTD 	Deanna Hillstrom	<p>Balance sheet 2023 reviewed (see attached, slide 9-12); Updated balance from 8/31/23 is \$56,588.39</p> <p>YTD 2023 Income and Expense- Reviewed 2023 Annual Balance Sheet and income and Expense Statement (see attached, slides 9-12)</p> <ul style="list-style-type: none"> Current income is \$19,893.99. Does not include income from fall conference so this will increase after final conference income. Our 2023 budgeted income is \$66,450.00 Total budgeted expenses for 2023 is \$77,993.00 and our current expenses are \$29,790.50. This does not include expenses from fall conference so this will increase after final conference expenses are paid. 		
<ul style="list-style-type: none"> Membership 	Chanda Madar	<ul style="list-style-type: none"> Membership Report-updated through August 2023 showed our total membership is currently 332 members. <ul style="list-style-type: none"> 212 active members, 28 with NC APIC chapter designation Of the 28 with no APIC NC chapter designation, 19 were IPs who were national APIC members and C. Madar sent email to encourage APIC NC membership. C. Madar overviewed APIC Chapter Mentoring Pilot Program Zone leaders shared zone activities 		
<ul style="list-style-type: none"> Strategic Plan Update 	Ivan Gowe	<ul style="list-style-type: none"> Strategic plan is complete. We have completed 3 goals: <ul style="list-style-type: none"> 1. Submitted notice of interest to APIC chapter mentoring pilot program to participate during the trial period and evaluate. 2. Obtained volunteers to serve on APIC NC CLR. 3. Identified and communicated to APIC members who are not APIC NC members 		
<ul style="list-style-type: none"> Board Member 2 <ul style="list-style-type: none"> Technology 	Hannah Davis	<p>H. Davis reviewed Technology and Communications to include website updates, the webinar tab on website from lunch and learn educational session, and we now have a Linked In account.</p>		

Secretary

Hannah Ruegner

<ul style="list-style-type: none"> □ Board Member 3 and Nominating / Awards <ul style="list-style-type: none"> • Election and Awards Timeline • Candidates and Review Process 	<p><i>David Avalos Judy May</i></p>	<ul style="list-style-type: none"> • Reviewed Quarterly Education Webinar <ul style="list-style-type: none"> • Hemodialysis CE application submitted to NCNA 6/16/23, Confirmation of receipt received 6/20/23, CE approved 7/27/23 • Pre-Conference Workshop <ul style="list-style-type: none"> • CE application submitted to NCNA 7/13/23, Confirmation of receipt received 7/13/23 • Fall Conference Planning <ul style="list-style-type: none"> • CE application submitted to NCNA 7/25/23, Confirmation of receipt received 7/27/23 • Working with Zone 5 to obtain CE for December 2023 Zone meeting. • Reviewed Willingness to Serve forms and Board Member Election Candidates. • Presentation of awards: <ul style="list-style-type: none"> • Education Advancement Award: No applications but we did have 2 nominations (these 2 have already given back so the committee accepted these nominations) Deanna Hillstrom and Misty Dillon winners for these awards. • Practitioner of the Year: Polly Padgett • HOF award: Gloria Powers • Valerie Payne awarded for her leadership of APIC NC
<ul style="list-style-type: none"> □ Bylaws/Operations 	<p><i>Heather Ridge</i></p>	<ul style="list-style-type: none"> • Fall 2023, membership will be asked to approve updated documents • Email will be sent out when drafts are posted on APIC NC website • Members will have a minimum of 30 days to review/comment prior to approval vote (Summary of changes document will be included) • Key updates <ul style="list-style-type: none"> ◦ APIC NC Operation Policies Manual <ul style="list-style-type: none"> ▪ Reimbursement guidelines removed and will be independent document ▪ Updating Historical duties: moving from Board Member #2 to Secretary ▪ Updating Board Member #2 to become Technology Committee Chair ▪ Updating Education responsibilities: Combining committee planning committees into a single education committee
<ul style="list-style-type: none"> □ Education <ul style="list-style-type: none"> • Fall 2023 conference • Quarterly Webinars • CIC Study Sessions 	<p><i>Chris Sava Kathy Cochran Valerie Payne</i></p>	<ul style="list-style-type: none"> • Fall conference <ul style="list-style-type: none"> ◦ Pre-Conference Workshop: Wednesday, Sept 20 ◦ 2nd hybrid, two-day conference: Thursday & Friday, Sept 21-22 ◦ Fall Theme: Fall into the FUNDamentals • Quarterly webinar updates <ul style="list-style-type: none"> ◦ 8/17/23- Dialysis with Alissa Fowler- 66 attendees, 38 survey responses, overwhelmingly positive ◦ 11/2/23- Identification and mitigation of false-positive CLABSI with Tammy Johnson ◦ 2/1/24- Principles of Evidence-based practice, Quality improvement, and Research with Dr. Staci Reynolds • New CIC study sessions <ul style="list-style-type: none"> ▪ Led by Hannah Ruegner, MPH, CIC ▪ 16-week series ▪ 1-hour sessions ▪ Planning to start <u>January 2024!</u>

<input type="checkbox"/> Chapter Legislative	Lisa Teal	<p>L. Teal reviewed National APIC Public Policy Positions</p> <p>L. Teal also reviewed NC Legislature which is still in session:</p> <ul style="list-style-type: none"> HB 222- No COVID-19 Vaccine Mandates for NC Students - stalled in Committee on Health HB 108- Local Communicable Disease Programs/Funds – stalled in Appropriations committee <ul style="list-style-type: none"> L. Teal reviewed updated events to include Zone letter writing campaign during IP week and a Chapter legislative day in Spring of 2024
<input type="checkbox"/> Ad-hoc Member Reports <ul style="list-style-type: none"> <input type="checkbox"/> SPICE <input type="checkbox"/> NCDPH 	Ashley Jackson for Evelyn Cook	<p>A. Jackson reviewed SPICE update.</p> <ul style="list-style-type: none"> Activities from Jan-July 2023 <ul style="list-style-type: none"> Consultations > 900 Educational Courses: <ul style="list-style-type: none"> Long term care course: <ul style="list-style-type: none"> April 17th -19th – 213 attendees (Hybrid) Scheduled November 8th -10th (Hybrid) Part 1 and Part 2 <ul style="list-style-type: none"> Part 1 - April 24th – 27th – 58 attendees (In-person) Part 2 - Scheduled for October 30th -November 2nd (In-person) .0206 courses <ul style="list-style-type: none"> June 16th –outpatient 123 attendees (virtual) July 28th – outpatient 83 attendees (virtual)Additional grant activities reviewed include webinars, onsite assessments of congregate care settings with the regional infection prevention support teams CIC Review Course <ul style="list-style-type: none"> July 13th and 14th ; July 19th and 20th – 141 attendees (virtual) ICAR on-site visits <ul style="list-style-type: none"> LTC-RIPS teams – Approx 400 visits (300 completed + 100 either rescheduled/cancelled) Dialysis Inpatient – 4; Outpatient – 20 High-acuity post-acute care - 2 Mentorship- Fifteen facilities accepted Validation-CAUTI (2022)- Seventeen facilities participating- Record selection-Visits scheduled HICPAC is doing an Isolation Precautions Update- stay tuned
<input type="checkbox"/> New Business <ul style="list-style-type: none"> International Infection Prevention Week Organizational structure for APIC NC And volunteering with APIC NC 	Ashley Jackson Valerie Payne	<ul style="list-style-type: none"> A. Jackson announced International Infection Prevention Week: Oct 15-21, 2023 and APIC NC will be highlighting community service in APIC NC on Oct. 20th via zoom celebration. V. Payne reviewed organizational structure for APIC NC and volunteer opportunities. <ul style="list-style-type: none"> See organizational chart- slide 43 Encouraged membership to submit willingness to serve forms
<input type="checkbox"/> Plan Next Meeting	Valerie Payne	<p>Next meeting will be at the Spring 2024 Conference.</p>
<input type="checkbox"/> Evaluation Meeting	Valerie Payne	<p>Adjourned by Valerie Payne.</p>
<input type="checkbox"/> Adjourn the Meeting	Valerie Payne	



Treasurer Report

Deanna Hillstrom

- Income Statement 2023

		Annual Budget	First Quarter 1/1-3/31	Second Quarter 4/1-6/30	Third Quarter 7/1-9/30	Fourth Quarter 10/1-12/31	Annual Totals	Variance From Budget
INCOME	Description							
Membership dues	Dues or assessments from individuals/members that compare reasonably with member benefits such as subscriptions, discounts on products and services.	6500	1,440.00	1,560.00	2,020.00	1,200.00	6,220.00	280.00
Conference revenue/registration fees	Registration fees meetings, conferences, trade shows, promoting/announcing event	31950	-	14,785.00	-	50,524.48	65,309.48	(33,359.48)
Other revenue	Other income sources related to exempt purpose, royalties, sale of logo products, funds raised from raffles		-	88.99	-	125.00	213.99	(213.99)
TOTAL INCOME		66,450.00	1,440.00	16,433.99	2,020.00	51,849.48	71,743.47	(5,293.47)

Treasurer Report

Deanna Hillstrom

Expense Statement 2023

EXPENSES	Description	Annual Budget	First Quarter 1/1-3/31	Second Quarter 4/1-6/30	Third Quarter 7/1-9/30	Fourth Quarter 10/1-12/31	Annual Totals	Variance From Budget
Chapter business expenses	Includes room rental/catering/audio visual expenses for chapter business/ committee meetings, board meetings	2300	205.56	209.31	175.00	1,699.68	2,289.55	10.45
Information Technology	Includes computer/printer related expenses, cost of designing and maintaining website	7473	19.98	99.99	-	-	119.97	7,353.03
Travel expenses	All travel related expenses, meals, gratuities, hotel rooms, airfare/mileage/transportation expenses	10500	-	802.10	-	-	802.10	9,697.90
Chapter conferences & events	Includes all expenses related to the conference or event such as: room rental/catering/audio visual expenses, exhibit hall, supplies, and shipping	56420	1,924.00	1,143.51	36,352.37	35,193.92	74,613.80	(18,193.80)
Insurance/Bonding	Bonding insurance and event liability Insurance paid to APIC	200	-	-	-	-	-	200.00
Dues/Renewal fees	Fees paid to APIC for renewal fees and dues paid to other infection prevention exempt organizations	1100	-	-	-	-	-	1,100.00
Bank charges	Fees charged for account maintenance, credit card fees, wire transfers, stop payments		-	-	-	-	-	-
Other	Other expenses consistent with advancing exempt purpose		-	-	-	-	-	-
TOTAL EXPENSES		77,993.00	2,149.54	2,267.51	36,527.37	36,893.60	77,838.02	154.98
NET INCOME / (LOSS)		(11,543.00)	(709.54)	14,166.48	(34,507.37)	14,955.88	(6,094.55)	

Treasurer Report

Deanna Hillstrom

- Income Statement Q1 2024

		Annual Budget	First Quarter 1/1-3/31	Second Quarter 4/1-6/30	Third Quarter 7/1-9/30	Fourth Quarter 10/1-12/31	Annual Totals	Variance From Budget
INCOME	Description							
Membership dues	Dues or assessments from individuals/members that compare reasonably with member benefits such as subscriptions, discounts on products and services.	6500	1,020.00	2,020.00	-	-	3,040.00	3,460.00
TOTAL INCOME		68,550.00	1,020.00	2,020.00	-	-	3,040.00	65,510.00

Treasurer Report

Deanna Hillstrom

Expense Statement Q1 2024

EXPENSES	Description	Annual Budget	First Quarter 1/1-3/31	Second Quarter 4/1-6/30	Third Quarter 7/1-9/30	Fourth Quarter 10/1-12/31	Annual Totals	Variance From Budget
Chapter business expenses	Includes room rental/catering/audio visual expenses for chapter business/ committee meetings, board meetings	3500	-	-	-	-	-	3,500.00
Information Technology	Includes computer/printer related expenses, cost of designing and maintaining website	6000	99.99	-	-	-	99.99	5,900.01
Travel expenses	All travel related expenses, meals, gratuities, hotel rooms, airfare/mileage/transportation expenses	12000	1,294.01	-	-	-	1,294.01	10,705.99
Chapter conferences & events	Includes all expenses related to the conference or event such as: room rental/catering/audio visual expenses, exhibit hall, supplies, and shipping	58295	325.00	-	-	-	325.00	57,970.00
Insurance/Bonding	Bonding insurance and event liability Insurance paid to APIC	300	-	-	-	-	-	300.00
Dues/Renewal fees	Fees paid to APIC for renewal fees and dues paid to other infection prevention exempt organizations	1500	-	-	-	-	-	1,500.00
Bank charges	Fees charged for account maintenance, credit card fees, wire transfers, stop payments		-	-	-	-	-	-
Other	Other expenses consistent with advancing exempt purpose		-	-	-	-	-	-
TOTAL EXPENSES		81,595.00	1,719.00	-	-	-	1,719.00	79,876.00

Treasurer Report

Deanna Hillstrom

- Annual Balance Sheet 2024



Return Service Requested

00005171 TFTSTRMT123023074538 74 000000000 004 E

APIC-NC
11332 WINDING GORGE DR
HUNTERSVILLE NC 28078-0140

BIZESSENTIALS BASIC

CUSTOMER INFORMATION

ACCOUNT NUMBER
STATEMENT DATE 12/29/23

CUSTOMER SERVICE INFORMATION

Customer Service: 1-888-382-4968
Visit Us Online: www.firsthorizon.com
Follow Us On Facebook!
Follow Us On Twitter!

ACCOUNT SUMMARY	DATE	BALANCE OF YOUR FUNDS
PREVIOUS BALANCE	11/30/23	\$62,240.03
0 DEPOSITS TOTALING		\$0.00
12 WITHDRAWALS TOTALING		\$1,849.68
NEW BALANCE	12/29/23	\$60,390.35

CHECKING ACCOUNT TRANSACTIONS

FOR THE PERIOD FROM 12/01/23 THROUGH 12/29/23

ACCOUNT HISTORY				
DATE	DESCRIPTION	DEPOSIT	WITHDRAWAL	CARD #
12/04	PURCHASE - PANERA BREAD # 919-294-2990 NC DATE 11/30/REF # 2469216AG366J8GZN		\$439.50	3775
12/11	PURCHASE - North Carolina 919-821-4250 NC DATE 12/07/REF # 2442629AN0VZBYW2M		\$150.00	3775

CHECKS PAID SUMMARY								
DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
12/04	1064	\$115.83	12/05	1068	\$168.99	12/01	1072	\$169.65
12/04	1065	\$23.50	12/04	1070 *	\$143.00	12/04	1073	\$93.01
12/07	1066	\$49.78	12/12	1071	\$93.60	12/04	1074	\$281.64
12/18	1067	\$121.18						

CHECKING ACCOUNT MONTHLY SUMMARY	
MINIMUM LEDGER BALANCE:	\$60,675.95
DEPOSITS:	0
ITEMS DEPOSITED:	0
WITHDRAWALS:	12
CASH DEPOSITED (EACH \$250 / FULL OR PARTIAL):	0

Treasurer Report

Deanna Hillstrom

Budget 2024

APIC NC Budget Spreadsheet	2024 Budget
Income	
Other Gifts/Grants APIC National	
Spring Conference Attendees/Vendors	\$ 14,400.00
Sponsorship	
Investment Earnings	
Other Revenue	
APIC Membership Dues	\$ 6,500.00
Fall Conference Attendees/Vendors	\$ 47,650.00
Realized Gain or Loss	
Unrealized Gain or Loss	
Total Income	\$ 68,550.00

EXPENSES	
Chapter Business Board/Committee Expenses	\$ 3,500.00
IT/WHOVA/Google	\$ 5,900.00
Communication: Google Workplace	\$ 100.00
Contributions/Grants	
Travel/Hotel/Meals/Gratuities/Honorarium (Fall)	\$ 12,000.00
Conference Meeting Spring	\$ 620.00
Conference Convention Meeting (Fall)	\$ 48,000.00
Recognition/Certificates/Plaques/Giftcards (Fall)	\$225.00
Gift cards (Spring)	\$ 250.00
APIC Bonding Renewal Fees	\$1,500
Bank Fees / Checks	
CEU Spring	\$ 400.00
CEU's Fall	\$ 500.00
CEUs other Virtual Offerings	\$900
Zones/Chapter Meetings	\$2,000.00
Liability Insurance	\$ 300.00
APIC National Conference	\$ 5,400.00
Advanced Fall 2023 Conf paymnt	
Total Expenses	\$ 81,595.00
	\$ (13,045.00)

Treasurer Report

Deanna Hillstrom

- Bank Statement [3/29/2024]
- **Ending balance \$59,791.34**

Board Member 2: Membership

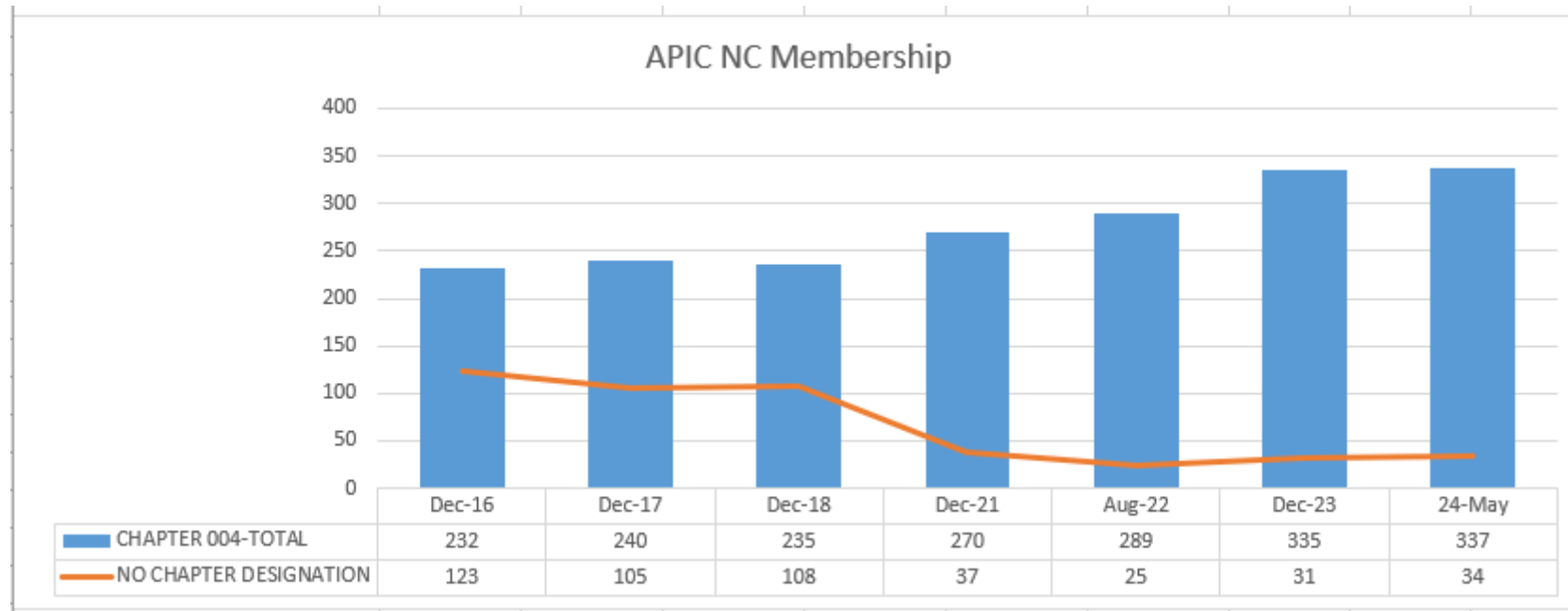
Jennifer Reed

	Dec-16	Dec-17	Dec-18	Dec-21	Aug-22	Dec-23	24-May
CHAPTER 004-TOTAL	232	240	235	270	289	335	337
Full/Active Members	188	201	193	233	244	212	236
New IP Members *						76	53
Associate Members	39	35	39	35	41	45	39
Students	1	0	0	0	0	0	0
Lifetime	1	1	0	1	1	1	1
Retired	1	1	1	1	1	1	1
NO CHAPTER DESIGNATION	123	105	108	37	25	31	34
Full/Active Members	89	69	75	22	9	14	17
New IP Members*						7	9
Associate Members	30	30	30	13	15	10	3
Students	1	3	1	1	0	0	0
Lifetime	0	0	0	0	0	0	0
Retired	1	1	1	1	1	0	0
* New designation for 2023							



Board Member 2: Membership

Jennifer Reed



Board Member 2: Membership

Jennifer Reed

APIC NC - Zones and Coordinators									
Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8	Zone 9	Zone 10
Gillian Agyemang gillian.agyemang@HCAHealthcare.com	Tracy Blackburn tblackburn@apprhs.org	Natalie Sneed natalie.sneed@caromonthhealth.org	Shakira Johnston shakiraic@icloud.com	Shea McNabb temcnabb@novanthealth.org	Ashley Jackson ashley_1_jackson@med.unc.edu	Jacci Thomas jacci.thomas@vidanthealth.com	Connie Clark connie.clark@unchealth.unc.edu	Joy Vollers joy.vollers@duke.edu	Anita Watson anita.watson@novanthealth.org
Tracy Blackburn tblackburn@apprhs.org	Gillian Agyemang gillian.agyemang@HCAHealthcare.com	Macie Harati mharati@novanthealth.org		Jennifer Reed jennifer.reed@novanthealth.org	Erin Smith emsmith@carterethealth.org	Cindy Hall-Thomas Cynthia.Hall-Thomas@Vidanthealth.com	Kandy Hendricks		Teresa Garrison teresa.garrison@novanthealth.org
Buncombe	Alexander	Anson	Cumberland	Bladen	Carteret	Beaufort	Edgecombe	Chatham	Alamance
Cherokee	Ashe	Cabarrus	Harnett	Brunswick	Craven	Bertie	Greene	Durham	Alleghany
Clay	Avery	Gaston	Hoke	Columbus	Jones	Camden	Halifax	Franklin	Caswell
Graham	Burke	Iredell	Lee	Duplin	Lenoir	Chowan	Johnston	Granville	Davidson
Haywood	Caldwell	Mecklenburg	Montgomery	New Hanover	Onslow	Currituck	Nash	Orange	Davie
Henderson	Catawba	Rowan	Moore	Pender	Pamlico	Dare	Northampton	Person	Forsyth
Jackson	Cleveland	Union	Richmond	Robeson		Gates	Wayne	Vance	Guilford
Macon	Lincoln		Stanley	Sampson		Hertford	Wilson	Wake	Randolph
Madison	McDowell			Scotland		Hyde		Warren	Rockingham
Swain	Mitchell					Martin			Stokes
Transylvania	Polk					Pasquotank			Surry
	Rutherford					Perquimans			Wilkes
	Watauga					Pitt			Yadkin
	Yancey					Tyrell			
						Washington			

Zones

Zone 1	Zone 8
Zone 2	Zone 9
Zone 3	Zone 10
Zone 4	
Zone 5	
Zone 6	
Zone 7	

Board Member 1: Strategic Plan

Ivan Gowe

- Completed Q1 updates of the Strategic Plan, the document is posted on the website.
- Next update in June
- Successes so far:
 - Chapter Legislative sub-committee led by Lisa Teal is very active!
 - A small, but successful mentorship pilot project was completed, and will continue!
 - Engagement with Zone coordinators!
- How you can help: note highlighted text

Priority Focus	Intervention	Goal/Metric	Responsibility
Mentorship	Research and Mentors Bureau directory	Obtain ≥ 5 APIC NC volunteers by 12.31.2024	Strategic Planning sub-committee
Research Education	Provide introductory education offerings on research topics such as	Provide 2, one-hour, educational offerings by 12.31.2024 via annual conference or webinar format	Board Member #2 Education Committee APIC NC Speakers Bureau Conference Committee
	Promote active journal clubs	50% of zones will have at least 2 journal club reviews by 12.31.2025	Board Member #2 Education Committee

Board Member 1: Strategic Plan Goals to Achieve by 2025

Ivan Gowe

Priority Focus	Intervention	Goal/Metric	Responsibility
Develop and disseminate evidence-based best practice guidance	Zone Coordinators will implement meeting structure into routine zone meetings	# zones compliant with structure (by submitting agendas) / Total number of zones (10) x 100 = % compliant	Board member 2 Zone Coordinators
Influence state policy	CLR activities	<ul style="list-style-type: none"> At least 5 members participate in the annual Raleigh legislative day each year 50% of zones host NC legislator/lobbyist at 1 meeting by 12.31.2025 	CLR Zone Coordinators APIC NC Members
Promote IP as a profession	APIC NC table/booth	APIC NC present at a minimum of 5 events by 12.31.2024 & 12.31.2025	APIC NC members

- Willingness to Serve Forms Received 2023
 - Natalie Sneed – Zone 3 Coordinator, Education Committee, Speaker – 9/28/23
 - Willette Balsamo - Research – 10/4/23
 - Shakira Johnston – Technology – 9/22/23
 - Carissa McGinnis – Education and Research Committees – 10/10/23
 - Brandon Baker – Education and Research Committees – 10/16/23
 - Asley Jackson – Zone 6 Coordinator, Legislation and Education Committees – 10/18/23
 - Erin Smith – Zone 6 Coordinator – 10/19/23
 - Polly Padgett – Education Committee – 11/10/23
 - Shelley Kester – Education and Research Committees – 11/10/23
 - Vicki Phillips – Education Committee – 11/14/23
 - Macie Harati – Zone 3 Coordinator – 12/5/23

Board Member 3

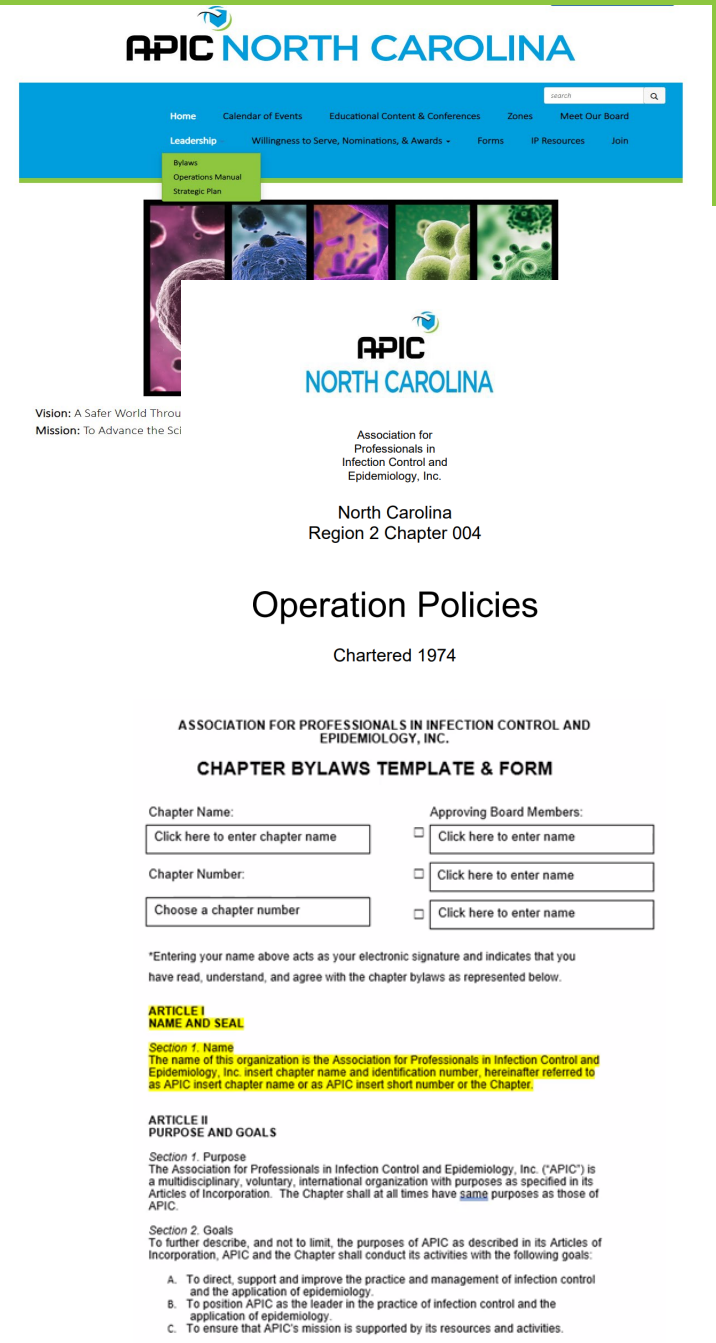
David Avalos

- Willingness to Serve Forms Received 2024
 - Anita Watson – Zone 10 Coordinator – 1/17/24
 - Teresa Garrison – Zone 10 Coordinator, Speaker/Presenter – 1/17/24
 - Brittney Davis – Legislation Committee – 2/7/24

- ▶ Spring Conference Planning
 - ▶ CE application submitted to NCNA 3/13/24
 - ▶ Follow-up email 4/1/24
 - ▶ Confirmation of receipt received 4/2/24
- Board Member Positions 2025
 - President-Elect
 - Treasurer
 - Board Member #3
 - Nominating & Awards (2 positions)
- Met with Nominating & Awards Committee
 - First meeting held 4/10/24

- Conference materials will remain in Whova until August 10, 2024
 - To inquire about conference materials after 8/10/2024 please email hannah.p.davis@duke.edu OR apicnorthcarolina@gmail.com
- Conference handouts will be posted to the APIC NC website under the Education Content & Conferences tab after the conference ends
 - Must be logged in to view
- An email with a link to the conference survey will go out at 4pm tomorrow
 - Survey must be filled out in order to download CE certificate
- Additional email will go out when Q&A videos are posted to Whova
 - Please allow up to a week for this
- Please continue submitting Zone meetings and other events to hannah.p.davis@duke.edu OR apicnorthcarolina@gmail.com to be posted on the APIC NC calendar
 - Viewable on the APIC NC website under the Calendar of Events tab

- New operations manual live on APIC NC website
- Chapter bylaws update to include approved APIC member type adjustments & price
- Comprehensive rollout of approved changes requires several systems changes within APIC's web technologies
- APIC data migration/database transition underway
 - June launch
- Updated chapter bylaws template launch to coincide with new database



APIC NORTH CAROLINA

Home Calendar of Events Educational Content & Conferences Zones Meet Our Board

Leadership Willingness to Serve, Nominations, & Awards Forms Resources Join

Bylaws
Operations Manual
Strategic Plan

APIC NORTH CAROLINA

Association for Professionals in Infection Control and Epidemiology, Inc.

North Carolina
Region 2 Chapter 004

Operation Policies

Chartered 1974

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY, INC.

CHAPTER BYLAWS TEMPLATE & FORM

Chapter Name:

Chapter Number:

Approving Board Members:

☐ ☐ ☐

*Entering your name above acts as your electronic signature and indicates that you have read, understand, and agree with the chapter bylaws as represented below.

**ARTICLE I
NAME AND SEAL**

Section 1. Name
The name of this organization is the Association for Professionals in Infection Control and Epidemiology, Inc. insert chapter name and identification number, hereinafter referred to as APIC insert chapter name or as APIC insert short number of the Chapter.

**ARTICLE II
PURPOSE AND GOALS**

Section 1. Purpose
The Association for Professionals in Infection Control and Epidemiology, Inc. ("APIC") is a multidisciplinary, voluntary, international organization with purposes as specified in its Articles of Incorporation. The Chapter shall at all times have same purposes as those of APIC.

Section 2. Goals
To further describe, and not to limit, the purposes of APIC as described in its Articles of Incorporation, APIC and the Chapter shall conduct its activities with the following goals:

- To direct, support and improve the practice and management of infection control and the application of epidemiology.
- To position APIC as the leader in the practice of infection control and the application of epidemiology.
- To ensure that APIC's mission is supported by its resources and activities.

Spring 2024 Conference

Virtual, two-day conference

Thursday & Friday, May 9-10

CEU application approved

10 CEUs + 8 domains will be covered for
CBIC re-certs by IPU

- Ticket Costs
 - \$120 for members
 - \$190 for non-members
 - \$500 for vendors
- Registrants (as of 5/3)
 - 79 attendees
 - 2 vendors

Fall 2024 Conference

Planning for a hybrid, virtual/in-person offering

Dates held with the Durham Convention Center

Two-day event, with dates of Thursday, September
19th – Friday, September 20th

Pre-conference workshop: Wednesday 9/18 (topic
TBD)



CLC Certification sessions

- 11 sessions completed
- Huge kudos to Hannah Ruegner!
- Extremely well attended
- Plans for future offering?

Educational webinars

Month	Speaker	Affiliation	Topic	Attendees
January 2024	Michael Rempel	HMP education (3M)	Optimizing Skin Prep Selection: Choosing the Appropriate Antiseptic for Surgery	38
February 2024	Staci Reynolds	Duke University School of Nursing	Introduction to Evidence-based practice, Quality improvement, and Research	37
April 2024	Lori Moore	Gojo/Purell	Improving Hand Hygiene: A Human Factors Approach	21
July 2024	Maureen Spencer	IP Partners / Nanosonics	Ultrasound Infection Prevention: Disinfection of Probes Used in Percutaneous Procedures	-

- **APIC-NC state capital legislative visit:**
- **Who:** All North Carolina Infection Preventionists
- **What:** Meet with your State Representative to introduce them to the role of the Infection Preventionist in NC Healthcare
- **When:** June 11th - Meet at 8:30am and plan to have a group lunch at a local restaurant around noon
- **Where:** NC State Capitol Building, 1 E Edenton St, Raleigh, NC 27601
- **Why:** As the amount of legislation and regulation governing the practice of infection prevention increases, it becomes more important for policymakers to hear from experts to help guide them through the intricacies of the profession and provide advice on evidence-based practices that lead to increased patient safety without overburdening providers. Infection preventionists are ideally suited to provide this information to state policymakers.
 - The APIC NC legislative committee will provide you with talking points and a member can join you in your meeting if requested.
 - This will be a time to simply share with them who IPs are, what we do, and let them know we are a resource to them.
- **How:** Request an appointment with your local representative for June 11th and join us at the capital!
 - To find your local representative and their contact information go to this [link](#), type in your address, then click on their name(s). Be sure to pick the NC House and Senate representatives and not the US House representative.
 - Please see the attached sample letter you can use to request an appointment.
 - Small groups are acceptable, but no more than 2 to 3 people per meeting.
 - The meetings should be brief, 15 to 30 minutes.
- **[Let us know if you plan to join us via this Google form by May 10th.](#)** We will use the email provided to send you more information such as talking points and logistics for the day.

**APIC NC spring Conference
Board Meeting**

**SPICE report
May 9, 2024**

Evelyn Cook, Associate Director

<https://spice.unc.edu/>

Follow us on FB at <https://www.facebook.com/uncspice>

Follow us on Instagram at

https://www.instagram.com/spice_nc/

Long term care course-Attendance In person(approximately) = 60; Virtual = 144
(Total 204)

Part 2- Attendance in person = 50

Next courses – LTC and Part 2 scheduled for November 2024

.0206 courses- first Quarter (Jan-March) 2024

Classroom/webinar = 479

On-line attendance – 128

Outpatient module revised

Additional educational activities- 1st qt 2024:

Webinars:

“Current SARS-CoV-2 Guidance from Centers for Disease Control and Prevention (CDC)”-Evelyn Cook: Approximately 400 attendees.

“Current SARS-CoV-2 Guidance from Centers for Disease Control and Prevention (CDC)”-Evelyn Cook: Approximately 60 Department of Health and Human Services Surveyors.

APIC Zone 5:” Infection Prevention in LTC Settings-Building Collaboration”-Ashley Jackson: Approximately 75 attendees

Antibiotic Stewardship Lunch - n- learn – Iredell County Health Department- Approximately 21 attendees



HAI/AR Grant:

Year 2 ends July 31, 2024

Regional Infection Prevention Support (RIPS) teams
funding ends May 10, 2024

SPICE will be:

Conducting ICAR assessments in NHs, vSNFs, Dialysis settings,
LTACHs, Health Departments

Offering mentorship support for novice IPs-nursing homes and
acute care

Scheduled .0206 OP course in June

Scheduling two educational sessions to health departments on
health disparities within their communities

Finalizing revisions to .0206 modules for dialysis, home
health/hospice and dental settings

Assisting NCDHHS with outbreak investigations



Grant update **cont.....**



North Carolina Clinical Antibiotic Stewardship Partners (NC CLASP)

Antibiotic Stewardship Conference

Wednesday, May 22, 2024

8:30 AM – 4:00 PM

The Enterprise Center | 1922 S Martin Luther King Jr Dr | Winston-Salem, NC

Antimicrobial Stewardship

Nursing Home: Collaborative meeting q other week year 1; Collaborative meeting weekly year 2

Hospital-Collaborative meeting monthly

Outpatient-Collaborative meeting monthly

Full day conference scheduled for May 22, 2024, at Friday Center

Regional meetings X 3 in varying geographic locations, partner with local health departments

<https://www.wakeahec.org/courses-and-events/73469/nc-clasp-antibiotic-stewardship-conference>

Strengthening HAI/AR Program Capacity 2 (*SHARP 2*)-COVID Supplemental Funding Guidance

Supported through the American Rescue Plan Act of 2021

August 1, 2024, through July 31, 2027

Performance metrics (year 1):

Assist NCDHHS with outbreaks

Conduct ICAR assessments in NHs, ALFs, and Dialysis settings


Quarterly .0206 virtual presentations (no registration charge)

Minimum four educational webinars for a variety of healthcare personnel and health care settings

Incorporate CDC's Project Firstline educational materials and resources into presentations.



Implementation of Personal Protective Equipment (PPE) Use in Nursing Homes to Prevent Spread of Multidrug-resistant Organisms (MDROs)

Print version: [Implementation of PPE in Nursing Homes to Prevent Spread of MDROs](#)  [PDF – 7 pages]

Summary of Recent Changes:

- Added additional rationale for the use of Enhanced Barrier Precautions (EBP) in nursing homes, including the high prevalence of multidrug-resistant organism (MDRO) colonization among residents in this setting.
- Expanded residents for whom EBP applies to include any resident with an indwelling medical device or wound (regardless of MDRO colonization or infection status).
- Expanded MDROs for which EBP applies.
- Clarified that, in the majority of situations, EBP are to be continued for the duration of a resident's admission.

On this Page

[Background](#)

[Description of Precautions](#)

[Summary of PPE Use and Room Restriction](#)

[Implementation](#)

[References](#)

[Resources](#)

<https://www.cdc.gov/hai/containment/PPE-Nursing-Homes.html>



DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard, Mail Stop C2-21-16
Baltimore, Maryland 21244-1850



Center for Clinical Standards and Quality/Quality, Safety & Oversight Group

Ref: QSO-24-08-NH

DATE: March 20, 2024

TO: State Survey Agency Directors

FROM: Director, Quality, Safety & Oversight Group (QSOG)

SUBJECT: Enhanced Barrier Precautions in Nursing Homes

THANK YOU SO MUCH

SPICE Clinical Consultants



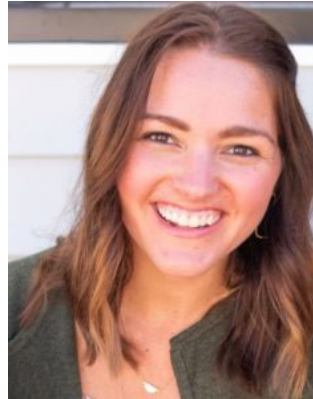
Vicki Allen



Vicki Belliotti



Becky Brooks



Ashley Jackson



Jessica Ramey



Angela Warren

New Business

6 sessions held; monthly October 2023-March 2024
25 participants joined at least one of the sessions

Evaluation Results:

- 24% response rate (6 respondents)
- 100% hold CIC certification
- Years of experience
 - 1: 1-5 years
 - 1: 6-10 years
 - 3: 10-15 years
 - 1: >15 years
- Healthcare setting/staffing
 - 2 sole practitioners
 - 4 work with >3 infection preventionists in their department

- ▶ Did the sessions add value?
 - ▶ 50% Yes, absolutely!
 - ▶ 50% Umm, unsure
- ▶ Would you like to see APIC NC provide more mentorship sessions in this format?
 - ▶ 67% Yes
 - ▶ 33% No

Protect Your Chapter

Protect Your Chapter

- Online Phishing
- Examples:
- Sending email/text to Treasurer asking for money (impersonating President or other Board Member)
 - Event outstanding balances
 - Reimbursement Requests

THANK YOU!

QUESTIONS?